

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
June 15, 2016**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Todd Rocha, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman. Councilor Greg Parker was absent.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; Amanda Zeiber, Asst. City Administrator/HR Director; Irene Green, Library Director; Eric Laitinen, Aquatics Program Manager; Mark Gunter, Public Works Director; and Haley Fish, Finance Director.

OTHERS PRESENT: Bob Cornelius, Jim Davis, Fire Chief, Joyce Ares, Charlie Stinson, Kathy Shinn, Kathy Stuart, Brandon Vance, Dean Searle, and Monty Graham.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Fill-the-Boot Day Proclamation – Mayor Hodson read a proclamation proclaiming July 23, 2016, as Canby Fire District #62 “Fill-the-Boot” Day for the City of Canby and presented it to Monty Graham.

Mr. Graham said volunteer firefighters would be on 99E by Grant on July 23.

Canby Rotary Club Presentation – Joyce Ares, Friends of the Library Board, said they had been accepting donations from the community.

Charlie Stinson, president of Canby Rotary Foundation, read a letter to the Friends of the Library making a donation of \$30,000.00 for the teen area of the new library. He listed the names of those who had contributed.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR’S BUSINESS: Mayor Hodson said he and Councilor Hensley would be attending the C4 Retreat. He attended the Region 1 Area Commission on Transportation meeting in Hood River.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Coleman attended Dan Mickelsen’s retirement party and the Traffic Safety Commission Meeting.

Councilor Heidt said the Summer Reading program had started at the Library and she announced some of the upcoming events. The School District Care Award for April went to Colby Scheer at 91 School and for May it went to Bob Hammitt at Canby High School. The Canby Adult Center purchased a new van and held a golden anniversary celebration for people who had been married

for 50 years or more. A Medicare class was being held tomorrow. The English Language Learners class just finished their eight week session. She attended the League of Oregon Cities regional meeting and the Canby 5k race. She listed some of the events for Canby's Independence Day celebration.

Councilor Dale attended Dan Mickelsen's retirement party. The Canby Utility Board approved a water rate increase last night of 9.53%, which would be about \$2 more per month for customers. It would take effect in July. He also attended CUB's information meeting on water taste and smell options and costs.

Councilor Hensley attended Dan Mickelsen's retirement party and First Friday. She would be attending the CTV5 Board meeting on Thursday.

Councilor Rocha said the Library received funding for shelving. He announced there was a Library Board opening.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the June 1, 2016, City Council Regular Meeting; appointment of Rick Angelozzi and Barry Johnson to the Parks and Recreation Advisory Board for terms to expire on June 30, 2019. Motion was seconded by Councilor Hensley and passed 5-0.

PUBLIC HEARINGS: State Revenue Sharing Funds – Mayor Hodson read the public hearing format.

Rick Robinson, City Administrator, said in order to receive State revenue sharing funds, the City had to provide at least four of seven services, and Canby provided police, streets, sanitary sewer, stormwater, and planning.

Haley Fish, Finance Director, said there was a public hearing at the Budget Committee meeting as well. It was estimated the City would receive \$19,100 in cigarette taxes, \$237,000 in liquor taxes, and \$940,000 in gas taxes. The cigarette and liquor taxes would go to General Fund operations and the gas taxes would go to the Street Fund for street maintenance.

Mayor Hodson opened the public hearing at 8:05 p.m.

Public Testimony: None.

Mayor Hodson closed the public hearing at 8:05 p.m.

2016-2017 FY Budget as Approved by Budget Committee – Ms. Fish said Resolution 1234 would come before Council for adoption. The Budget Committee met three times to go through the budget. It was approximately a \$38,000,000 budget.

Mr. Robinson said the General Fund amount was \$10,186,284. It was a status quo budget and there were contingency funds in each program area. He listed the budget amounts in each department.

Ms. Fish recommended the City levy the highest amount allowed which was \$3.4886 per \$1,000 of assessed value, and those funds went into the General Fund. This was the last year of the local option levy that funded the Swim Center. The levy was \$.49 per \$1,000.

Mayor Hodson opened the public hearing at 8:10 p.m.

Public Testimony: None.

Mayor Hodson closed the public hearing at 8:10 p.m.

RESOLUTIONS & ORDINANCES: Resolution 1237 – **Councilor Rocha moved to adopt Resolution 1237, A RESOLUTION VERIFYING THAT THE CITY OF CANBY HAS MET THE REQUIREMENTS TO RECEIVE STATE SHARED REVENUE MONEY. Motion was seconded by Councilor Heidt and passed 5-0.

Resolution 1238 – **Councilor Rocha moved to adopt Resolution 1238, A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE FOR FISCAL YEAR 2016-2017. Motion was seconded by Councilor Hensley and passed 5-0.

Resolution 1234 – **Councilor Coleman moved to adopt Resolution 1234, A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAX FOR THE 2016-2017 FISCAL YEAR. Motion was seconded by Councilor Heidt and passed 5-0.

Resolution 1239 – **Councilor Rocha moved to adopt Resolution 1239, A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE 2015-2016 FISCAL YEAR. Motion was seconded by Councilor Hensley and passed 5-0.

Resolution 1240 – **Councilor Heidt moved to adopt Resolution 1240, A RESOLUTION DOCUMENTING THE CITY'S ELECTION TO MAINTAIN COMPLIANCE WITH THE OLD PROCUREMENT STANDARDS IN RELATION TO PROCUREMENTS OF FEDERAL AWARDS AND ELECTING TO UTILIZE THE 2 YEAR GRACE PERIOD FOR IMPLEMENTATION OF THE NEW STANDARDS. Motion was seconded by Councilor Coleman and passed 5-0.

Resolution 1241 – **Councilor Rocha moved to adopt Resolution 1241, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE SUBMITTING TO THE ELECTORATE FOR THE NOVEMBER 8, 2016 ELECTION, A PROPOSED RENEWAL OF A FIVE-YEAR, LOCAL OPTION LEVY FOR THE CANBY SWIM CENTER AT THE RATE OF \$0.49 PER \$1000 ASSESSED VALUE BEGINNING IN FISCAL YEAR 2017-2018. Motion was seconded by Councilor Hensley and passed 5-0.

Resolution 1242 – **Councilor Hensley moved to adopt Resolution 1242, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE SUBMITTING TO THE ELECTORATE FOR THE NOVEMBER 8, 2016 ELECTION, A PROPOSED REMOVAL OF A CITYWIDE BAN ON MARIJUANA BUSINESSES WITHIN CANBY. Motion was seconded by Councilor Rocha and passed 5-0.

Resolution 1243 – ****Councilor Hensley moved to adopt Resolution 1243, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE SUBMITTING TO THE ELECTORATE FOR THE NOVEMBER 8, 2016 ELECTION, A PROPOSED THREE PERCENT TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER WITHIN THE CITY. Motion was seconded by Councilor Rocha and passed 5-0.**

Resolution 1245 – ****Councilor Rocha moved to adopt Resolution 1245, A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CANBY AND REPEALING RESOLUTION 1215. Motion was seconded by Councilor Heidt and passed 5-0.**

Ordinance 1442 - ****Councilor Hensley to adopt Ordinance 1442, AN ORDINANCE, PROCLAIMING ANNEXATION INTO THE CITY OF CANBY, OREGON 2.0 ACRES INCLUDING 1.85 ACRES OF REAL PROPERTY DESCRIBED AS TAX LOTS 1100 AND 1101 OF SECTION 27C, T3S, R1E, WM (ASSESSOR TAX MAP 3-1E-27C AND .15 ACRES (6600 SQUARE FEET) OF ADJACENT N. REDWOOD STREET RIGHT-OF-WAY AND AMENDING THE ZONING FROM COUNTY RURAL RESIDENTIAL FARM FOREST 5-ACRE (RRFF-5) TO CITY LOW DENSITY RESIDENTIAL (R-1) AND SETTING THE BOUNDARIES OF THE PROPERTY TO BE INCLUDED WITHIN THE CITY LIMITS. Motion was seconded by Councilor Coleman and passed 5-0 by roll call vote.**

Ordinance 1443 - ****Councilor Hensley moved to adopt Ordinance 1443, AN ORDINANCE, PROCLAIMING ANNEXATION INTO THE CITY OF CANBY, OREGON 4.71 ACRES INCLUDING 4.57 ACRES OF REAL PROPERTY DESCRIBED AS TAX LOTS 300, 301, AND 302 OF SECTION 34B, T3S, R1E, WM (ASSESSOR TAX MAP 3-1E-34B AND .14 ACRES (6270 SQUARE FEET) OF ADJACENT N. REDWOOD STREET RIGHT-OF-WAY AND AMENDING THE ZONING FROM COUNTY RURAL RESIDENTIAL FARM FOREST 5-ACRE (RRFF-5) TO CITY MEDIUM DENSITY RESIDENTIAL (R-1.5) FOR TAX LOTS (301 & 302) AND TO CITY HIGH DENSITY RESIDENTIAL (R-2) FOR TAX LOT (300) AND SETTING THE BOUNDARIES OF THE PROPERTY TO BE INCLUDED WITHIN THE CITY LIMITS. Motion was seconded by Councilor Coleman and passed 5-0 by roll call vote.**

Ordinance 1444 - ****Councilor Hensley moved to adopt Ordinance 1444, AN ORDINANCE PROCLAIMING ANNEXATION INTO THE CITY OF CANBY, OREGON 31.83 ACRES INCLUDING 31.38 ACRES OF REAL PROPERTY DESCRIBED AS TAX LOTS 300, 301, 500, 1200, 1300, 1301, AND 1302, OF SECTION 27C, T3S, R1E, WM (ASSESSOR TAX MAP 3-1E-27C) AND TAX LOTS 700 AND 701 OF SECTION 34B, T3S, R1E WM (ASSESSOR TAX MAP 3-1E-34B) AND .45 ACRES OF ADJACENT N. REDWOOD STREET RIGHT-OF-WAY AND AMENDING THE ZONING FROM COUNTY RURAL RESIDENTIAL FARM FOREST 5-ACRE (RRFF-5) TO CITY LOW DENSITY RESIDENTIAL (R-1) AND SETTING THE BOUNDARIES OF THE PROPERTY TO BE INCLUDED WITHIN THE CITY LIMITS. Motion was seconded by Councilor Coleman and passed 5-0 by roll call vote.**

Ordinance 1445 – Mark Gunter, Public Works Director, said the pump station would be located on the SE corner of the City which was needed to continue to build houses and for

the Industrial Park. Sewage will be pumped from the station to the Wastewater Treatment Plant.

Mr. Robinson discussed the location of and need for the pump station. The construction estimate was \$825,000, but it might end up costing more than that due to rising construction costs. The project should be done by June 2017.

****Councilor Heidt moved to approve Ordinance 1445, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CURRAN-MCLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES TO COMPLETE THE MULINO ROAD SANITARY SEWER PUMPING STATION AND PIPELINES to come up for second reading on July 6, 2016. Motion was seconded by Councilor Rocha and passed 5-0 on first reading.**

NEW BUSINESS: None.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson said cities were asked to submit projects to the County. The Highway 99E and Otto Road intersection and its ultimate connection to Mulino Road was submitted. The project would be a benefit to the City and serve a regional need.

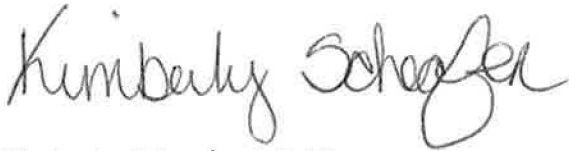
CITIZEN INPUT: None.

ACTION REVIEW:

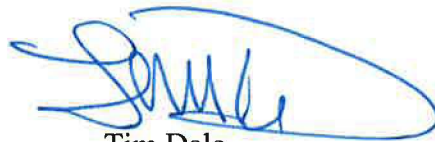
1. Approved the Consent Agenda.
2. Adopted Resolutions 1234, 1237, 1238, 1239, 1240, 1241, 1242, 1243, and 1245.
3. Adopted Ordinances 1442, 1443, and 1444.
4. Approved Ordinance 1445 to come up for second reading on July 6, 2016.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:55 p.m.



Kimberly Scheafer, MMC
City Recorder



Tim Dale
Council President

Assisted with Preparation of Minutes - Susan Wood