

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
April 6, 2016**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman. Councilor Todd Rocha was absent.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Irene Green, Library Director; Mark Gunter, Public Works Director; Julie Wehling, Transit Director; and Kim Scheafer, City Recorder.

OTHERS PRESENT: Bob Cornelius, Jim & Eileen Dale, Lynn Wallis, Lee & Kim Wiegand, Jim Davis, Don Kingsborough, Joan Mize, Dale Hawkins, and Terry Mize.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

National Library Week Proclamation – Mayor Hodson read a proclamation proclaiming April 10-16, 2016, as National Library Week in Canby. He presented the proclamation to Irene Green, Library Director.

Ms. Green spoke about the benefits of the library in a community.

Grange Month Proclamation – Mayor Hodson read a proclamation proclaiming April 2016 as National Grange Month in Canby. He presented the proclamation to Terry Mize.

Presentation on Clackamas County and the Regional Economy – Lynn Wallis, Clackamas County Economist, Oregon Employment Department, Research Division, gave a PowerPoint presentation on the regional economy. She explained why 2015 was an excellent year for the economy. There was employment growth across many industries and the unemployment rate in Clackamas County was lower than what it was prior to the recession. She discussed the unemployment rates throughout the State and by city. Canby had a 4.8% unemployment rate. She then discussed the pre-recession employment rate and number of new jobs since the recession. Clackamas County was close to the pre-recession level of employment, but was taking longer to gain back jobs than Multnomah and Washington Counties. The labor force had grown 11% over the last nine years. She described the changes in industry employment and the industry job growth that had occurred, how the job demand was growing in Clackamas County, and how the population in Clackamas County had grown by 17% since 2000 and Canby's had grown by 24%. Canby's population had outpaced the County and the State. Two-fifths of renters paid 35% or more of their household income on housing. She then explained the area labor force inflow and outflow. One-fifth of Canby's work force was traveling to Portland to work.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Lee Wiegand, First Baptist Church, handed out prayer cards for the Council. The 12th Annual Mayor's Prayer Breakfast would be held on May 5 at 6:30 a.m. at Cutsforths Town Hall.

Don Kingsborough, Grange member, said there would be a Clackamas County Commission Candidates Forum at the Maple Wood Grange on April 30.

MAYOR'S BUSINESS: Mayor Hodson said the Willamette Falls Locks Project had received funding. He congratulated the Canby High School Dance Team for winning state in the show division. He reported on the Clackamas Cities Association Dinner.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Parker also attended the Clackamas Cities Association Dinner. The Canby Independence Day Celebration Committee was still taking vendor applications. He welcomed two new businesses to town, Judson Roy Home Furnishings and Heavenly Bridal Gown Shop. The Bike and Pedestrian Committee received a grant.

Councilor Hensley said the vendor and parade applications for the Independence Day Celebration were on their website and on Facebook. She attended the ribbon cutting for the second Wild Hare Saloon location and an Easter egg hunt at Wait Park. Sons of the American Legion were holding a breakfast on Sunday and Taco Tuesday would be held at the Legion on Tuesday.

Councilor Dale said he also attended the Clackamas Cities Association Dinner in Wilsonville. He thought it started well but was a lost opportunity.

Councilor Heidt said the next Heroes Story Time at the Library would be on April 15 at 3:00 p.m. Lego night would be tomorrow night, the Beverly Cleary birthday party celebration would be next Tuesday, and Music in the Stacks would be on April 16. There would be a guest speaker from Canby Utility at Canby Adult Center on April 7 and the annual Spring Bazaar will be on April 23. Canby Area Transit was in the process of replacing their security cameras. There was a greater demand for Dial-A-Ride service on the south side of the City than the north. She thanked Mariah Laitinen for serving on the Committee. The School District was working with emergency responders to better coordinate emergency services. The Canby Parks and Recreation Survey would be going out soon. She also attended the Willamette Falls Legacy Project Open House, Clackamas Cities Association Dinner, and Getting Fiscally Fit class.

Councilor Coleman said the Traffic Safety Commission met on Monday and the next Planning Commission meeting was scheduled for April 11.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the March 16, 2016 Council Regular Meeting; reappointment of Robert Backstrom to the City Budget Committee for a term to end on June 30, 2019; reappointment of John Serlet to the Historic Review Board for a term to end on June 30, 2019; reappointment of Roger Reif to the Library Board for a term to end on June 30, 2020; appointment of Glenn Brooks to the Parks and Recreation Advisory Board for a term to end on June 30, 2018; reappointment of Ryan Oliver and Matt Olsen to the Parks and Recreation Advisory Board for terms to end on June 30, 2019; and the reappointment of Robert Backstrom to the Traffic Safety Commission for a term to end on June 30, 2019. Motion was seconded by Councilor Hensley and passed 5-0.

RESOLUTIONS & ORDINANCES: Ordinance 1436 – Mark Gunter, Public Works Director, said of the many bids received, Eagle-Elsner came in low by over \$100,000.00. Some of the sections of streets to be worked on included N Birch, N Territorial, NW Elm, NE 2nd, NE 18th, NE

20th, Sequoia Parkway, and Township. The Pavement Condition Index and wastewater collection system and stormwater upgrades in the area were used to determine which roads to include in the project.

Rick Robinson, City Administrator, explained the process for any change in scope if more needed to be done than was planned.

There was discussion regarding how Eagle-Elsner was the lowest bidder and how staff thought they would be successful with the project.

****Councilor Coleman moved to approve Ordinance 1436, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH EAGLE-ELSNER, INC. IN THE AMOUNT OF \$684,476.00 WITH AUTHORIZATION TO EXPAND THE WORK SCOPE TO AN AMOUNT NOT TO EXCEED \$700,000.00 FOR CONSTRUCTION OF THE 2016 STREET MAINTENANCE PROGRAM; AND DECLARING AN EMERGENCY to come up for second reading on April 20, 2016. Motion was seconded by Councilor Heidt and passed 5-0 on first reading.**

Ordinance 1437 – Mr. Robinson said this was a clarification that codified a practice already in place regarding gifts and bequests for the library. The language to be added was, “Funds would be expended only in accordance with the terms and conditions of the bequest.” There had been no time when the City reassigned donations to a purpose other than for what they were intended.

****Councilor Heidt moved to approve Ordinance 1437, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 2.20.070 REGARDING THE PUBLIC LIBRARY to come up for second reading on April 20, 2016. Motion was seconded by Councilor Coleman and passed 5-0 on first reading.**

Ordinance 1438 – Julie Wehling, Transit Director, thanked the Council for working on getting a permanent facility for Canby Area Transit. The bus yard was very nice, functional, and met all the requirements they wanted and needed. The lease with Pioneer Property was signed in October of 2014 and the lease was for four years with the option to extend for an additional six years and included a purchase option. The bus yard was finished in May 2015 and CAT had been using the lot and making lease payments ever since. In July she notified Pioneer Property of the intention to purchase the land effective October 15 and Pioneer Property asked to delay the purchase until after December 31. There was agreement that the City did not have to pay the lease purchase option payments and would be reimbursed lease payments after September 30 and Pioneer Property would create an easement that addressed the access to the parcels and a lot line adjustment. They were currently waiting for the County’s final approval of the adjustment. Once the City owned the property, they could build the CAT facility so they would not have to lease office space. She explained some funding options for the new facility.

Mr. Robinson said the cost was \$5.00 per foot and it was a one acre parcel The City did not have the recorded plat yet from the County. The dates of the agreement could not be filled in until all the documents were in hand.

****Councilor Hensley moved to approve Ordinance 1438, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH PIONEER PROPERTY, LLC FOR THE PURCHASE OF REAL**

PROPERTY to come up for second reading on April 20, 2016. Motion was seconded by Councilor Parker and passed 5-0 on first reading.

NEW BUSINESS: Discussion Regarding Councilor Summer Vacation Schedules – Kim Scheafer, City Recorder, discussed preliminary agendas she had prepared for upcoming meetings. The month of June was busy, but the other summer months appeared to be lighter. She asked for vacation dates from the Council so staff could plan ahead.

ADMINISTRATOR’S BUSINESS & STAFF REPORTS: Mr. Robinson said the Council Retreat would be held on April 29. The time of the Library Board meeting on April 12 had been changed from 6:15 to 5 p.m. Bricks were going up on the new Library/Civic building.

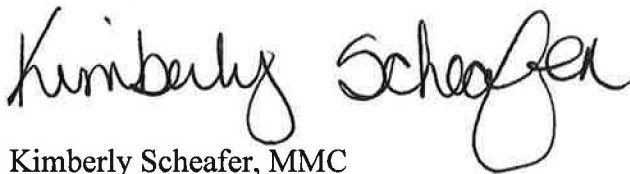
CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved Ordinances 1436, 1437, and 1438 come up for second reading on April 20, 2016.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 9:22 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood