

**CANBY CITY COUNCIL  
WORK SESSION MINUTES  
February 5, 2020**

**PRESIDING:** Mayor Brian Hodson

**COUNCIL PRESENT:** Trygve Berge, Traci Hensley, Greg Parker, Sarah Spoon, and Shawn Varwig.

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Scott McClure, City Administrator; Amanda Zeiber, Assistant City Administrator; Joseph Lindsay, City Attorney; Melissa Bisset, City Recorder; and Julie Blums, Finance Director

**OTHERS PRESENT:** Fire Chief Jim Davis and Bob Cambra.

**CALL TO ORDER:** Mayor Hodson called the Work Session to order at 6:31 p.m. in the Willow Creek Room.

**UPDATE ON QUIET ZONE CONSTRUCTION COSTS**

City Administrator Scott McClure explained the cost for the Quiet Zone is \$1.37 million. There was approximately \$3.6 million available in the Urban Renewal District. There was discussion on about whether or not to fund the Quiet Zone in its entirety as a program project. Staff would do the onsite construction management of the project to help control costs. Street maintenance fees could be used because a good portion of the project relates to repaving. The options included leaving the funding as it currently planned or contributing from the street fund and the storm water funds. Discussion ensued regarding developing established street priorities and urban renewal priorities. The street fund had approximately \$1.6 million in reserves. Mr. McClure provided a handout to the Council Canby Urban Renewal Cash Flow Projections for Fiscal Years 2020-2026. At the end of the last fiscal year the fund was at \$7.6 million and there was \$3.6 million remaining. He explained that if there was a project that they were looking at they may want to consider preserving some of the urban renewal funds.

There would be an update on street priorities at the next meeting and it would help with the discussion and decision.

Discussion ensued regarding the costs of the Quiet Zone projected. \$216,000 had been spent on the Quiet Zone. The cost of the construction had continued to increase. The plans were at 95 percent completion.

Mayor Hodson asked if they continue with the project or continue the course using urban renewal funds or if there should use street funds as well.

Councilor Spoon expressed concern with using the street funds because she wasn't sure that the Quiet Zone meets the original spirit of the fee. She also felt that there wouldn't be major urban renewal projects in the future.

Discussion ensued regarding the grant for Elm Street.

The reserves included revenues from the street maintenance fee.

Councilor Spoon felt that the street priority list should be looked at first.

Councilor Parker felt that urban renewal funds should be used for the Quiet Zone as there was no more fitting use than a project like the Quiet Zone.

Councilor Hensley asked if the new estimate on the project included passing along the commercial activities tax. It was noted that it was unlikely factored in.

There would be more discussion and information provided at the next work session.

Mayor Hodson adjourned the meeting at 6:59 p.m.

*Melissa Bisset*

Melissa Bisset  
City Recorder

A handwritten signature in black ink, appearing to read "Brian Hodson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Brian Hodson  
Mayor