

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
September 4, 2024**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Scott Sasse, James Davis, Daniel Stearns, Herman Maldonado, and Jason Padden (attended virtually).

COUNCIL ABSENT:

STAFF PRESENT: Eileen Stein, City Administrator; Maya Benham Administrative Director/City Recorder; Jerry Nelzen, Public Works Director; Jamie Stickel, Economic Development Director/Communications Specialist; Todd Wood, Fleet/Transit/IT Director; Kevin Aguilar, HR Director; Jorge Tro, Police Chief, and David Doughman, City Attorney (attended virtually).

CALL TO ORDER: Mayor Hodson called the meeting to order at 7:00 p.m.

NEW EMPLOYEE INTRODUCTIONS: Jessica Roberts, Municipal Court Supervisor, introduced Hailey Harlen, Municipal Court Clerk I.

Jorge Tro, Police Chief, introduced Jefre Johnson, Detective, who was promoted to Sergeant. Sergeant Johnson's wife pinned on the new badge.

CLACKAMAS COMMUNITY COLLEGE PRESENTATION: Tim Cook, Clackamas Community College President, and Wade Hathhorn, Board Member, presented on a \$120 million renewal bond coming up in the next election. The previous bond of 2014 took care of growth and building new buildings. The renewal bond would focus on maintaining assets. Three themes were identified: expanding career and technical education, enhancing partner and community connections, and preserving and maintaining assets. Projects included a Natural Resources Center of Excellence which would bring an extension service with OSU, modernizing learning spaces with technology to present hybrid education, providing STEM space simulator center with hands-on learning to middle/high school students and underserved populations, upgrading athletic fields and the walking trail, updating and fixing aging infrastructure, safety and security upgrades, and enhancing apprenticeship/training spaces at the Wilsonville campus. If OSU came in with the extension service, they would be able to bring \$10 million. The college would also be able to get a matching grant of \$8 million per building from the State, as well as other federal grants.

Mr. Hathhorn shared early polling data for the bond and requested everyone's support. The rate would remain the same and the average was less than \$100 per year for the average household.

Councilor Maldonado asked about the length of the welding course. Mr. Cook responded it was typically a two-year degree program or a one-year certificate program.

Councilor Stearns suggested they focus on accounting licenses required to work for a tax accounting office.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: Council President Hensley read an email submitted by David Biskar, Canby resident, regarding concerns about remote work.

CONSENT AGENDA: **Council President Hensley moved to appoint DeAnna Ball-Karb to the Transit Advisory Committee with a term ending March 31, 2025. Motion was seconded by Councilor Maldonado and passed 6-0.

ORDINANCES AND RESOLUTIONS:

Ordinance 1630 – Todd Wood, Fleet/Transit/IT Director, reviewed the request for a NEPA study to acquire grant funding for the new transit building.

Councilor Stearns asked about the cost. Mr. Wood responded the study was over \$70,000, and the City would be able to be reimbursed for it with the grants. The study was part of the grant requirements.

****Councilor Davis moved to adopt Ordinance 1630, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO AMEND THE CONTRACT WITH WATERLEAF ARCHITECTURE OF PORTLAND, OR, TO COMPLETE THE NEPA STUDY FOR THE CANBY AREA TRANSIT BUILDING PROJECT. Motion was seconded by Council President Hensley and passed 6-0 by roll call vote.**

Ordinance 1631 – Jerry Nelzen, Public Works Director, reviewed the agreement with ODOT for the signal for the Walnut Street extension.

Ms. Stein reminded the Council the amount of this contract was \$123,000.

****Council President Hensley moved to adopt Ordinance 1631, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A COOPERATIVE IMPROVEMENT AGREEMENT BETWEEN THE CITY OF CANBY AND THE STATE OF OREGON (OREGON DEPARTMENT OF TRANSPORTATION). Motion was seconded by Councilor Maldonado and passed 6-0 by roll call vote.**

NEW BUSINESS: October Meeting Schedule – Ms. Stein announced the Work Session on September 11 at 7:00 p.m. to discuss the Canby Adult Center move, the CDBG payback, and ARPA contribution. There would be a Work Session on September 18 to receive an update on the Transportation System Plan community education and planning assumptions, a Work Session on October 2 regarding the Transit Master Plan, and a Work Session on October 9 at 7:00 p.m. which would be a joint meeting with the Parks and Recreation Advisory Board, discussion of the aquatics building remodel, and City Attorney finalist interviews (depending on the schedule that night). There would be another Work Session on October 23 on FEMA floodplain direction and a Work Session on November 6 regarding Council Operating Rules and Policies update or a Work Session on Special Area J. Area J would be moved to November 20, if the November 6 covered the Council Operating Rules and Policies update.

Intergovernmental Agreement with Clackamas County for Debris Removal – Chief Tro explained the need to have Council approve an IGA with Clackamas County by September 10,

2024, for debris removal during or after a large disaster. Benefits to the City were quicker response, quality contractors already in place, rapid recovery, improved chances for FEMA reimbursement, and freed up time for other actions.

****Councilor Davis moved to approve the INTERGOVERNMENTAL AGREEMENT WITH CLACKAMAS COUNTY FOR DEBRIS REMOVAL. Motion was seconded by Council President Hensley and passed 6-0.**

OLD BUSINESS: City Attorney Recruitment – Mayor Hodson said the recruitment would close on September 20.

MAYOR’S BUSINESS: Mayor Hodson reminded the public to pay attention to speed zones since school was back in session. There was a Comprehensive Plan meeting last week with translators for the Hispanic community and 15 public members were in attendance along with the City Council and staff. He thanked sponsors and City staff for supporting the many summer events. The Fire Department was putting on a September 11 memorial ceremony at 8:00 a.m. The 99E construction would continue through the end October. Businesses along 99E were open for business, and the construction team was trying to make sure driveways were open to access businesses.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden attended the Chamber Luncheon. He wanted complaints from the public regarding remote work to be logged as he questioned whether this was a problem.

Councilor Maldonado reiterated the concern about people driving carefully around schools and mentioned an accident involving a child on a bike near Baker Prairie Middle School. He also mentioned not using parking lots of businesses as throughways because of the risk of accidents with those trying to back out.

Council President Hensley said the September 11 Traffic Safety Commission meeting was postponed until September 18 due to the 9/11 Remembrance at the Fire Station.

Councilor Davis thanked Public Works and Canby Utility for their work during the water main break. He also thanked Jamie Stickel and Tyler Nizer for their work with the Big Night Out and Cutsforth Car Show. The Dahlia Run hosted by the Chamber would be on September 14. Auburn Farms was moving along, the Legacy Park outdoor exercise court would be done soon, and the new turf and lights were in at Maple Street Park. There was a burn ban due to the extreme temperatures.

Councilor Stearns commented on the hybrid work model. He had adopted that model at his business and appreciated the necessity of it to acquire qualified individuals. He also would like to see a better reporting system for complaints.

Councilor Sasse said those who came to speak to the Council cared about the community. The biggest thing he took away from the Summit was communication and the need for improvement. He asked Ms. Stein to request an additional flagger on Township and Redwood near the school.

Councilor Maldonado mentioned Hispanic Heritage month starting September 15.

CITY ADMINISTRATOR’S BUSINESS: Ms. Stein reported they had approved Waste Disposal to start at 5:00 a.m. tomorrow due to the heat. She was working on revisions to the bi-monthly reports to list Council goals first. She would be away at the ICMA Conference September 21-25, 2024.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1630 and 1631.
3. Approved the IGA between the City of Canby and Clackamas County for debris removal.

Mayor Hodson adjourned the meeting at 8:08 p.m.

Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood