

**CANBY CITY COUNCIL  
CITY COUNCIL WORK SESSION  
January 7, 2015**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Todd Rocha, Clint Coleman, Traci Hensley, Tim Dale, Greg Parker. Councilor Ken Rider was absent.

**Staff Present:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Renate Mengelberg, Economic Development Director; Amanda Zeiber, Asst. City Administrator/HR Director; Matilda Deas, Senior Planner; and Kim Scheafer, City Recorder.

**Others Present:** Tracie Heidt, Susan Chavez, Allen Manuel, and Samih Sadaka.

Mayor Hodson called the Work Session to order at 6:30 p.m. in the City Hall Conference Room.

The Council met in a Work Session to discuss plans for a business development on NW 1<sup>st</sup> and Elm Street.

Renate Mengelberg, Economic Development Director, gave a background on the NW 1<sup>st</sup> and Elm Street project. This would move the quiet zone initiative forward and create a fountain and additional downtown parking.

Matilda Deas, Senior Planner, discussed the obstacles that had prevented creating a quiet zone. The plan was to close NW 1<sup>st</sup> Avenue and Elm in order to establish the zone as well as provide more parking. If the City decided to close the road, the process with the railroad was to have a diagnostic team meet to see if additional pedestrian safety measures were needed. If so, they could be implemented into the plan and cost estimates done. Then the plan would be built and receive final approval from the railroad.

Samih Sadaka, developer for the project, discussed his vision for the restaurant, mixed use building, parking, and fountain.

Rick Robinson, City Administrator, described the cost estimates for the parking lot.

Ms. Mengelberg said the developer would need help with the cost for the parking lot, there would be access through the alley and she proposed the City pave the alley, and she proposed using the Façade Improvement Program for a monument sign. The wrought iron fence would be continued as well for public safety.

There was discussion regarding the proposed plan and how it would benefit downtown, where in the budget the money would come from, and timing of the project.

Mr. Sadaka confirmed the investor was serious and discussed how he wanted it to be a community project.

There was consensus for staff to continue working on this project.

Mayor Hodson adjourned the Work Session at 7:15 p.m.

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**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
January 7, 2015**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Todd Rocha, Clint Coleman, Traci Hensley, Tim Dale, and Greg Parker.

**Staff Present:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; Bret Smith, Chief of Police; Renate Mengelberg, Economic Development Director; Amanda Zeiber, Asst. City Administrator/HR Director; Haley Fish, Finance Director; and Rod Grafe, Municipal Court Judge.

**Others Present:** Bob Cornelius, Tracie Heidt, Barbara Iverson, Nancy Sebastian, Shawn Hensley, Hayden Hensley, Logan Hensley, Greg Perez, Jim Davis, Walker Dillinger, Carol Voeller, Bob Backstrom, Meg Hodson, Elie & Theresa Enderle, Kris Rocha, Walt Daniels, Myron Peto, Monika Peto, Eris Peto, Sophie Petro, Bob Cornelius, Deb Dale, Danica Dale, Dana Dale, Kathy Polley, and Boe Ellis.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Canby Promotional Videos – Renate Mengelberg, Economic Development Director, said they were excited to unveil the Canby promotional videos. There were five areas which the video focused on and each section was about 2-3 minutes long. Thanks was given to Joe Shaddix, Paul Schlumpberger, Jamie Stickel, Pat Johnson, Ken Arrigotti, Cheryl Frampton, and Mike Jordan for working on the project. Tony Gonzalez and Gordon Christiansen from CTV5 were instrumental in making the videos. She then presented the videos which would be posted on various social media and websites to get the word out.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** None.

**MAYOR'S BUSINESS:** Mayor Hodson wished everyone a happy new year.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Hensley attended a number of community events.

Councilor Coleman thanked Tracie Heidt for nominating him to flip the switch to Light the Night. He also attended the holiday homes library fundraiser tour. The next Traffic Safety Commission meeting would be on Friday in the Public Works Conference Room and a Work Session would be held on January 23. It had been a privilege for him to serve the community and he thanked the Council for their work.

Councilor Dale attended a variety of community events. Canby Utility was continuing their General Manager search. The URA advertised an RFP for architects for the new Civic Center. Seven proposals were received. The selection committee would be evaluating them tomorrow.

Rick Robinson, City Administrator, anticipated bringing a recommendation to the Agency on January 21 and a contract on February 4 along with the findings for recommending a CMGC waiver.

**CONSENT AGENDA: \*\*Councilor Dale moved to adopt the minutes of the December 3, 2014 City Council Work Session and Regular Meeting. Motion was seconded by Councilor Coleman and passed 5-0.**

**RESOLUTIONS & ORDINANCES: Ordinance 1405 – \*\*Councilor Dale moved to adopt Ordinance 1405, AN ORDINANCE ACCEPTING THE RESULTS OF NOVEMBER 4, 2014 ELECTION, PROCLAIMING ANNEXATION INTO THE CITY OF CANBY, OREGON OF 4.62 ACRES INCLUDING 4.47 ACRES OF REAL PROPERTY DESCRIBED AS TAX LOT 2600 OF TAX MAP 3-1E-27C AND 0.15 ACRES ADJACENT TO NORTH PINE STREET RIGHT-OF-WAY AND AMENDING THE ZONING FROM RURAL RESIDENTIAL FARM FOREST (RRFF-5) TO LOW DENSITY RESIDENTIAL (R-1) AND SETTING THE BOUNDARIES OF THE PROPERTY TO BE INCLUDED WITHIN THE CITY LIMITS. Motion was seconded by Councilor Hensley and passed 5-0 by roll call vote.**

Ordinance 1406 – \*\*Councilor Dale moved to adopt Ordinance 1406, AN ORDINANCE ACCEPTING THE RESULTS OF NOVEMBER 4, 2014 ELECTION, PROCLAIMING ANNEXATION INTO THE CITY OF CANBY, OREGON 32.1 ACRES INCLUDING 31.6 ACRES OF REAL PROPERTY DESCRIBED AS TAX LOTS 400, 500, 600, 700, AND 800 OF SECTION 3, T4S, R1E, WM (ASSESSOR TAX MAP 4-1E-03 AND 0.5 ACRES OF ADJACENT SE 13<sup>TH</sup> AVENUE RIGHT-OF-WAY AND AMENDING THE ZONING FROM COUNTY EXCLUSIVE FARM USE (EFU) TO CITY LOW DENSITY RESIDENTIAL (R-1) FOR TAX LOT 700 AND 800 AND MEDIUM DENSITY RESIDENTIAL (R-1.5) FOR TAX LOT 400, 500, AND 600 AND SETTING THE BOUNDARIES OF THE PROPERTY TO BE INCLUDED WITHIN THE CITY LIMITS. Motion was seconded by Councilor Rocha and passed 5-0 by roll call vote

**NEW BUSINESS: Presentation to Councilor Coleman** – Mayor Hodson presented Councilor Clint Coleman with a plaque for his service as City Councilor. He had been an amazing part of the team. The Mayor had been approached by a citizen who said they appreciated Councilor Coleman for his work on the Traffic Safety Commission.

Councilor Coleman said it had been a privilege, and thanked everyone for their support.

**ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Mr. Robinson said the Management Team minutes were in the packet.

Garden Showcase Tulip Donation Acknowledgement – Ms. Mengelberg introduced Barb Iverson from Wooden Shoe Tulip Farm who had donated tulips for the downtown flower baskets.

Mayor Hodson presented Barbara Iverson with a Certificate of Appreciation for the donation of

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**SWEARING IN CEREMONY:** Rod Grafe, Municipal Court Judge, swore in Brian Hodson as Mayor. Tracie Heidt, Todd Rocha, and Greg Parker were sworn in as City Councilors

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1405.
3. Adopted Ordinance 1406.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:16 p.m.



Kimberly Scheafer, MMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood