

TRANSIT ADVISORY COMMITTEE
April 28, 2016

Presiding: Chair Don Smeback

Committee Present: Walt Daniels, Matt Olsen, Elizabeth Burrows Chapin, Carol Luce, Francisco Zamora Flores, and Gloria Randolph

Committee Absent: Tracie Heidt, Council Liaison

Staff Present: Julie Wehling and Kristie Chilcote

Others Present: Barbara Lewis

CALL TO ORDER: Chair Smeback called the meeting to order at 5:32 p.m. in the City Hall Conference Room.

The minutes from the March 24, 2016, meeting were reviewed.

Walt Daniels made a motion to approve the minutes as written. Motion seconded by Elizabeth Burrows Chapin and passed 6-0.

OLD BUSINESS:

- A. Operations Report: Kristie Chilcote said ridership in February and March was holding steady, and was slightly higher in March. There was an increase in General Public Dial-A-Ride, same day service, and shopping shuttles.

- B. Manager Report: Julie Wehling gave the Committee a copy of the budget. The budget would go to the Budget Committee first, and then to the City Council for approval.

The Committee reviewed the budget and discussed the 3% payroll tax increase, transfers, and a new employee contract for drivers.

Ms. Wehling clarified the current employee contract would go through next fiscal year and by the time the budget was prepared at this time next year, the new contract would be negotiated. The grants she had applied for were not in the budget for next fiscal year as she was not sure if the City would get them. If the City did

get them, they would be added to the budget later. The budget was simple, and the big costs were the MV contract and capital purchases. It did not change much year to year. The planning grant was in the budget. She announced Don Yoder was Rider of the Month for April. She said if the Committee had items they would like to add to the agenda, to let her know. She introduced Gloria Randolph, new Committee member. All Committee members introduced themselves.

- C. Transit Plan: Ms. Wehling stated the City got a grant to do a Transit Master Plan and a consultant would be hired to lead the process. She wrote an RFP for the consultant, which had to be approved by ODOT. The Transit Plan would update the TSP and engage the community. She hoped to have selected a contractor by June 3 and have a contract approved by Council by August 3. She would advertise the RFP in May. She asked for a member of the Committee to be part of the contractor selection process. Elizabeth Burrows Chapin volunteered.
- D. New Vehicles: Ms. Wehling said the new buses arrived on April 6 and the logos were put on today. They would be replacing buses 3 and 6. She asked if the Committee wanted to hold the next meeting at the Transit Office and then take a ride in one of the new buses. The Committee agreed.
- E. Officers: Chair Smeback asked for nominations for Chair and Vice Chair.

Walt Daniels nominated Carol Luce for Chair. Motion seconded by Francisco Zamora Flores and passed 6-0.

Carol Luce nominated Walt Daniels for Vice Chair. Motion seconded by Don Smeback and passed 6-0.

NEW BUSINESS: None.

CITIZEN INPUT: None.

DISCUSSION ITEMS: None.

ADJOURN:

Meeting adjourned at 6:35 p.m.

Assisted with Preparation of Minutes – Susan Wood