

**CANBY CITY COUNCIL
WORK SESSION MINUTES
September 18, 2024**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Scott Sasse, James Davis, Daniel Stearns, and Jason Padden.

COUNCIL ABSENT: Herman Maldonado

STAFF PRESENT: Eileen Stein, City Administrator; Teresa Ridgley, Deputy City Recorder; Don Hardy, Planning Director; and Monica Stone, Wastewater Treatment Plant Supervisor.

CALL TO ORDER: Mayor Hodson called the Work Session to order at 6:08 p.m.

TRANSPORTATION SYSTEM PLAN UPDATE: Don Hardy, Planning Director, introduced Reah Flisakowski and Kevin Chewuk with DKS Associates, consultants assisting with the Transportation System Plan (TSP). They shared a presentation covering an overview of the plan, purpose of the TSP, performance-based planning process, key development stages, community review process, timeline of the project, TSP goals, trends and targets for travel demand and characteristics, forecasted land use growth, household growth, and employment growth (2023 to 2043), current and future estimates of trips, street network performance assessment – 2043 PM peak, safety evaluation, pedestrian and bicycle network assessment, system completeness—sidewalks and bikeways, transit access, and next steps.

There was discussion regarding tolling, how the document was used, annual reporting to identify what had been done each year, need for better paying jobs and affordable housing so people could live and work in the City, emergency vehicle access standards, and community feedback.

Mayor Hodson adjourned the Work Session at 7:01 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
September 18, 2024**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Scott Sasse, James Davis, Daniel Stearns, Jason Padden, and Herman Maldonado.

COUNCIL ABSENT: None.

STAFF PRESENT: Eileen Stein, City Administrator; Teresa Ridgley, Deputy City Recorder; Monica Stone, Wastewater Treatment Plant Supervisor; Todd Wood, Fleet/Transit/IT Director; Elie Enderle, IT Coordinator; Jorge Tro, Police Chief; and David Doughman, Interim City Attorney (attended virtually).

CALL TO ORDER: Mayor Hodson called the meeting to order at 7:08 p.m.

NEW EMPLOYEE INTRODUCTIONS: Todd Wood, Fleet/Transit/IT Director, introduced Elie Enderle, IT Coordinator.

POW/MIA PROCLAMATION: Mayor Hodson read a proclamation declaring September 20, 2024, as POW/MIA Remembrance Day.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:

Steve Gutierrez, Canby resident, asked for help from Council regarding a house next door which had partially burned down two years ago (as of November) and was abandoned. It presented a danger from feral animals and fire hazard from weeds and was a livability issue.

Eileen Stein, City Administrator, responded Clackamas County was responsible for labeling it as a dangerous building and had not done so. Ms. Stein, Chief Tro, and Mr. Doughman had been working on the issue. Once it was labeled as dangerous, there were things that could be done to clean up the property and put a lien on it.

Mayor Hodson asked Ms. Stein to follow up with Mr. Gutierrez.

Councilor Davis responded the Fire Department was posting on the building that it was unsafe to enter. They had made attempts to contact the County, but there had been no response.

CONSENT AGENDA: **Council President Hensley moved to approve the minutes of the August 21, 2024, City Council Work Session and Regular Meeting and the minutes of the September 4, 2024, City Council Work Session and Regular Meeting. Motion was seconded by Councilor Maldonado and passed 6-0.

ORDINANCES AND RESOLUTIONS:

Resolution 1420 – Chief Tro introduced Andrew Phelps, Chief Operating Officer, and Rebekah Manon, Senior Planning Consultant, from AC Disaster Consulting, who gave a presentation on 9/18/2024 City Council Work Session & Regular Meeting Minutes

the Emergency Operation Plan (EOP). The last time it was updated was 2012, and the goal was to improve the existing plan. The consultants discussed the scope of work, initiation and assessment, development and finalization of the plan, primary updates, and purpose and benefits.

There was discussion regarding collaborating with other agencies and their EOP plans, community education, and the importance of Council's role in the EOP.

****Councilor Davis moved to approve Resolution 1420, A RESOLUTION ADOPTING THE CITY OF CANBY EMERGENCY OPERATIONS PLAN AND REPEALING RESOLUTION NO. 1125. Motion was seconded by Councilor Padden and passed 6-0.**

NEW BUSINESS: 2025/2026 LOC Legislative Priorities Ballot – Mayor Hodson explained the list of 23 items for next year's League of Oregon Cities legislative priorities. The Council needed to provide input on their priorities from the list and choose 5 to forward to the LOC. He and Council President Hensley had come up with their top 10.

A tally was taken of what each Council member thought were the priorities for Canby.

****Council President Hensley moved to approve the City of Canby's participation in the ballot for the 2025/2026 League Legislative Priorities and identify the top priorities of the City were Infrastructure Funding, Behavioral Health Enhancements, Restoration of Recreational Immunity, Employment Land Readiness and Availability, and Shift from Gas Tax to a Road User Fee. Motion was seconded by Councilor Maldonado and passed 6-0.**

OLD BUSINESS: City Attorney Recruitment – Ms. Stein said the RFP closed Friday, September 20. No responses had been received yet, but she expected them all to come in on Friday.

MAYOR'S BUSINESS: Mayor Hodson attended the September 11 Remembrance Ceremony at the Fire Station where the City received a plaque from Guardians of Never Forget, a national organization that supported the ongoing remembrance of 9/11. He was collecting input from the Oregon Mayors Association regarding remote work and would give that information to Ms. Stein. A Library District Task Force was being put together.

COUNCILOR COMMENTS & LIAISON REPORTS:

Council President Hensley also attended the 9/11 Remembrance Ceremony. She brought pocket size constitutions in remembrance of Constitution Day as well as magnets in remembrance of Suicide Prevention Awareness Month. She attended the Traffic Safety Commission meeting where they received a citizen complaint regarding SW 3rd with construction detours, speeding, and impatient people. They also discussed one-way streets and cameras. They were researching getting a trial camera unit. The Council received an email from the union that proposed suspending all hiring, firing, and promoting until a union matter was resolved.

****Council President Hensley moved to suspend all hiring, firing, and promoting until the union matter was resolved. Motion was seconded by Councilor Maldonado.**

Councilor Padden was opposed to the motion. The union negotiated with the City Attorney and City Administrator and not the Council. There was a process for employees to follow if there were problems going on within City management. It was very clear in the City Charter what the role of Council was when it comes to City staff.

There was Council discussion regarding the union email. Some Councilors had not read it as it was not received until 3:30 p.m. and did not feel informed to vote.

David Doughman, City Attorney, said he could not provide any legal advice until he was able to read the email. He agreed that matters with employees lay with the City Administrator. He suggested not voting until there was legal advice to provide a better understanding.

Mayor Hodson suggested giving Ms. Stein the opportunity to consult with the City Attorney to handle the matter.

Motion failed 2-4 with Councilors Padden, Davis, Stearns, and Sasse opposed.

Councilor Padden stated the union issue had been made public, which did not give an opportunity to discuss it in Executive Session. He attended a function at Dragonberry with a group that worked with students from Vietnam. There had been an email chain regarding the Canby Adult Center among Council which was considered a public meeting that was not noticed. He suggested the email be entered into the minutes the next time the Council discussed the Adult Center so it was made public.

Councilor Maldonado stated the presentations for the 9/11 Remembrance Ceremony were phenomenal, and respect could not have been paid any better.

Councilor Davis thanked everyone who spoke at the 9/11 ceremony. He reported on the Parks and Recreation Advisory Board where Bruce Parker from the Bike and Pedestrian Committee talked about enforcing no motorized bikes on the bike trail per City ordinance. They would make recommendations for possible changes to the ordinance. He then gave an update on parks projects. He had helped at the Dahlia Run event last weekend.

Councilor Stearns reported on the Bike and Pedestrian Committee meeting and how they didn't want to ban electric bikes, just address the speeding issues on the trails. Bridging Cultures had expressed the desire to see more City Council at events. He was notified that the tables outside the Dahlia Building made it hard for disabled people to access the building. He suggested moving the tables to make the sidewalk more accessible. He discussed the email from the union and suggested if someone wanted to bring something to Council, they should be present at the meeting to discuss it.

Councilor Sasse mentioned the Library had created a flyer promoting the Library Advisory Board, the Library Foundation, and Friends of the Library. The Friends of the Library had seen an increase in book sales at the Dahlia Days event. Two Board members met with the School Librarian and former Councilor Chris Bangs about finding a teen liaison for the Library Advisory Board. The Strategic Plan was almost finalized and would be brought to Council. They were working on teen interviews next week.

Mayor Hodson reminded Council about the upcoming October meetings.

CITY ADMINISTRATOR’S BUSINESS: Ms. Stein shared the reformatted Bi-Monthly Reports which identified the Council Goals, department statistics, and department activities. She would be at the ICMA (International City/County Management Association) Conference from Saturday, September 21, through Wednesday, September 25. She also shared professional development trainings and conferences for many of the directors/managers over the next couple months. She hosted a Canby Community Partners meeting last week, which included the City Administrator, Chief Davis, Chief Tro, Kathy Robinson from Canby Adult Center, the new School Superintendent, Carol Sullivan from Canby Utility Board, Ray Keen from the Canby Center, and Belinda from the Chamber of Commerce. They would meet on a quarterly basis to address issues facing the community.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved Resolution 1420.
3. Approved the City of Canby’s participation in the 2025/2026 LOC legislative priorities and identified the top priorities of the City.

Mayor Hodson adjourned the meeting at 9:00 p.m.

Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood