

**CANBY CITY COUNCIL
CITY COUNCIL WORK SESSION
March 4, 2017**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Tyler Smith, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt and Sarah Spoon.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Amanda Zeiber HR Director/Asst. City Administrator; and Kim Scheafer, City Recorder.

OTHERS PRESENT: None.

Mayor Hodson called the Work Session to order at 8:00 a.m. in the Mt. Hood Conference Room to discuss Council Goals and Priorities.

Mayor Hodson discussed the issue of capability versus capacity in the City.

Councilors and staff each spoke about a personal and professional success they had over the last 30 days.

A discussion took place regarding the current City Council Values. After discussion it was determined that no changes needed to be made.

Under City Council Goals the following changes were made to Community (changes noted in red):

Community

- Maintaining a small town feel as we grow
- **Manage growth in a responsible manner**
- **Continue to improve the quality of life of our citizens**
- Continue to enhance communication between City Hall and citizens in and around the City of Canby, including use of electronic and social media
- Integrate the adopted Community Vision Plan throughout City Goals, plans, and communications

Councilor Parker wanted a future discussion regarding how the Council could manage and influence growth, especially when applications met the criteria.

No changes were made to Growth and Economic Development.

Growth and Economic Development

- Identify and implement strategies for attracting additional tenants to industrial parks
- Identify and implement strategies for improving overall health of the business community
- Collaborate with Clackamas County Tourism and Event Center to encourage increased cultural and commercial activity
- Build on strategies to improve business development in downtown and other business areas
- Plan for future housing needs and development

- Develop plan to make Main Street Program and Economic Development office self-funding by close of the Urban Renewal District

There was discussion regarding the Main Street program becoming sustainable once the Urban Renewal District was retired.

Rick Robinson, City Administrator, thought all of the bullet points were good and should remain for Parks and Recreation.

Parks and Recreation

- Refine, revise, and update Parks Master Plan to include long-term recreation plan that includes community center, aquatic center, sports facilities, and Willamette River front recreation
- Identify future park lands
- Identify funding and strategic alliances for acquisition, improvement, and maintenance of park lands

There was discussion regarding updating the Parks Master Plan and maintaining current parks.

Councilor Heidt thought in the title, Transportation and Public Safety should be separated from Public Services. Consensus was to change the heading to Public Services.

Transportation, Public Safety, and Public Services

- Maintain and improve City infrastructure – stormwater, road maintenance, water, Wastewater Treatment Plant (WWTP), and others
- Continue to provide quality public safety and services that enhance Canby's livability
- Develop strategy for improving and sustaining Canby Area Transit System
- ~~Develop method to enable northern access for emergency services and economic development~~
- Develop strategy for implementing Transportation System Plan (TSP) with emphasis on neighborhood safety and economic development
- ~~Develop and implement facilities plan to appropriately provide Library and City Hall services~~
- Encourage long-term services and infrastructure plans for NE and SE development
- Develop strategy for implementing Oregon 99E Corridor and Gateway Plan

The Council asked for a date to be put on the document.

Mayor Hodson recessed the work session from 10:00-10:15 a.m.

Mayor Hodson said the Parks and Recreation Advisory Board would be coming to the Council in May with a recommendation for parks funding.

The Council discussed the following topics and what the priorities were:

Parks: Development Fund -

- Initiate park maintenance fee
- How can Park SDCs be used? What constitutes expansion, i.e. river, trail
- River access/development
 - Willamette Falls
- Overt decision on purchasing the property the pool and Adult Center are one

- Teen center/community center

There was discussion regarding the needs for parks in the City, a funding plan, and working with the School District and other entities for investing in parks.

Capital Improvement Plan –

- Roads
 - Fees and gas tax
 - County road issue (lower standard)
- Water

Mr. Robinson said the Capital Improvement Plan was going to be updated soon for wastewater and road improvements. They needed to address future expansion and development in the next five years. He explained where the funding came from for the projects. They also wanted to bring County roads into City jurisdiction, but it was costly to bring those roads up to City standards. Other issues were keeping up with road maintenance and continuing to serve the needs in the Industrial Park.

Economic Development –

- Road blocks to development

There was discussion regarding being pro-business and having good design and growth.

Housing/Population Growth –

- Systemic changes
- Our UGB requirements
- Zoning
- Comp plan
- Density plan
- Lot sizes
- Housing – for who is here vs. who wants to be?
- Planned development
- Accessory dwelling units (ADUs)

There was discussion regarding the need for affordable housing, how to fund programs, having an appropriate mix of housing in the City, and allowing for building a development to less than City standards to save money.

Budget/Finance –

Nothing was suggested under this item.

Councilor Smith left the meeting at 11:30 a.m.

Tourism –

- Transient Room Tax
- Willamette Falls
- Fairgrounds/Event Center
- Day tourism vs. heads on beds

- Marketing of Canby
- Assets of Canby
- Bicycle tour

Mayor Hodson said the Council would be having a Work Session on the Transient Room Tax. There was discussion on how to get more tourism into Canby and bringing a hotel or air bed and breakfast to the city.

Old Library –

Mayor Hodson said there was a Request for Impression process for the old library site which would go out in April or May.

Police & Public Safety –

Mayor Hodson said police and public safety made up 70% of the City's budget and there had been a request for an additional Sergeant and two police officers. A public safety levy had been suggested to meet the needs. There was discussion regarding whether that was a dialogue the Council wanted to have.

There was consensus not to discuss it unless it became necessary to lay off police officers.

There was further discussion regarding the public perception of a possible park levy, especially in competition with the fire levy.

Transportation -

- Road maintenance fee increase
- Negotiate with Clackamas County 80-20%

Mayor Hodson said the discussion on the road maintenance fee increase would be coming to Council soon. He would be working with staff to come up with what the increase should be. The County Vehicle Registration Fee was gaining traction and would be coming to Council for support. He explained it would be a 60-40 split with the County and the cities. If the fee did pass, he wanted to negotiate with the County to improve roads in Canby where the County would pay for 80% and the City would pay 20%.

Succession Planning –

Mayor Hodson discussed the staff who were close to retirement and how they needed to hire good employees for their replacements.

Other Items:

Food carts – economic development
 Winery development
 Police coverage impacts
 Pool levy vs. fire levy
 City operations segment

Mayor Hodson adjourned the Work Session at 12:17 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood