

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
May 4, 2016**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; Bryan Brown, Planning Director; Irene Green, Library Director; and Eric Laitinen, Aquatics Program Manager.

OTHERS PRESENT: Bob Cornelius, Paul Hauer, Debbie Jewell, John Zieg, Roger Reif, Irene Breshears, Fire Chief Jim Davis, Derrick Mottern, Nancy Wilmes, Robert Cambia and Bill Pilloa.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Presentation by Canby Telcom – Paul Hauer, Canby Telcom President, presented a check to the City for \$25,000 for the technology portion of the new library.

Water Safety Month – Mayor Hodson read a proclamation proclaiming May 2016 as Water Safety Month. He presented the proclamation to Eric Laitinen, Aquatics Program Manager.

Poppy Days in Canby Proclamation – Mayor Hodson read a proclamation proclaiming May 2016 as Poppy Month and May 22-30, 2016, as Poppy Days in Canby and presented the proclamation to Nancy Wilmes.

Ms. Wilmes spoke about the history of the poppy which symbolized veterans and their service to our country.

Walk and Bike Challenge Month Proclamation – Mayor Hodson read a proclamation proclaiming May 2016 as Walk and Bike Challenge Month. He presented the proclamation to Councilor Parker who was the Bike and Pedestrian Committee liaison.

Councilor Parker said every Thursday there were bicyclists that gathered in front of Bikes and More and cycled around the area.

NALC Food Drive Day Proclamation – Mayor Hodson read a proclamation proclaiming Saturday, May 14, 2016, as the 2016 National Association of Letter Carriers National Food Drive Day. He presented the proclamation to Irene Breshears.

Public Works Week Proclamation – Mayor Hodson read a proclamation proclaiming May 15-21 as Public Works Week and presented the proclamation to Rick Robinson, City Administrator.

COMMUNICATIONS: Kim Scheafer, City Recorder said First Friday would be on May 6 from 5-7 p.m. There would be a scavenger hunt starting in front of City Hall and there would be food and craft vendors around Wait Park. Applications were still being accepted for vendors for the

Canby Independence Day celebration on July 4. Applications were on the website at canbyindependenceday.com.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Hodson said there would be a C4 meeting tomorrow night. City Budget Committee meetings had started and the next one would be on May 5. He thanked Pappy's Greasy Spoon for their hospitality and letting the Council have a City Council Work Session Retreat at their business. He reviewed the topics that were discussed at the retreat including parks, streets, and housing. The Rotary Three on Three Basketball Tournament was coming up and the Hot Rod Dreamworks Car Show and Barbecue Fund Raiser would be on June 25. He attended the County Commission Candidate Forum, Canby Quick Response Team meeting, Regional 1 ACT meeting, discussed the Abernethy Bridge project to be done in 2017, and announced the Mayor's Prayer Breakfast at 6:30 a.m. tomorrow morning.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Coleman said a four-way stop had been approved at 10th and Ivy Street. At the City Council meeting on May 18 there would be a public hearing regarding speed humps on Birch Street and NE 9th Avenue. The Planning Commission would have public hearings for three annexations next week.

Councilor Heidt discussed garden spots that were available for people to apply for and Canby Lions Club was having a plant sale on Saturday. She attended Canby Education Foundation Spring Fling on Thursday, Community Engagement Panel, toured the Water Treatment Plant, and participated in the National Bike to School Day. This was Teacher Appreciation Week and she encouraged everyone to vote by May 17.

Councilor Dale attended the City Council Work Session Retreat and Candidate Forum at Warner Grange. There was an article in the *Canby Herald* today regarding Canby's water taste and odor problem and encouraged everyone to read it.

Councilor Hensley attended the City Council Work Session Retreat and Candidate Forum. Flashing crosswalk signs were going in near schools on N Cedar, N 5th and Cedar, 2nd and Elm, and Pine and Township. A citizen had come to the Traffic Safety Commission requesting a speed hump on Territorial road.

Mr. Robinson had researched the recommendation and found it was not an appropriate location for a speed hump. The resident would be notified of that.

Councilor Hensley thanked the Cutsforths for their Taste of the Season event, discussed community engagement from local churches, and a local teenager that was in the newspaper about her chickens.

Councilor Parker would be attending the Mayor's Prayer Breakfast tomorrow morning.

Councilor Rocha thanked the City Administrator and staff for the City Council Work Session Retreat. Canby Fire Department was also holding budget meetings and would be sending liaisons to Council meetings.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the April 20, 2016,

Council Regular Meeting. Motion was seconded by Councilor Hensley and passed 6-0.

RESOLUTIONS & ORDINANCES: Ordinance 1435 – **Councilor Hensley moved to adopt Ordinance 1435, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 16.110.025 REGARDING THE HISTORIC REVIEW BOARD COMMITTEE FOR THE CITY OF CANBY. Motion was seconded by Councilor Coleman and passed 6-0 by roll call vote.****

Ordinance 1439 – **Councilor Hensley moved to adopt Ordinance 1439, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A CONTRACT WITH HEARD FARMS FOR WASTEWATER SLUDGE REMOVAL. Motion was seconded by Councilor Rocha and passed 6-0 by roll call vote.****

Ordinance 1440 – **Councilor Heidt moved to adopt Ordinance 1440, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CURRAN-MCLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES TO COMPLETE IMPROVEMENTS TO THE WASTEWATER TREATMENT FACILITY FOR SLUDGE STORAGE AND CONDITIONING, TRANSFERRING BUDGET APPROPRIATIONS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Coleman and passed 6-0 by roll call vote.****

NEW BUSINESS: Property Annexations and Neighborhood Meetings – Mr. Robinson said the genesis for this conversation was from a member of the community concerned because there were no community meetings for the N Redwood annexations that were going before the Planning Commission. Over the last year there had been over a dozen neighborhood meetings regarding the N Redwood Master Planning. The Planning Commission and City Council would also hold public hearings regarding the annexations. The public hearings would provide the opportunity for testimony regarding the eligibility for the property to annex.

Bryan Brown, Planning Director, was not aware of the City waiving a community meeting requirement, but this was the first time the City was initiating a Concept Development Plan to apply to the annexation. They just finished a year long process with public input from all the people who would normally be invited to a community meeting and the plan had not changed since it was adopted by the Council. One of the three applicants had held a community meeting, but the other two had not.

Mayor Hodson asked, excluding N Redwood, if there were new annexations would there be public meetings. Mr. Brown said yes, there would be per Code and it would not be waived. The purpose of the meetings was to address any concerns in the application before it was submitted. In this case the plan had already been developed and adopted by Council.

There was discussion regarding the new legislation for no voter annexations and how it affected annexations in the City.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson thanked Ms. Scheafer for her work in helping with the City Council Work Session Retreat. He appreciated all staff for making Canby the great place it was.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1435, 1439, and 1440.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:47 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood