

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
October 7, 2020**

Due to COVID-19 Pandemic, the Mayor and City Councilors attended the meeting virtually. The public was asked to view the meeting live on CTV Channel 5 or on YouTube. Seating was available in the Council Chambers in compliance with the Governor's Executive Order regarding social distancing.

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Traci Hensley, Tim Dale, Greg Parker, Sarah Spoon, and Shawn Varwig.

STAFF PRESENT: Joseph Lindsay, Interim City Administrator, City Attorney; Jamie Stickel, Economic Development Director; and Melissa Bisset, City Recorder.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:00 p.m.

COMMUNICATIONS: Joseph Lindsay, Interim City Administrator, announced that there would be an Executive Session at the end of the meeting and that Council would very likely come out of the Executive Session and back into the regular meeting to take action.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: It was publically noticed that Council would be attending the meeting virtually and written comments and input on agenda items were accepted until 5:00 p.m. on Wednesday, October 7. No comments were received and no one requested to speak.

MAYOR'S BUSINESS: Mayor Hodson said there was no C-4 meeting in October. He attended the Region 1 ACT meeting where the response from the Oregon Transportation Committee regarding funding the I-205 project was that the OTC was looking at a comprehensive congestion plan for the region. They also discussed tolling and the transportation improvement project list for 2024-2027. He welcomed Columbia Distributing to Canby. He thanked Chief Austin for his years of service at the Fire District. He congratulated Bridging Cultures for receiving a \$10,000 grant for purchasing a new delivery truck.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Parker said the Clackamas County Scare Fair would be starting on October 9 and would run on weekends in October.

Councilor Varwig welcomed the new Library Director. He also thanked Chief Austin for 50 years of service.

Council President Dale had attended Chief Austin's award ceremony.

CONSENT AGENDA: **Council President Dale moved to adopt the Minutes of the September 2, 2020 City Council Work Session and Regular Meeting and September 16, 2020 Work Session and Regular City Council Meeting and appoint Corina Kanen to the Heritage and Landmark Commission. Seconded by Councilor Spoon and passed 5-0.

RESOLUTION:

Resolution No. 1342: A Resolution Adopting A Temporary Program For Use Of Parking Lots During The COVID-19 Emergency.

Jamie Stickel, Economic Development Director, explained the Open Air Canby Recovery Program which would allow businesses to expand seating into private parking lots. This was in response to the ongoing COVID pandemic and social distancing. City parking requirements would be suspended, but businesses could not impede into ADA parking spaces or interfere with traffic or fire lanes. The program would be in place until December 31, 2021. There would be administrative review for participating businesses. Staff recommended approval.

Mayor Hodson asked if there were businesses already planning to participate. Ms. Stickel said there were three businesses that had expressed interest.

Councilor Spoon asked if staff could look into a simpler process for allowing tents for the outdoor seating. Ms. Stickel said staff would look into it.

Councilor Parker was open to that idea and any others that would help businesses.

Councilor Varwig clarified this was private parking, not public. He asked who they would delegate changes to. Ms. Stickel said it would be the Economic Development Department.

****Councilor Parker moved to adopt Resolution No. 1342, a resolution adopting a temporary program for use of parking lots during the COVID-19 emergency. Motion was seconded by Councilor Varwig and passed 5-0.**

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Lindsay said notice had been sent for a Planning Commission hearing to amend the Transportation System Plan to include the Walnut Street extension. It would come to the Council for a hearing in November. They had not received enough qualified applications for the Planning Director position and the recruitment had been reopened. He announced Ms. Bisset had been with the City for one year, Mr. Laitinen had been with the City for 29 years, Mr. Nelzen had been with the City for 16 years, and Ms. Burkhardt had been with the City for 12 years.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution No. 1342.

****Councilor Spoon moved to go into Executive Session pursuant to ORS 192.660(2)(a) Employment of a Public Officer. Motion was seconded by Councilor Varwig and passed 5-0.**

Mayor Hodson read the Executive Session format and recessed the Regular Meeting at 7:30 p.m.

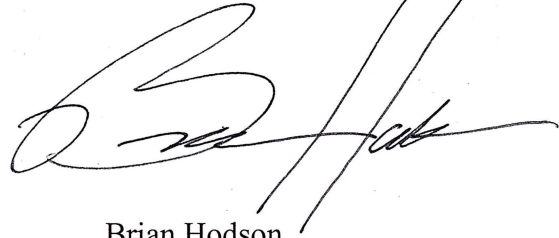
Mayor Hodson reconvened the Regular Meeting at 7:59 p.m.

****Council President Dale moved to adopt the Employment Agreement with Michael Scott Archer to be the City Administrator effective November 9, 2020. Motion was seconded by Councilor Hensley and passed 5-0.**

The meeting adjourned at 8:02 pm.

Melissa Bisset

Melissa Bisset, CMC
City Recorder



Brian Hodson
Mayor