

City of Canby Historic Review Board
Meeting Minutes: November 7, 2016

Members in attendance: Carol Palmer, Tony Crawford, John Serlet, Barb Garber, and Pam Judy

Members absent: Rebekah Goodfellow and John Baker

City Staff in attendance: Jamie Stickel, Main Street Manager

Meeting started at 5:31pm

Local Registry

- Barb Garber moved to approve the application of the former City Hall to the Local Register of Historic Resources. John Serlet 2nd. The motion passed unanimously.
- Tony Crawford moved to accept findings and staff report on the registry nomination. Barb Garber 2nd. The motion passed unanimously.

Parks Department Request

- Barb Garber moved to support removing the non-native, invasive Ailanthus tree(s) from Baker Prairie Cemetery but would suggest considering replacing with a native species that would not harm any gravesites. Tony Crawford 2nd. The motion passed unanimously.

Heritage Trail

- Public Works will complete the plaque installations by the first of the year on all ten sites.
- Brochures placed at Canby Center, Canby Adult Center, Cutsforth's, *Canby Herald*, City Hall, Library, Canby Historical Society, Hope Village, Club Fit, and the county event center. Canby School district requested 25 copies for each library. Delivered 125; need to reorder to fulfill district request. For future project brochures, will use the same distribution list and adjust initial order to cover 25 at each site and 200 for the school district.
- Interim re-order has been placed for an additional 250 of heritage trail brochures. Should receive by mid-November. Will do a third order after receive CLG funding in April.
- Re-stocking process is a challenge. Will ask sites to call Jamie for additional brochures if needed.

- Brochures for future projects (and the April re-order of *Exploring Community Connections*) will credit the HRB and the graphic designer. Future brochures will have an English and a Spanish version.

Baker Prairie Cemetery

- Marker cleaning was a big success despite ominous cloud cover. Thirteen volunteers – 4 board members, two spouses, Chamber Director, city councilor Heidt, and two members of the CHS – spent two hours cleaning approximately 25 markers.
- Received estimate from Jeff Hilts for repair of the remaining markers - \$4,600 for 28 markers. We will ask for that amount in our grant proposal. If funding approved, Jeff will complete in July, 2017. Will need to wait until the 2018 grant cycle to be able to access enough funds for a wrought iron fence.
- Discussed programming for the cemetery re-dedication event. The Bike and Pedestrian committee is defining a bike route for the event with stops at 5-8 pioneer cemeteries in communities around Canby (and at Baker Prairie). Tony will work with the school district on activities for students.

Survey updates

- Jamie will resend RLS
- ILS of 8 structures will be sent out after consultant makes corrections to one site and the SHPO approves that correction.

Women's Heritage Trail

- Carol continuing to research. Some of the sites in our RLS may work for this project and require ILS funding.

CLG Request

- Will have outline of funding request to review at January meeting

PowerPoint Presentation

- Jamie will resend – get to Carol or Jamie with corrections, suggestions, or ideas.

Next Meeting

- Will not have a quorum for December and the January meeting falls on the 2nd. Decision to move January meeting to the 9th at 5:30 in the conference room next to the council chambers.

Meeting adjourned at 6:37

