

**CANBY CITY COUNCIL
WORK SESSION MINUTES
August 2, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Jason Padden, Christopher Bangs, and Herman Maldonado.

COUNCIL ABSENT: James Davis

STAFF PRESENT: Eileen Stein, Interim City Administrator; and Maya Benham, City Recorder.

CALL TO ORDER: Mayor Hodson called the Joint Work Session to order at 6:04 p.m. in the Council Chambers.

AMERICAN RESCUE PLAN ACT (ARPA) ALLOCATIONS UPDATE:

Eileen Stein, Interim City Administrator, discussed the proposed ARPA fund balance.

Brian Crow, Executive Director of Clackamas County Fair and Event Center, discussed the construction project at the Fairgrounds. He explained the benefits of this project and asked the City to partner with them.

There was discussion regarding other funding options for the project.

Jerry Nelzen, Public Works Director, reviewed the changes to the allocations that had been made per Council direction. He explained the projects on the list, deadlines to have them completed, and contributing to the Fairgrounds project.

Eric Kytola, Finance Director, said the ARPA funds were already in the General Fund balance and moving it between items that had already been approved in the budget was not going to change the dollar amount that was in the budget. The only way it would change was projects were added to the list as expenditures that would reduce the General Fund balance.

There was discussion regarding how much to contribute to the Fairgrounds project, how anything beyond the ARPA funds would need a supplemental budget, removing some projects from the list, and other funding options.

Staff would come back with an updated list in September that reflected the Council's direction.

The Work Session was adjourned at 7:00 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
August 2, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Christopher Bangs, Herman Maldonado, and Jason Padden.

COUNCIL ABSENT: James Davis

STAFF PRESENT: Eileen Stein, Interim City Administrator; Joseph Lindsay, David Doughman, Interim City Attorney; Maya Benham, City Recorder; Jamie Stickel, Economic Development Director; and Jerry Nelzen, Public Works Director.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:07 p.m. in the Council Chambers.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Carol Palmer, Canby resident, announced Mary Hanlon and Hanlon Development received a DeMuro Award and there would be a banquet in September. She gave an update on a grant for the Depot Museum.

CONSENT AGENDA: **Council President Hensley moved to approve the minutes of the May 17, 2023 Special and Regular City Council Meetings. Motion was seconded by Councilor Padden and passed 3-0-1 with Councilor Bangs abstaining.

Councilor Bangs moved to approve the appointment of James Simnitt to the Parks and Recreation Advisory Board for a term ending June 30, 2026. Motion was seconded by Council President Hensley and passed 4-0.

ORDINANCES:

Ordinance 1607 – Mr. Nelzen discussed the road improvements that would be done and needed easements.

****Councilor Padden moved to approve Ordinance 1607, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CURREN-McLEOD, INC. IN THE AMOUNT OF \$159,000 FOR DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES FOR IMPROVEMENTS TO NE 10TH AVENUE FROM N LOCUST STREET TO N PINE STREET to come up for second reading on August 16, 2023. Motion was seconded by Councilor Maldonado and passed 4-0 on first reading.**

Ordinance 1608 – Mr. Nelzen explained the project and the benefits.

****Council President Hensley moved to approve Ordinance 1608, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A**

CONTRACT WITH CURREN-McLEOD, INC. IN THE AMOUNT OF \$90,000 FOR DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES FOR REALIGNMENT OF N PINE STREET AND NE 4TH AVENUE to come up for second reading on August 16, 2023. Motion was seconded by Councilor Maldonado and passed 4-0 on first reading.

OLD BUSINESS: City Administrator & City Attorney Recruitment – Mayor Hodson said potential dates had been sent out for the City Administrator recruitment.

There was discussion regarding the timeline for the City Attorney recruitment.

MAYOR'S BUSINESS: Mayor Hodson thanked everyone for the Chill and Grill event. This Friday was the Canby High School Football Kickoff. Applications for the open City Council seat closed next Friday. Fair Week was coming up as well as Canby's Big Weekend.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden reported on a tour to the Wilsonville Water Treatment Plant. He attended the art in the park event, Bridging Cultures, and National Night Out.

Councilor Maldonado attended the ribbon cutting for Biscuits and Slice of Summer.

Council President Hensley also attended the ribbon cutting and Slice of Summer.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Ms. Stein introduced Kevin Aguilar, new HR Director. She gave follow-ups to Council on emails she had sent them.

CITIZEN INPUT: None

ACTION REVIEW:

1. Approved the consent agenda as amended.
2. Passed Ordinances 1607 and 1608 to second readings on August 16, 2023.

Council President Hensley moved to adjourn the meeting, seconded by Councilor Bangs. Motion to adjourn passed unanimously.

Mayor Hodson adjourned the Regular Meeting at 7:44 p.m.



Maya Benham
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood

