

JOB ANNOUNCEMENT

CITY OF CANBY / CANBY POLICE DEPARTMENT

Police Officer – Entry Level or Lateral

Full Time / Non-Exempt / Represented by Canby Police Association
One position currently available

Salary: \$64,848 - \$81,576 / annual salary range, plus City paid PERS and Benefits
Successful candidate may be eligible for additional 5% English/Spanish bilingual compensation and/or additional compensation based on current certification.

Opens: March 26, 2019

Closes: April 19, 2019

Apply to: City of Canby / Human Resource Department

Attn: Amanda Zeiber
PO Box 930, Canby OR 97013
zeibera@canbyoregon.gov
(503) 266-0635 phone
(503) 266-0699 fax

LATERAL CANDIDATES ARE ENCOURAGED TO APPLY – Preference will be given to lateral candidates

REQUIREMENTS: To be considered, candidates must be free of any acts that would adversely reflect on his or her fitness to perform their duties as a police officer. Must be of good moral character and understand that any acts that reflect dishonesty, deceit, or misrepresentation adversely reflects on their fitness to perform their duties as a police officer. Must have strength and agility to sufficiently perform the duties of this position. Ideal candidates will be individuals who have a proven track record of being honest, objective, hard-working, able to communicate effectively, and are customer service oriented. All applicants must be U.S. citizens, have no felony convictions, be at least 21 years of age, have as a minimum a high school diploma or G.E.D. equivalent, and a valid driver's license with acceptable driving record. Candidates must have the ability to successfully complete a thorough background investigation and post-offer psychological and medical examination, including pre-employment drug screen. To qualify as a lateral officer, candidates must possess a current Basic Police DPSST certification or equivalent out of state certification.

APPLICATION MATERIALS: A completed and signed City application, resume and cover letter must be received for the application to be complete. Incomplete applications will not be considered. Electronic materials are accepted with a signature. Application materials can be picked up at Canby Civic Offices, 222 NE 2nd Ave., Canby OR., downloaded from <https://www.canbyoregon.gov/Jobs/jobopenings.htm>, or requested by calling Human Resources at (503) 266-0635.

SELECTION & NOTIFICATION PROCESS: All applicants who submit complete application packets will be invited to participate in ORPAT (Oregon Physical Abilities Test). Candidates selected for further consideration will be required to pass a written test – POST (Police Officer Selection Test). The POST can be waived for candidates with a Bachelor's Degree or higher. We will not accept POST test scores from other agencies for this recruitment. Candidates will be selected for oral interviews based on completed application materials, prior experience, test results, and interactions throughout the recruitment process. *See schedule below for testing dates.*

EQUAL OPPORTUNITY EMPLOYER: The City of Canby is an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment on the basis of race, color, religion, sex, national origin, age, or physical disability. The City of Canby provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the Human Resource Department at (503) 266-0635.

March 26 – April 19	Open Recruitment Dates
Wednesday, May 1 (morning)	ORPAT
Wednesday, May 1 (afternoon)	POST Written Test
Tuesday, May 7	Preliminary Interviews
Tuesday, May 21	Finalist Interviews