



City of Canby
Planning Department
222 NE 2nd Avenue
PO Box 930
Canby, OR 97013
(503) 266-7001

Continuance Request Form

TO: CITY OF CANBY, PLANNING DEPARTMENT

RE: File No: _____

I, _____, as the applicant or having authority to act on behalf of the applicant, hereby request pursuant to ORS 227.178(5), a continuance of the City’s action on this case file. I understand and accept that the State of Oregon’s 120-day processing rule for land use decisions will be extended by the length of continuance. ORS 227.178(5) requires a final decision to be made within 245 days as determined from the date of application completeness, including any appeals.

Application Deemed Complete Date:* _____

Original 120-Day Final Decision Date:* _____

Number of Days of Continuance Request: _____

Final Written Decision Date: _____

Continuance Shall Not Exceed the 245-day date*: _____

Dated this _____ day of _____, _____
(Day) (Month) (Year)

Signature: _____

Print Name: _____

Representing: _____

*City Staff will provide this date