

**CANBY CITY COUNCIL  
CITY COUNCIL WORK SESSION  
April 19, 2017**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Tyler Smith, Greg Parker, Tim Dale, Tracie Heidt, and Sarah Spoon. Councilor Traci Hensley was absent.

**Staff Present:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Matilda Deas, Senior Planner; and Kim Scheafer, City Recorder.

**Others Present:** Barry Johnson.

Councilor Dale called the Work Session to order at 6:30 p.m. in the Willow Creek Conference Room.

The Council met in a work session to review the Canby Park and Recreation Maintenance Funding survey results.

Matilda Deas, Senior Planner, said 557 people did the first survey and 395 did the second survey. The most common reason why people did not recreate in Canby was because they did not know what was available in the City. They liked to walk on trails, picnic in parks, and take their pets to parks. Most people went to Wilsonville for the water features and dog parks. Most thought the parks were being maintained at a level of good to excellent. People would like to have a recreation center in the City. Most thought parks should be funded through the General Fund, grants, fees, rentals, and public/private partnerships and the funding for future maintenance through the budget or creation of a park district. People were willing to consider levies and monthly maintenance fees, but they were not as positive about those options. People did not want any new taxes. There was a good split among age groups who responded to the surveys. Most had lived in Canby for a long time and were homeowners. There were really no fees that could be charged for parks, and there was no staff to coordinate volunteers. Volunteers helped with one-time events, not maintenance. The Canby Area Parks and Recreation District was not a functioning district and had never been able to pass a tax base. It would take several years to establish a park district and it would be a long term goal. That left either a levy or maintenance fee for the current needs. A lot of park maintenance was being deferred at this time. There were pending parks that had been waiting for a long time, and would add to the maintenance costs. The Parks and Recreation Advisory Board recommended not reducing anymore funding from the General Fund for parks. They thought the most viable solution was a monthly maintenance fee, such as \$5 per month.

Mayor Hodson wanted to know how long it would take to catch up on the deferred maintenance.

There was discussion regarding the Parks Board recommendation about the budget and how it might affect future budgets.

Ms. Deas explained what other jurisdictions did for a parks maintenance fee, which was normally tied to the CPI. Staff did not think the parks were being maintained at the proper level, but public perception was that the parks were fine.

Rick Robinson, City Administrator, said the problem was being able to bring on new parks as they could not be maintained and there was deferred maintenance that needed to be done.

Councilor Spoon thought public perception had to do with what parks people used, as some parks were more maintained than others.

There was discussion regarding park usage.

Councilor Spoon wanted to know what a \$5 fee over the next five years would do for the parks.

Councilor Smith wanted to see the list of what had been deferred and how long those items had been deferred.

Councilor Dale wanted to know how CAPRD would fit into all this, and if the fee would be temporary until CAPRD or a different district was established. He also wanted to give citizens a holistic view of all the fees that were being proposed, as the street maintenance fee was going to be raised and what could be accomplished with these fees.

Mayor Hodson adjourned the Work Session at 7:25 p.m.

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**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
April 19, 2017**

**PRESIDING:** Mayor Brian Hodson.

**COUNCIL PRESENT:** Tyler Smith, Greg Parker, Tim Dale, Tracie Heidt, and Sarah Spoon. Councilor Traci Hensley was absent.

**STAFF PRESENT:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; and Kim Scheafer, City Recorder.

**OTHERS PRESENT:** Bob Cornelius, Carol Palmer, Bob Jones, Fire Chief Jim Davis, Bob Cambra, and Karyn Fenton,

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Window Safety Month Proclamation – Mayor Hodson read a proclamation proclaiming April 2017 as Window Safety Month in Canby. He presented the proclamation to Fire Chief Jim Davis.

Clackamas Urban Lumber Report Presentation – Mayor Hodson said this presentation was cancelled.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Bob Jones, Canby resident, thought the Council was missing an opportunity to celebrate the diversity of the community and involve more citizens. He suggested inviting other community leaders to come to the meetings and lead the invocation, whether it be a prayer, quotation, or thought for the day.



Carol Palmer, Historic Review Board Chair, spoke about the Baker Prairie Cemetery re-dedication on May 5. Many markers had been repaired and cleaned at the cemetery. She described the activities that would take place on May 5.

Karyn Fenton, Canby resident, thought Mr. Jones' idea of other people doing the invocation was a great idea and she offered to lead an invocation. Inclusion was what they needed in the City.

**MAYOR'S BUSINESS:** Mayor Hodson reported on the dedication of the bike hub at the Art Park and Work Session on park maintenance. He announced First Friday would be held on May 5. There was new yellow curbing on the backside of Canby High School to keep people from parking there. Some State Task Forces had been put together to look at transportation funding and project lists. He invited everyone to the Mayor's Prayer Breakfast on May 4.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Smith said the Planning Commission approved the apartment complex on Territorial and Redwood. The Commission also brainstormed on potential Code revisions.

Councilor Parker said that the Historic Review Board activities had already been discussed by Ms. Palmer and the Bike and Pedestrian Committee had not met yet.

Mayor Hodson said that Councilor Parker would also be liaison to the Clackamas County Fair Board.

Councilor Dale said Canby Utility had exceeded all the national standards for outages and interruptions until the recent wind storm. Canby bought all of its power from Bonneville Power. It was transmitted to Canby by PGE feeder lines and during the wind storm the feeder line into the Westcott Station was disabled, which fed half of the City its power. Canby Utility had to switch over to the Knights Bridge Station until the power came back to the Westcott Station. There had been 221 residential filter rebates and one commercial rebate that had been given out.

Councilor Heidt said on May 13 the Dolly Parton Imagination Library program would be starting in the library and was being paid for by Canby Kiwanis. The holocaust survivor talk was well attended. There was a part time Library Assistant II position open. There were some new on-call staff as well and new additions were being added to the children's room. The Master Gardener series was starting. The Children's Day/Book Day would be on April 29. The Transit Advisory Committee would be discussing the Transit Master Plan at their meeting tomorrow. The FFA did well at the State Convention and several FBLA students would be going to Nationals. Evelia Juarez was named National Migrant Recruiter of the Year. There were four seats open on the School Board for the May 16 election. The annual spring cleanup garbage day would not be happening this year, but citizens could call Canby Disposal and pick their day for the extra trash to be picked up. The Canby Education Foundation's Spring Fling would be on April 27.

Councilor Spoon said the SW Neighborhood Association had worked on the curb painting at the high school due to sight distance issues. Several of the streets behind the high school had towing signs out as they were private streets and not wide enough for parking and traffic. She would be meeting with Jamie Stickel regarding the Independence Day Celebration. Volunteers, entertainment, and donations for the fireworks were still needed. She thanked Chief Davis for the calls they responded to during the power outage. CTV5 was looking for people who wanted to do programming.

**CONSENT AGENDA: \*\*Councilor Dale moved to adopt the minutes of the March 4, 2017 City Council Work Session; April 5, 2017 City Council Regular Work Session and Regular Meeting; reappointment of Jason Padden to the City Budget Committee for a term to end on June 30, 2020; reappointment of Mindy Montecucco to the Bike and Pedestrian Committee for a term to end on June 30, 2020; and a New Outlet Liquor License for Los Dos Amigos Fiesta. Motion was seconded by Councilor Heidt and passed 5-0.**

**RESOLUTIONS & ORDINANCES: Ordinance 1459 – Mr. Robinson explained the two components of the project, the Mulino Pump Station and Willow Creek Pump Station. Canby Excavating was the lowest bidder at \$1,124,475.00.**

**\*\*Councilor Smith moved to adopt Ordinance 1459, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY EXCAVATING, INC. FOR THE MULINO AND WILLOW CREEK PUMPING STATION IMPROVEMENTS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Spoon and passed 5-0 by roll call vote.**

**NEW BUSINESS:** None.

**ADMINISTRATOR’S BUSINESS & STAFF REPORTS:** None.

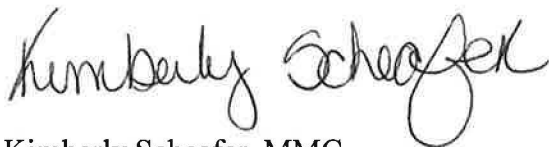
**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1459.

There was no Executive Session.

Mayor Hodson adjourned the Regular Meeting at 8:15 p.m.



Kimberly Scheafer, MMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood