

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
August 2, 2017**

**PRESIDING:** Mayor Brian Hodson.

**COUNCIL PRESENT:** Tyler Smith, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Sarah Spoon.

**STAFF PRESENT:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Jamie Stickel, Main Street Manager; Amanda Zeiber, Asst. City Administrator/HR Director; Matilda Deas, Senior Planner; and Kim Scheafer, City Recorder.

**OTHERS PRESENT: Others Present:** Carol Palmer, Ryan Oliver, Keith Galitz, Greg Perez, Tony & Betty Crawford, Janet Baker, Dave Lien, Chris Waffle, Chris Duckworth, Bryan Lally, Jacqueline Jones, Laney Fouse, Garrett Williams, Valerie Kraxberger, Nancy Muller, Paul Muller, Heidi Caniparoli, Mark Caniparoli, Jeff Snyder, Suzan Duffy, Dustin Breese, Chris Goetz, Lori Martin, Ken Miller, Jerry Nelzen, Lauri Nelzen, Michael Nakano, Lori Fitzgerald, Hanna Hofer, Peggy Wickwire, Angelica Novoa De Cordeiro, Daryll Hughes, Kristen Hughes, Hannah Hughes, Owen Hughes, Kari Inness, Teresa Spellman, Katie McRobbie, Travis McRobbie, Sydney McRobbie, Eli McRobbie, Robert Wengert, Spencer Polack, Shane Hester, Ken Daniels, Dave Conner, Ronda Rozzell, Tony Rieger, Peggy Wickwire, Hannah Hofer, Marty Moretty, Rodney McRae, Josh Miller, Calvin Pottratz, Jason Peterson, and Tim Nehert.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 6:30 p.m. in the Willow Creek Conference Room.

**\*\*Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations. Motion was seconded by Councilor Hensley and passed 6-0.**

**OPENING CEREMONIES:** Mayor Hodson reconvened the Regular Meeting at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Historic Review Board Project List Update – Jamie Stickel, Main Street Manager, spoke about the purpose of the Historic Review Board. In 2016 the Historic Review Board placed the Lee tree on the Oregon Heritage Tree program, created a Downtown Heritage Trail, was awarded a grant to rehabilitate Baker Prairie Cemetery, and held a cemetery rededication event.

Carol Palmer, Historic Review Board Chair, said another accomplishment was the induction of City Hall into the local historic register. The Historic Review Board had received two more grants. The Baker Prairie Cemetery rehabilitation phase 2 project had already started. The Heritage Trail brochures had been translated into Spanish. They were also developing a Women's Heritage Trail and working on a local landmark program. Looking forward they were planning to participate in the All Star Heritage Community Program. Some of the requirements for the program were to have a non-profit partner in promoting the community's history, which was the Canby Historical Society, school programs about local history, long term local business program, heritage website, and photo archive. She explained the collaborations and partnerships they were developing to create these programs. There were seven Historic Review Board members that were a good representation of the community.

Canby Main Street Annual Report – Ms. Stickel said the Main Street Program’s mission was to carry out the Urban Renewal Plan and to promote downtown. The focus was on promotion, economic vitality, design, and organization. She spoke about the events that had taken place last year including First Friday, Heritage Trail unveiling, Canby’s Big Night Out Street Dance, Downtown Spooktacular Village, Light Up The Night, and Canby Independence Day Celebration. The marketing materials that had been updated included a visitors and newcomers brochure, website updates, social media updates, weekly e-newsletter, and retail recruitment brochure. Economic vitality included targeted outreach, face to face business contacts, topic related outreach, and marketing available space. Organization included working with volunteers, community partnerships, downtown merchants, Chamber of Commerce, public library, other Main Street programs throughout the state, Historic Review Board, Historical Society, and the Arts and Culture Advisory Council. She attended quarterly Main Street meetings around the state, National Main Street Conference, and Historic Review Board meetings. She discussed the work of the Historic Review Board, grants that had been received, the Downtown Flower Program, Façade Improvement Program, and public art in front of the library.

Councilor Smith asked what the total amount of grant funding they had received last year was.

Ms. Stickel said she wasn’t sure but would get them the information. It was probably \$25,000 to \$30,000.

Mayor Hodson thanked her for all her work on the Independence Day Celebration. He asked about business recruitment to downtown Canby.

Ms. Stickel referred to the retail market analysis that was recently done that showed the gaps and helped create a roadmap for targeted outreach. She was also looking at how to help existing businesses create experiences that would draw customers and returning customers. There was also a need for place making and creating places people wanted to be. She was planning to focus on recruitment efforts and connecting tourism to businesses in the next year.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Keith Galitz, Canby resident, said he had emailed twice regarding a handicapped parking spot on 2<sup>nd</sup> Avenue that was not ADA qualified. His wife had multiple sclerosis and had to use a walker or wheelchair. The parking space was right next to a curb and tree and she could not get out of the passenger side door into the walker or wheelchair. There was no ramp there. This was a violation of ADA and was not handicap accessible.

Mayor Hodson would work with the City Administrator and make the necessary changes.

Dave Lien, Director of Community Outreach for the Optometrist Association of Oregon and Director of the Oregon Vision Coalition, was concerned about eye safety and eye health. They didn’t want people to look at the sun without proper solar eclipse glasses on August 21. He passed out eclipse glasses to the Council. He listed the places people could get eclipse glasses in town.

Janet Baker, representing optometrists in the State of Oregon, spoke about the eclipse path of totality and the partial and total eclipse that would be happening on August 21. If people were having a watch party, they should have the eye glasses available for those in their care, especially children. She explained the consequences of looking directly at the sun with no protection. Eclipse glasses that were not fake had the ISO 12312 certification. She encouraged everyone to pick up an Oregon Total Eclipse

Guide. The totality would happen between 10:15 to 10:24 a.m. from Lincoln City to Baker City. The partial eclipse would be from 9 a.m. to 11 a.m.

Brian Lally was the interim union negotiator for AFSCME 350-6 which represented the employees of the City. The union and the City had been in contract bargaining and reached a tentative agreement that the union members had voted not to ratify. Many employees were residents of Canby and were the Council's constituents. Employees did not think the tentative agreement reflected the fair treatment they had come to expect from City management. During the current contract negotiations, the management team went after the employee's bereavement leave and had restricted bumping rights meaning the more experienced and knowledgeable employees would be less likely to survive layoffs. They understood health care costs continued to rise and that change was necessary. There were more health care options than those that were previously discussed at the bargaining table. Following the ratification vote, he had tried to set up a date to come back to the bargaining table, but had been informed that the City had no intention of changing any of its positions. This was not the time to walk away from negotiations. He asked that the City's bargaining team come back to the table to come to an agreement.

Laney Fouse, Planning staff, said the staff helped run the City and she hoped the Council would honor them.

**MAYOR'S BUSINESS:** Mayor Hodson said the new speedy checkout stations were up at the Library. There was new signage for the different areas of the Library as well as placards for those who donated to the new Library building. He met with Clackamas County Commission Chair Bernard to discuss the transportation bill, Willamette Falls Legacy Project, and housing. He attended the Oregon Mayor's Association Conference in Lebanon, Oregon. The mayors of Madras and Bend gave a presentation on housing issues. He spoke about the upcoming preparations cities, counties, and the state were making regarding the eclipse. He listed the locations of the cooling stations in the City. He reported on the 3 on 3 basketball tournament last weekend. Canby's Big Night Out would be held on August 25 and Canby's Big Weekend would be held August 26-27.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Spoon said the Bridging Cultures annual beach trip was on August 12. CTV5 was looking for shows.

Councilor Heidt said the Summer Reading Program ended on August 11. The reptile man would be in Canby this Friday. She attended the family night last week at the Library. School offices opened on August 1. Canby Area Transit created a flyer that explained the transportation bill. The 99E bridge repair project was completed. The Clackamas County Fair would begin August 15.

Councilor Dale attended the groundbreaking for Premier Gear. The proceeds from the sale of the property on Sequoia Parkway would go toward new furniture that was purchased for the Police Station and the new Civic building. The balance would go to the Dahlia project for the City's contribution. He wished his father a happy birthday. Both of his daughters passed their driver's permit exam today. He thanked Canby Community Education for their driver's safety course.

Councilor Hensley said the Traffic Safety Commission would meet this Friday. There would be a retirement party for Susie Voss from the Canby Adult Center on Friday.

Councilor Smith said the Fire Department's Dr. Richard Davies First Responder Fund's 501(c)3 was approved by the IRS and they could now accept donations.

**CONSENT AGENDA: \*\*Councilor Dale moved to adopt the minutes of the July 19, 2017 City Work Session and Regular Meeting and a New Outlet Liquor License Application for the Canby Liquor Store. Motion was seconded by Councilor Hensley and passed 6-0.**

**RESOLUTIONS & ORDINANCES: Ordinance 1462 – \*\*Councilor Hensley moved to adopt Ordinance 1462, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO AN AMENDED CONTRACT WITH KINTECHNOLOGY, INC. TO CONTINUE TO PROVIDE COMPUTER TECHNICAL SERVICES FOR THE CITY; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Spoon and passed 6-0 by roll call vote.**

**NEW BUSINESS: Recommendation from the Parks and Recreation Advisory Board Regarding Park Maintenance Funding – Matilda Deas, Senior Planner, said the Parks and Recreation Advisory Board had worked on a solution to park maintenance funding. For the past three years the City had not been able to fully maintain parks and park staff had been deferring maintenance. The Board sent out two different surveys. The first was a general survey about what the community thought about the City’s parks and if they were happy with the current level of maintenance. The second was more specifically geared to what types of funding the community might support for park maintenance. The Board had looked at a lot of options and what other cities did and reviewed the suggestions from the surveys. For the long term, the Board thought forming a Park District would be the solution. That option would take a few years to get established so for the near term, they recommended the Council schedule a public hearing for August 16, 2017, to consider an ordinance implementing a monthly \$5 Park Maintenance Fee to be adjusted annually as per the Consumer Price Index. This would be a dedicated fund for park maintenance. It would enable the City to do the deferred maintenance of current parks and construct and maintain new parks that had been waiting to be built. She described the benefits of parks to the community.**

Councilor Parker said this was something they needed to answer and he thought it was appropriate to ask citizens what they thought.

Jackie Jones, Parks and Recreation Advisory Board Secretary, said the Board unanimously thought this was the best course of action. She was glad this was coming forward to make a decision.

Ryan Oliver, Chair of the Parks and Recreation Advisory Board, said his two passions for Canby were to quiet the trains and to get the parks going. They needed to maintain what they had as well as update and create new parks. This was where they needed to start to get the ball rolling.

Councilor Spoon thanked staff and the Board for their work on this issue. She thought a public hearing should be held.

There was discussion regarding the near and long term solutions that were recommended by the Board, what the fee would be used for, need for a waiver or reduced fee if it was a financial hardship, and parks as tourist destinations.

**\*\*Councilor Heidt moved to accept the recommendations of the Parks and Recreation Advisory Board and to direct staff to schedule a public hearing for the City Council meeting of August 16, 2017, to consider an ordinance implementing a monthly \$5 park maintenance fee. Motion was seconded by Councilor Spoon and passed 6-0.**

**ADMINISTRATOR’S BUSINESS & STAFF REPORTS:** Rick Robinson, City Administrator, said

on August 14 at 10:00 a.m. the groundbreaking for the Dahlia Project would take place. Junk Refunk would be on August 19 on 1<sup>st</sup> Avenue. He had communicated with the developer on the Dahlia Project regarding parking congestion and implementing a quiet zone.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1462.

There was no Executive Session.

Mayor Hodson adjourned the Regular Meeting at 9:50 p.m.

Kimberly Scheafer, MMC  
City Recorder

Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood