

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
December 2, 2020**

PRESIDING: Mayor Brian Hodson

COUNCIL PRESENT: Tim Dale, Sarah Spoon, Greg Parker, and Traci Hensley

COUNCIL ABSENT: Shawn Varwig

OTHERS PRESENT: Councilor-elect Christopher Bangs, Councilor-elect Jordan Tibbals, Kyle Lang, Chamber of Commerce Executive Director, Jim Davis, Fire Chief

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney; Melissa Bisset, City Recorder/ HR Manager

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:02 p.m. in the Council Chambers followed by the opening ceremonies.

PROCLAMATIONS:

Shop Canby – Mayor Hodson read a proclamation declaring December 2020 as Shop Canby Month and presented it to Kyle Lang, Chamber of Commerce Executive Director.

Mr. Lang said this campaign had been put together in conjunction with the City’s Economic Development Department. They all needed to make as much effort as possible to support the local business community, especially due to the effects of Covid.

Election Proclamation – Mayor Hodson read a proclamation certifying the results from Clackamas County Elections for the November 3, 2020 election which were as follows:

MAYOR

Brian D. Hodson – 6,492, Undervotes – 3,285, Overvotes – 0, and Write-In – 479

CITY COUNCIL

Jason Padden – 4,262, Jordan Tibbals – 4,376, Christopher Bangs – 4, 510, James Heib – 4,270, Traci Hensley – 4,947, Sarah Spoon – 4,798, Undervotes – 13,499, Overvotes – 14, and Write-In 306.

The three candidates who received the highest number of votes would serve four year terms and the candidate who received the fourth highest number of votes would serve a two year term.

COMMUNICATIONS: None

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None

MAYOR'S BUSINESS: Mayor Hodson discussed the timeliness of the Shop Canby proclamation. Many businesses were struggling and it was important to buy local as much as possible. There was a warming shelter available for those in need and he encouraged everyone to contribute to the Kiwanis Annual Toy Drive. The Light the Night event would be recorded and the lights would be on in the park. C4 would be meeting tomorrow night and the Parks and Recreation Advisory Board would be meeting in a couple of weeks. The Region 1 Area Commission on Transportation would be meeting on Monday.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Hensley said the Suicide Prevention Task Force was working on another Public Service Announcement and the High School had been including mental health resources and crisis hotlines in a newsletter. She offered her assistance for anyone in need during this time of year. She also encouraged people to participate in the Giving Tree at Fred Meyer.

Mayor Hodson encouraged everyone to check in on senior neighbors.

Councilor President Dale said the Canby Utility Board would meet next week.

CONSENT AGENDA: **Council President Dale moved to adopt the minutes of the November 18, 2020 City Council Regular Meeting, the reappointment of Jeff Mills to the Planning Commission, and appointment of Terri Jones to the Parks and Recreation Advisory Board. Motion was seconded by Councilor Hensley and passed 4-0.

ORDINANCES:

Ordinance No. 1539 – Mayor Hodson said this ordinance prepared the City for advancements in telecommunications which would happen in the near future.

****Council President Dale moved to adopt Ordinance 1539, AN ORDINANCE AMENDING CANBY'S TITLE 16 OF THE CANBY MUNICIPAL CODE ADDING NEWLY CREATED CODE CHAPTER 16.55 FOR TELECOMMUNICATIONS FACILITIES AND MODIFYING EXISTING CHAPTERS IN THE TITLE TO BE CONSISTENT WITH CHAPTER 16.55. Motion was seconded by Councilor Hensley and passed 4-0 by roll call vote.**

Ordinance No. 1541 – Mayor Hodson explained this was a request from the Library Board to change the attendance policy that if a member missed three meetings within a given year they could be removed from their position.

****Council President Dale moved to adopt Ordinance 1541, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE (CMC) CHAPTER 2.20.040 REGARDING THE LIBRARY BOARD TERM OF OFFICE IN THE CITY OF CANBY. Motion was seconded by Councilor Spoon and passed 4-0 by roll call vote.**

UNFINISHED BUSINESS:

Findings, Conclusions & Final Order – TA 20-01 – ****Councilor Hensley moved to adopt the written findings, conclusion and final order of text amendment TA 20-01. Motion was seconded by Councilor Spoon and passed 4-0.**

Cancellation of December 16, 2020 City Council Meeting – ****Councilor Hensley moved to cancel the December 16, 2020 City Council meeting. Motion was seconded by Council President Dale and passed 4-0.**

CITY ADMINISTRATOR’S BUSINESS & STAFF REPORTS: Scott Archer, City Administrator, thanked everyone for the warm welcome in the first month of his new job. He gave an update on staff recruitments. A contingent offer had been made for the Planning Director position. There were also contingent offers for two police lateral hires and they would be holding interviews for the mechanic position soon. Regarding the splash pad at Maple Street Park, the final inspection was done last week and the project was now complete. It would be ready for operation this coming summer. Regarding the road jurisdiction transfers from Clackamas County, staff had been meeting with the County and the details were still being finalized. The County’s offer had improved since the last update to the Council and staff would like to move forward with negotiating an agreement. He asked if Council was in agreement to move forward and if so, would Council want to schedule a Work Session in February to discuss the details.

Councilor Parker thought they should proceed to bring all of the roads in the City limits into the City’s jurisdiction and bring them up to City standards.

Mayor Hodson agreed a Work Session would be appropriate, especially to know the conditions of the roads and the funding options to improve them including borrowing funds.

There was consensus to move forward as proposed by staff.

Mr. Archer gave an update on the Quiet Zone and Canby Arch project. Staff was planning to re-bid the project with both projects linked together. It would be advertised starting December 4 and would close on January 14. They hoped to get a better response this time of year. A recommendation would be brought back to Council in February. The goal was to complete the project in fall of 2021. Urban Renewal funds would be used for the project.

Councilor Parker said the Council had promised to move forward with the quiet zone when the Dahlia building was being negotiated. He was in support of moving forward.

There was consensus for the project to go out for bid as proposed.

CITIZEN INPUT: None

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance No. 1539.
3. Adopted Ordinance No. 1541.
4. Adopted the Findings, Conclusions and Final Order of text amendment TA 20-01.
5. Cancelled the December 16 City Council meeting.

The meeting adjourned at 8:03 p.m.

Melissa Bisset
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood