

**CITY OF CANBY & CANBY URBAN RENEWAL AGENCY**  
2015-2016 BUDGET CALENDARS

**April 22** Publish legal notice of the City of Canby Budget Committee meeting on May 14 at 6:00 p.m. for the purpose of receiving 2012-2013 proposed budget. Also post on City's website. *Needs to be to newspaper and online by noon 4/16.*

**April 30** General meeting of the City of Canby Budget Committee (members of the Council and an equal number of citizens).

1. Presiding officer is elected.
2. Budget Officer presents budget message and proposed budget.

**May 6** Publish legal notice of the Canby Urban Renewal Agency Budget Committee on May 14 after City of Canby Budget committee meeting. Also post on City's website. *Needs to be to newspaper by noon 4/30.*

**May 7** Second meeting of the City of Canby Budget Committee.

1. Finance Director presents General Fund department budgets.
2. Department heads are available to answer questions as needed.

**May 14** Third meeting of the City of Canby Budget Committee.

1. Finance Director presents all other fund's budgets.
2. Fund budget preparers are available to answer questions as needed.
3. Public hearing on proposed budget and State Revenue Sharing are held and closed or continued to May 21 if needed.
4. Budget Committee passes a motion recommending to the City Council a Budget for Fiscal Year 2015-2016, and approving an amount or rate of total property taxes to be certified for collection.

**May 14** General meeting of the Canby Urban Renewal Budget Committee (the Agency Board and an equal number of citizen members).

1. Presiding officer is elected.
2. Budget Officer presents budget message and proposed budget.
3. Public hearing is opened for comment on the proposed budget.
4. Public hearing is closed or continued to May 21 if needed.
5. Budget Committee passes a motion recommending to the Urban Renewal Agency Board a Budget for Fiscal Year 2013-2014, and approving a request to the county assessor for the maximum amount of revenue that may be raised in the City of Canby Urban Plan Area.

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2015-2016 BUDGET CALENDARS

(Continued)

**May 21**

General meeting of the City of Canby Budget Committee

1. Budget Committee makes changes to budget where necessary.
2. Public hearing on proposed budget and State Revenue Sharing are held and closed or continued to May 27 if needed.
3. Budget Committee passes a motion recommending to the City Council a Budget for Fiscal Year 2015-2016, and approving an amount or rate of total property taxes to be certified for collection.

**May 21**

General meeting of the Urban Renewal Agency Budget Committee

1. Budget Committee makes changes to the budget where necessary.
2. Public hearing is opened for comment on the proposed budget.
3. Public hearing is closed or continued to May 27 if needed.
4. Budget Committee passes a motion recommending to the Urban Renewal Agency Board a Budget for Fiscal Year 2013-2014, and approving a request to the county assessor for the maximum amount of revenue that may be raised in the City of Canby Urban Plan Area.

**May 27**

Date available for additional Budget committee meeting if needed.

**June 10**

Publish "Financial Summary and Notice of Budget Hearing" on June 17 and advertisement of budget including summary budget statements, for both the City of Canby and the Canby Urban Renewal Agency. *Needs to be to newspaper by noon 6/4.*

**June 17**

The Canby Urban Renewal Agency Board of Directors adopts a resolution making appropriations and requesting the maximum levy of taxes in the Urban Renewal Plan Area.

**June 17**

City Council adopts a resolution making appropriations and levying property taxes and a resolution regarding receiving State Revenue Sharing Funds.

**By July 13**

Certify tax levies to the County Assessor.