

Annual Financial Report

Fiscal Year Ended

June 30, 2024

Prepared by

City of Canby, Oregon

Finance Department

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CITY OF CANBY, OREGON

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INTRODUCTORY SECTION

**CITY OF CANBY, OREGON
PRINCIPAL OFFICIALS
June 30, 2024**

City Officials

Brian Hodson, Mayor

Term Expires

December 31, 2024

Council Members

Traci Hensley, President

December 31, 2024

James Davis

December 31, 2026

Jason Padden

December 31, 2024

Daniel Stearns

December 31, 2026

Herman Maldonado

December 31, 2026

Scott Sasse

December 31, 2024

City Administration

Eileen Stein

City Administrator

Scott Schlag

Finance Director

Council members receive mail at the City's address:

City Hall
222 NE 2nd Avenue
PO Box 930
Canby, Oregon 97013

FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Council Members
City of Canby
Canby, Oregon

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Canby, Oregon (the City) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of the other auditors, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Canby, as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of the Canby Utility Board (CUB), which represent 34 percent, 36 percent, and 39 percent, respectively, of the assets, net position, and revenues of the opinion units. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for CUB, is based solely on the report of the other auditors.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis (MD&A) and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information (except as mentioned in the following paragraph) because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The schedules of revenues, expenditures, and changes in fund balance – budget and actual presented as required supplementary information, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City’s basic financial statements. The other supplementary information and schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information and the schedule of expenditures of federal awards are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Reports on Other Legal and Regulatory Requirements

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2025, on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control over financial reporting and compliance.

Other Reporting Required by Oregon Minimum Standards

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated February 18, 2025, on our consideration of the City's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

A handwritten signature in black ink, appearing to read 'R. Pasquarella', with a long horizontal line extending to the right.

Ryan T. Pasquarella, Principal
For REDW LLC
Salem, Oregon
February 18, 2025

CITY OF CANBY, OREGON
MANAGEMENT'S DISCUSSION & ANALYSIS
June 30, 2024

This section of the City of Canby's Annual Financial Report for the fiscal year ended June 30, 2024, presents the highlights of financial activities and illustrates the financial position of the City of Canby, Oregon (the City) and the Canby Utility Board (CUB), a discretely presented component unit of the City, for the fiscal year ended June 30, 2024 (FY24). This has been prepared by management and should be read in conjunction with the financial statements and notes.

FINANCIAL HIGHLIGHTS

Government-Wide

- The City's combined net position was \$151.1 million at June 30, 2024. Of this amount, \$25.2 million may be used to meet the City's ongoing obligations to its citizens and creditors (unrestricted net position). Total net position increased \$5.5 million (3.8%) from the prior year.
- Canby's total assets increased by \$1.6 million during FY24. Total assets consist of current and noncurrent assets. Current assets were \$55.8 million at the end of FY24. Of that amount, \$52.5 million (94.1%) of current assets were in cash and cash equivalents. Capital and long-term assets (net of depreciation) were \$116.4 million at the end of FY24. Capital and long-term assets decreased by \$1.1 million (0.9%) during FY24. The primary reason for the decrease is due to depreciation in the current year.
- Amounts related to pensions and OPEB have increased. In FY23 the City had a net pension and OPEB liability of \$10.3 million and at the end of FY24 this increased to \$13.2 million, a 16% change to the total noncurrent liabilities of the City.

Fund Level

- The City's General Fund reported an ending fund balance of \$7.7 million, a decrease of \$1.1 million (13.0%) from the prior year, mainly due to an increase in public safety expenditures.
- The total Governmental funds' ending fund balance was \$40.6 million, an increase of 5.2% in FY24.
- In the aggregate, the Enterprise and Internal Service funds' ending fund balance equivalent, net position, was \$30.2 million, an increase of \$1.7 million (5.5%) for the year.
- Total FY24 Property Tax revenue was \$12.8 million, an increase of 6.4% from FY23 levels.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serves as an introduction and summary of the City's basic financial statements. It is followed by the basic financial statements themselves, which are comprised of three elements: Government-Wide Financial Statements, Fund Financial Statements, and Notes to the Financial Statements. This report also contains required and other supplementary information in addition to the basic financial statements.

Government-Wide Financial Statements

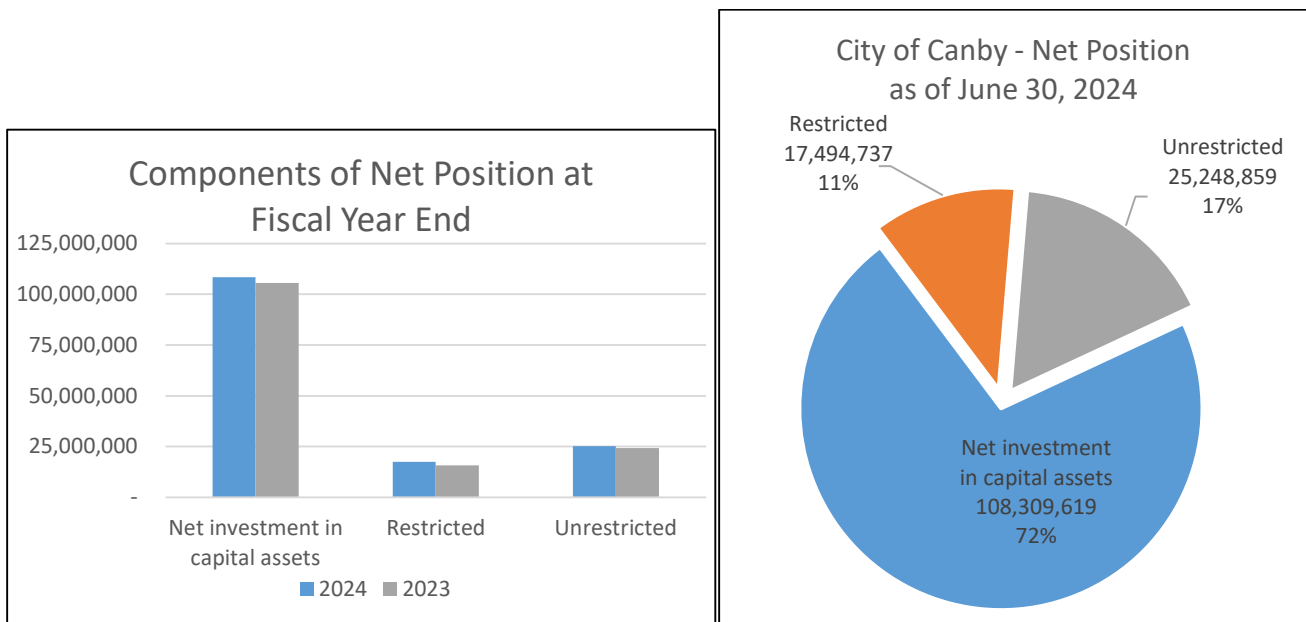
The government wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

One way to evaluate the City's financial position is by measuring the City's net positions and how they change over time. Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities).

CITY OF CANBY, OREGON
MANAGEMENT’S DISCUSSION & ANALYSIS
June 30, 2024

The **Statement of Net Position** includes the City’s assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of improvements or deterioration of the City’s financial position.

The City’s net position totaled \$151.1 million as of June 30, 2024. The City’s net investment in capital assets accounts for the majority of the City’s net position. The City has invested \$108.3 million in land, buildings, equipment, and infrastructure (net of depreciation and outstanding debt used to acquire those assets). The City uses these assets to provide services to its citizens, so they are not assets that are available for future spending. Restricted net position (\$17.5 million) relates to amounts that are legally restricted for specific future obligations. Unrestricted net position (\$25.2 million) is available to meet the City’s on-going obligations.



	Governmental Activities		Business-Type Activities		Total		Change
	2024	2023	2024	2023	2024	2023	
Assets							
Current and other assets	\$ 42,887,659	\$ 41,135,947	\$ 12,870,219	\$ 11,941,496	\$ 55,757,878	\$ 53,077,443	5.1%
Capital assets	97,826,293	99,316,500	18,611,392	18,230,986	116,437,685	117,547,486	-0.9%
Total assets	140,713,952	140,452,447	31,481,611	30,172,482	172,195,563	170,624,929	0.9%
Total Deferred Outflows	3,932,558	3,637,225	418,585	386,598	4,351,143	4,023,823	8.1%
Liabilities							
Long-term liabilities	21,494,654	18,125,838	1,392,855	975,639	22,887,509	19,101,477	19.8%
Other liabilities	1,279,005	5,945,503	154,991	737,097	1,433,996	6,682,600	-78.5%
Total liabilities	22,773,659	24,071,341	1,547,846	1,712,736	24,321,505	25,784,077	-5.7%
Total Deferred Inflows	1,011,574	2,976,984	160,412	373,284	1,171,986	3,350,268	-65.0%
Net Position							
Net investment in capital assets	89,698,227	87,249,401	18,611,392	18,230,986	108,309,619	105,480,387	2.7%
Restricted	17,494,737	15,782,201	-	-	17,494,737	15,782,201	10.9%
Unrestricted	13,668,313	14,009,745	11,580,546	10,242,074	25,248,859	24,251,819	4.1%
Total net position	\$ 120,861,277	\$ 117,041,347	\$ 30,191,938	\$ 28,473,060	\$ 151,053,215	\$ 145,514,407	3.8%

CITY OF CANBY, OREGON
MANAGEMENT’S DISCUSSION & ANALYSIS
June 30, 2024

The **Statement of Activities** presents the changes in net position by detailing the revenues and expenses for the Fiscal Years 2024 and 2023. This information is broken into Governmental and Business-type Activities. Revenues and expenses are segregated by general categories (revenues) and programs (expenses).

Statement of Activities

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Revenues						
Program revenues						
Charges for services	\$ 4,936,090	\$ 5,178,106	\$ 4,539,712	\$ 4,538,590	\$ 9,475,802	\$ 9,716,696
Operating grants and contributions	4,482,809	6,535,125	-	-	4,482,809	6,535,125
Capital grants and contributions	1,309,010	2,416,223	-	-	1,309,010	2,416,223
General revenues						
Property taxes	12,801,394	12,034,150	-	-	12,801,394	12,034,150
Transit taxes	2,023,312	2,027,107	-	-	2,023,312	2,027,107
Transient Room Taxes	39,082	32,565	-	-	39,082	32,565
Franchise	1,833,011	1,702,483	-	-	1,833,011	1,702,483
Unrestricted intergovernmental	727,331	725,219	-	-	727,331	725,219
Interest and investment income	2,027,256	1,143,943	534,290	279,833	2,561,546	1,423,776
Other revenues	372,050	384,124	70,019	32,023	442,069	416,147
Total revenues	30,551,345	32,179,045	5,144,021	4,850,446	35,695,366	37,029,491
Program Expenses						
General government	5,667,314	4,690,370	-	-	5,667,314	4,690,370
Public safety	8,073,325	6,994,707	-	-	8,073,325	6,994,707
Highways and streets	4,280,483	6,019,698	-	-	4,280,483	6,019,698
Transportation	2,867,985	2,749,064	-	-	2,867,985	2,749,064
Culture and recreation	3,187,351	2,562,161	-	-	3,187,351	2,562,161
Community development	2,068,560	1,461,554	-	-	2,068,560	1,461,554
Interest expense	270,777	183,897	-	-	270,777	183,897
Sewer operations	-	-	3,740,763	3,004,821	3,740,763	3,004,821
Total expenses	26,415,795	24,661,451	3,740,763	3,004,821	30,156,558	27,666,272
Change in net position before transfers	4,135,550	7,517,594	1,403,258	1,845,625	5,538,808	9,363,219
Transfers in (out)	(315,620)	(266,727)	315,620	266,727	-	-
Change in net position	3,819,930	7,250,867	1,718,878	2,112,352	5,538,808	9,363,219
Net position - beginning of year	117,041,347	109,790,480	28,473,060	26,360,708	145,514,407	136,151,188
Net position, end of year	\$ 120,861,277	\$ 117,041,347	\$ 30,191,938	\$ 28,473,060	\$ 151,053,215	\$ 145,514,407

Governmental activities

Governmental activities net position increased by \$3.8 million (3.2%), this is mainly due to more revenues and less expenditures than budgeted. Total revenue decreased by \$1.6 million (5.1%) mainly due to the ARPA grant funds in the prior year that did not occur in the current year. Total expenses increased \$1.8 million (7.1%), this increase is mainly due to an increase in capital outlay in street and road construction projects.

The governmental activities of the City include six major funds: general fund, street fund, transit fund, system development charges fund, urban renewal agency general fund and the urban renewal debt service fund. Information is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balance for each of these major funds. Data from the remaining governmental funds are combined into a single, aggregated presentation.

CITY OF CANBY, OREGON
MANAGEMENT'S DISCUSSION & ANALYSIS
June 30, 2024

Individual fund data for each of the non-major governmental funds is provided in the form of combining statements elsewhere in the report.

The City also has one blended component unit, the Urban Renewal Agency (URA). Blended component units, although legally separate entities are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. The activities of the URA are reported within a capital projects fund and a debt service fund for the City. Complete financial statements for the URA for the year ended June 30, 2024, may be obtained at Canby City Hall, 222 NE 2nd Ave., Canby, Oregon 97013.

Business-type activities

The business-type activity of the City encompasses the sewer treatment, collection, and stormwater operations.

Business-type activities net position increased by \$1.7 million (6.0%), this increase is mainly due to an increase in revenue and less expenditures than budgeted. Total revenue increased by \$294 thousand (6.1%) mainly due to an increase in interest and investment income. Total expenses increased \$736 thousand (24.5%).

The Canby Utility Board (CUB) is responsible for providing water and electric services to residential and commercial customers within the city limits of Canby. CUB is a legally separate entity from the City, governed by a board appointed by the Mayor of the City and confirmed by the majority of the City Council. CUB is reported as a discretely presented component unit, consistent with GASB Statement No. 61. Complete financial statements may be obtained at CUB's administrative office, 1265 SE 3rd Avenue, Canby, Oregon 97013.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the City can be divided into the following two categories: **Governmental Funds** and **Proprietary Funds**.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in determining what financial resources are available in the near future to finance the City's programs.

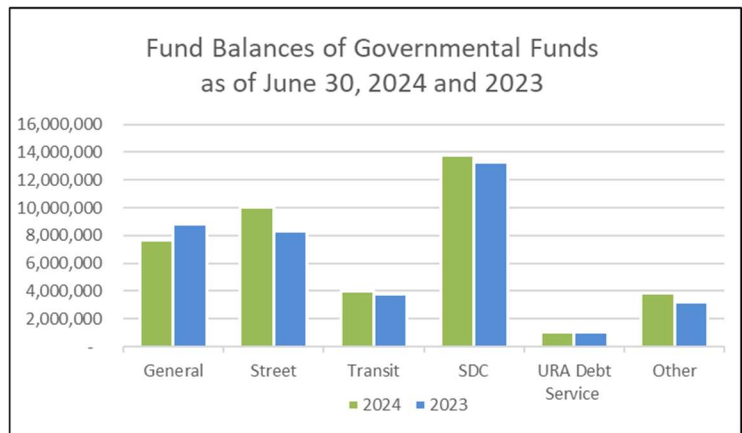
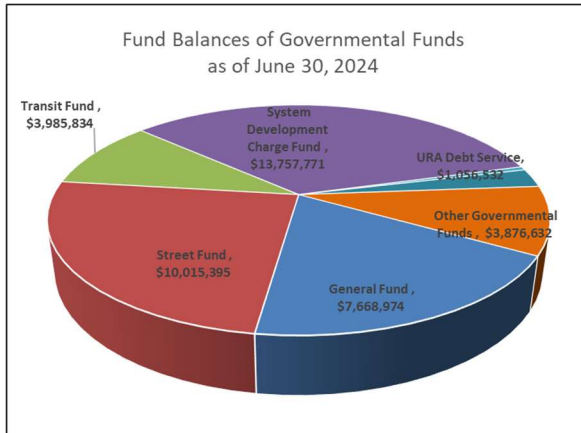
Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations are provided for both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances to facilitate this comparison between governmental funds and governmental activities.

At the end of the fiscal year, the City's governmental funds reported a combined ending fund balances of \$40.6 million, an increase of \$2.0 million (5.2%). Changes in fund balance for major funds consisted of the following:

- General Fund - Fund balance decreased \$1.1 million (13.0%) mainly due to increases spending on public safety.
- Street Fund – Fund balance increased \$1.7 million (20.6%) due to a decrease in capital outlay expenditures.

CITY OF CANBY, OREGON
MANAGEMENT’S DISCUSSION & ANALYSIS
June 30, 2024

- Transit Fund – Fund balance increased \$202 thousand (5.3%) due to reduction in capital outlay expenditures.
- SDC Fund – Fund balance increased \$497 thousand (3.7%) due to continued increases in development activity coupled with the reduction in capital outlay expenditures.
- Urban Renewal Agency General Fund – Fund balance increased \$71 thousand (52.0%).
- Urban Renewal Debt Service Fund – Fund balance increased \$34 thousand (3.4%) due to a decrease in debt service expenditures.

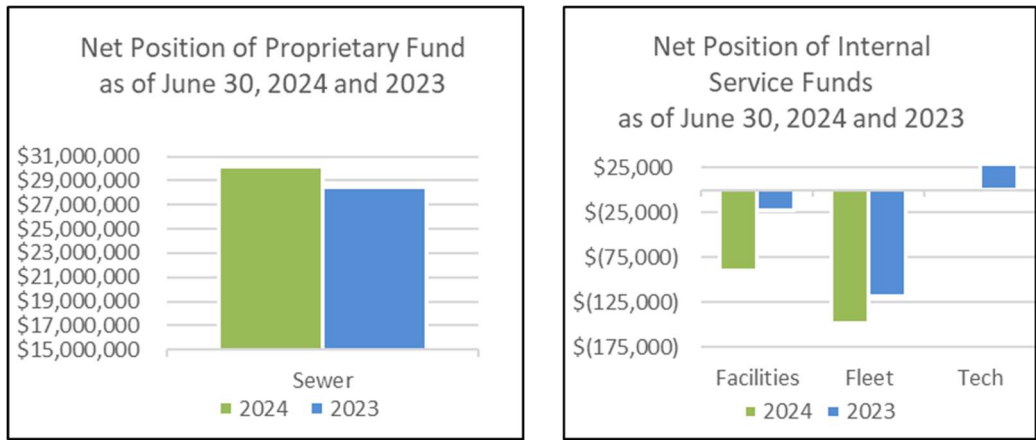


Governmental Funds: Changes in Fund Balance								
Fiscal Year 2024								
On a Modified Accrual Basis								
	General Fund	Street Fund	Transit Fund	System Development Charge Fund	Urban Renewal General Fund	Urban Renewal Debt Service Fund	Other Governmental Funds	Total
Balances June 30, 2023	\$ 8,818,206	\$ 8,304,347	\$ 3,784,084	\$ 13,261,021	\$ 136,325	\$ 1,022,124	\$ 3,220,194	\$ 38,546,301
Change in Fund Balance	(1,149,232)	1,711,048	201,750	496,750	70,881	34,408	656,438	2,022,043
Fund Balances at June 30, 2024	\$ 7,668,974	\$ 10,015,395	\$ 3,985,834	\$ 13,757,771	\$ 207,206	\$ 1,056,532	\$ 3,876,632	\$ 40,568,344

Proprietary Funds

Proprietary Funds are generally used to account for services for which the City charges customers. Proprietary Funds provide the same type of information as shown in the government-wide financial statements, only in more detail. The City maintains four proprietary funds. The Sewer Combined Fund is an enterprise fund (Business-Type Activities) which accounts for the operations of the sewer treatment plant, sewer collection system, and the stormwater system. The fund is treated as a major fund of the City. The City also maintains three internal services funds for Facilities, Technical Services and Fleet; these are proprietary funds as they operate on a charge for service basis but as their primary client base is other City departments/programs these funds are reported as Governmental Activities in the Statement of Net Position and Statement of Activities.

CITY OF CANBY, OREGON
MANAGEMENT’S DISCUSSION & ANALYSIS
June 30, 2024



Proprietary and Internal Service Funds: Changes in Net Position					
Fiscal Year 2024					
On an Accrual Basis					
	Internal Service Funds				Total
	Sewer Fund	Facilities Fund	Fleet Fund	Tech Services Fund	
Net Position at June 30, 2023	\$ 28,473,060	\$ (22,994)	\$ (118,488)	\$ 85,982	\$ 28,417,560
Change in Net Position	1,718,878	(66,243)	(29,512)	(85,736)	1,537,387
Net Position at June 30, 2024	<u>\$ 30,191,938</u>	<u>\$ (89,237)</u>	<u>\$ (148,000)</u>	<u>\$ 246</u>	<u>\$ 29,954,947</u>

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information (RSI) concerning the City. The RSI (excluding the MD&A) is presented immediately following the notes to the financial statements.

GENERAL FUND BUDGET HIGHLIGHTS

The General Fund budgetary schedule in the RSI section shows that the original appropriations were altered with a supplemental budget and an appropriation transfer resulting in an increase to overall expenditure appropriations.

Final Budget Compared to Actual Results – General Fund

Expenditures of \$19.2 million were originally budgeted in the General Fund including a 1.0% operating contingency. There was one supplemental budget during the fiscal year. The year-end general fund balance was \$3.4 million higher than budgeted with major variances as follows:

- Beginning fund balance was \$966 thousand higher than budgeted due to increases in the prior year.
- Revenues were \$910 thousand higher than budgeted.

CITY OF CANBY, OREGON
MANAGEMENT’S DISCUSSION & ANALYSIS
June 30, 2024

- \$264 thousand – more property taxes
- \$148 thousand – more franchise fees
- \$149 thousand – more fines and forfeitures
- \$170 thousand – more interest revenue
- Expenditures came in \$4.7 million lower than budgeted.
 - \$265 thousand – vacancy savings and associated lower insurance costs
 - \$3.5 million – less equipment and capital outlay expenditures
 - \$482 thousand – police vacancy savings and associated lower insurance costs
 - the remaining reduced expenditures are spread throughout the entire fund and are not related to any specific item.

CAPITAL ASSETS

As the schedule below displays, infrastructure intangibles and land are the largest components of governmental activities’ capital assets which include streets improvements and land for buildings, parks, and roadways. The largest component for business-type activities is the wastewater treatment plant and sewer collections infrastructure.

	Capital Assets at Fiscal Year End					
	Net of Depreciation					
	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Land	\$ 13,218,130	\$ 13,218,130	\$ 1,155,911	\$ 1,155,911	\$ 14,374,041	\$ 14,374,041
Intangibles	36,724,734	36,724,734	5,500	5,500	36,730,234	36,730,234
Construction in Progress	2,645,753	5,901,805	222,833	1,084,826	2,868,586	6,986,631
Infrastructure	23,491,279	22,455,686	5,396,693	5,226,341	28,887,972	27,682,027
Buildings and improvements	18,535,277	18,139,673	11,375,222	10,297,276	29,910,499	28,436,949
Machinery and equipment	1,429,683	1,080,555	262,232	205,950	1,691,915	1,286,505
Vehicles	1,781,437	1,795,917	193,001	255,182	1,974,438	2,051,099
Total Capital Assets	\$97,826,293	\$99,316,500	\$18,611,392	\$18,230,986	\$116,437,685	\$117,547,486

Capital assets used in governmental activities in total decreased approximately \$1.7 million (1.7%) which was the net result of additions, disposals, and depreciation. Capital assets used in business-type activities increased by approximately \$1.1 million (6.2%) which was the net result of additions, disposals, and depreciation. Additional information about the City’s capital assets and depreciation can be found in the Notes to the Financial Statements on pages 33-34.

DEBT ADMINISTRATION

At year-end, the City had \$9,074,907 in long-term obligations outstanding compared to \$12,945,420 in the prior year. Of the obligations outstanding at June 30, 2024, \$4,012,358 is due within one year. Additional information can be found in the Notes to the Financial Statements on pages 35-36.

CITY OF CANBY, OREGON
MANAGEMENT’S DISCUSSION & ANALYSIS
June 30, 2024

Under Oregon Revised Statutes, general obligation debt issues are limited to 3% of the real market value of all taxable property within the City’s boundaries. The City is well within the limitation.

Outstanding Obligations at Fiscal Year-End

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>
Bonds	\$ 8,128,066	\$ 12,067,099	\$ -	\$ -	\$ 8,128,066	\$ 12,067,099
Compensated Absences	811,838	752,196	135,001	126,125	946,839	878,321
Total Obligations	<u>\$8,939,904</u>	<u>\$12,819,295</u>	<u>\$ 135,001</u>	<u>\$ 126,125</u>	<u>\$9,074,905</u>	<u>\$12,945,420</u>

ECONOMIC FACTORS AND NEXT YEAR’S BUDGET

Oregon’s annual average unemployment rate was 4.1% in June 2024, up from 3.5% the prior year. It is not possible to accurately predict unemployment levels for the coming year.

The General Fund is the one fund in the City that is the narrowest in its ability to grow in terms of increased revenues (due to property tax limitations), yet it supports a wide range of critical governmental functions such as public safety, municipal court services, parks, and community development. The City estimated that property tax revenues would increase approximately 3.0% over the prior year in next year’s budget.

REQUESTS FOR INFORMATION

If you have questions about the report or need additional financial information, please contact the City’s Finance Department at 222 NE 2nd Ave., PO Box 930, Canby, Oregon 97013.

BASIC FINANCIAL STATEMENTS

CITY OF CANBY, OREGON
STATEMENT OF NET POSITION
June 30, 2024

	Governmental Activities	Business-Type Activities	Total	Component Unit Canby Utility Board
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 40,332,923	\$ 12,147,893	\$ 52,480,816	\$ 22,350,797
Due from other governments	306,084	-	306,084	-
Accounts receivable, net	1,853,490	722,326	2,575,816	2,375,510
Property taxes receivable	395,162	-	395,162	-
Prepaid items	-	-	-	67,833
Materials and supplies	-	-	-	2,861,231
Restricted cash	-	-	-	849,433
Total current assets	<u>42,887,659</u>	<u>12,870,219</u>	<u>55,757,878</u>	<u>28,504,804</u>
Noncurrent assets:				
Capital assets:				
Nondepreciable	52,588,617	1,384,244	53,972,861	3,836,911
Depreciable, net	44,622,667	17,227,148	61,849,815	56,830,238
Lease assets, net	615,009	-	615,009	-
Total noncurrent assets	<u>97,826,293</u>	<u>18,611,392</u>	<u>116,437,685</u>	<u>60,667,149</u>
Total assets	<u>140,713,952</u>	<u>31,481,611</u>	<u>172,195,563</u>	<u>89,171,953</u>
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflows related to OPEB	94,633	10,036	104,669	54,001
Deferred outflows related to pensions	3,837,925	408,549	4,246,474	1,492,087
Total deferred outflows of resources	<u>3,932,558</u>	<u>418,585</u>	<u>4,351,143</u>	<u>1,546,088</u>
LIABILITIES				
Current liabilities:				
Accounts payable	1,262,975	154,991	1,417,966	904,579
Accrued expenses	-	-	-	288,589
Interest payable	16,030	-	16,030	-
Customer deposits	-	-	-	455,533
Total current liabilities	<u>1,279,005</u>	<u>154,991</u>	<u>1,433,996</u>	<u>1,648,701</u>
Noncurrent liabilities:				
Long-term obligations, current portion	4,507,073	106,127	4,613,200	357,000
Net OPEB liability	386,887	40,475	427,362	116,236
Long-term obligations, less current portion	4,511,025	33,750	4,544,775	644,000
Lease payable	536,815	30,273	567,088	-
Net pension liability	11,552,854	1,182,230	12,735,084	3,528,410
Total noncurrent liabilities	<u>21,494,654</u>	<u>1,392,855</u>	<u>22,887,509</u>	<u>4,645,646</u>
Total liabilities	<u>22,773,659</u>	<u>1,547,846</u>	<u>24,321,505</u>	<u>6,294,347</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred inflows related to OPEB	195,997	21,423	217,420	18,556
Deferred inflows related to pensions	815,577	138,989	954,566	921,072
Total deferred inflows	<u>1,011,574</u>	<u>160,412</u>	<u>1,171,986</u>	<u>939,628</u>
NET POSITION				
Net investment in capital assets	89,698,227	18,611,392	108,309,619	59,666,149
Restricted for:				
Drug enforcement and equipment	21,945	-	21,945	-
Capital projects	13,757,771	-	13,757,771	-
Urban renewal debt service	1,263,738	-	1,263,738	-
STIF	539,031	-	539,031	-
Street maintenance	558,971	-	558,971	-
Cemetery care	1,307,941	-	1,307,941	-
PEG fees	45,340	-	45,340	-
Water system	-	-	-	388,577
Unrestricted	<u>13,668,313</u>	<u>11,580,546</u>	<u>25,248,859</u>	<u>23,429,340</u>
Total net position	<u>\$ 120,861,277</u>	<u>\$ 30,191,938</u>	<u>\$ 151,053,215</u>	<u>\$ 83,484,066</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2024

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Position			Component Unit Canby Utility Board
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business Type Activities	Total	
Primary government:								
Governmental activities:								
General government	\$ 5,667,314	\$ 2,706,740	\$ -	\$ -	\$ (2,960,574)	\$ -	\$ (2,960,574)	\$ -
Public safety	8,073,325	24,876	67,078	-	(7,981,371)	-	(7,981,371)	-
Highways and streets	4,280,483	1,003,896	2,157,605	131,133	(987,849)	-	(987,849)	-
Transportation	2,867,985	54,871	1,092,103	67,607	(1,653,404)	-	(1,653,404)	-
Culture and recreation	3,187,351	699,246	1,166,023	-	(1,322,082)	-	(1,322,082)	-
Community development	2,068,560	446,461	-	1,110,270	(511,829)	-	(511,829)	-
Interest expense	270,777	-	-	-	(270,777)	-	(270,777)	-
Total governmental activities	<u>26,415,795</u>	<u>4,936,090</u>	<u>4,482,809</u>	<u>1,309,010</u>	<u>(15,687,886)</u>	<u>-</u>	<u>(15,687,886)</u>	<u>-</u>
Business type activities:								
Sewer operations	<u>3,740,763</u>	<u>4,539,712</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>798,949</u>	<u>798,949</u>	<u>-</u>
Total primary government	<u>\$ 30,156,558</u>	<u>\$ 9,475,802</u>	<u>\$ 4,482,809</u>	<u>\$ 1,309,010</u>	<u>(15,687,886)</u>	<u>798,949</u>	<u>(14,888,937)</u>	<u>-</u>
Component Unit:								
Electric system	13,261,728	15,081,850	-	1,140,062	-	-	-	2,960,184
Water system	<u>3,782,860</u>	<u>4,416,656</u>	<u>-</u>	<u>1,040,369</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,674,165</u>
Total component unit	<u>\$ 17,044,588</u>	<u>\$ 19,498,506</u>	<u>\$ -</u>	<u>\$ 2,180,431</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,634,349</u>
General revenues:								
Taxes:								
Property taxes					12,801,394	-	12,801,394	-
Transit taxes					2,023,312	-	2,023,312	-
Transient room taxes					39,082	-	39,082	-
Franchise					1,833,011	-	1,833,011	-
Unrestricted intergovernmental revenues					727,331	-	727,331	-
Interest and investment earnings					2,027,256	534,290	2,561,546	1,070,528
Other revenues					372,050	70,019	442,069	1,682
Transfers in (out)					(315,620)	315,620	-	-
Total general revenues, transfers					<u>19,507,816</u>	<u>919,929</u>	<u>20,427,745</u>	<u>1,072,210</u>
Change in net position					<u>3,819,930</u>	<u>1,718,878</u>	<u>5,538,808</u>	<u>5,706,559</u>
Net position - beginning					<u>117,041,347</u>	<u>28,473,060</u>	<u>145,514,407</u>	<u>77,777,507</u>
Net position - ending					<u>\$ 120,861,277</u>	<u>\$ 30,191,938</u>	<u>\$ 151,053,215</u>	<u>\$ 83,484,066</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
BALANCE SHEET – GOVERNMENTAL FUNDS
June 30, 2024

	General Fund	Street Fund	Transit Fund	System Development Charge Fund	Urban Renewal Agency General Fund	Urban Renewal Debt Service Fund	Other Governmental Funds	Total Governmental
ASSETS								
Cash and cash equivalents	\$ 7,809,807	\$ 9,791,510	\$ 3,669,011	\$ 13,757,771	\$ 241,562	\$ 917,787	\$ 3,882,197	\$ 40,069,645
Due from other governments	162,835	-	-	-	-	118,067	25,182	306,084
Accounts receivable, net	897,197	344,331	572,893	-	-	-	37,635	1,852,056
Property taxes receivable	210,780	-	-	-	-	151,785	32,597	395,162
Total assets	<u>\$ 9,080,619</u>	<u>\$ 10,135,841</u>	<u>\$ 4,241,904</u>	<u>\$ 13,757,771</u>	<u>\$ 241,562</u>	<u>\$ 1,187,639</u>	<u>\$ 3,977,611</u>	<u>\$ 42,622,947</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES								
LIABILITIES:								
Accounts payable and other current liabilities	\$ 773,232	\$ 72,381	\$ 228,797	\$ -	\$ 34,356	\$ -	\$ 72,770	\$ 1,181,536
DEFERRED INFLOWS:								
Unavailable revenue	638,413	48,065	27,273	-	-	131,107	28,209	873,067
Total liabilities and deferred inflows	<u>1,411,645</u>	<u>120,446</u>	<u>256,070</u>	<u>-</u>	<u>34,356</u>	<u>131,107</u>	<u>100,979</u>	<u>2,054,603</u>
FUND BALANCES:								
Restricted for:								
Drug enforcement and equipment	-	-	-	-	-	-	21,945	21,945
Capital projects	-	-	-	13,757,771	-	-	-	13,757,771
Urban renewal debt service	-	-	-	-	207,206	1,056,532	-	1,263,738
STIF	-	-	539,031	-	-	-	-	539,031
Street maintenance	-	558,971	-	-	-	-	-	558,971
Cemetery care	-	-	-	-	-	-	1,307,941	1,307,941
PEG	45,340	-	-	-	-	-	-	45,340
Committed for:								
Transportation services	-	-	3,446,803	-	-	-	-	3,446,803
Street projects	-	9,456,424	-	-	-	-	-	9,456,424
Workers comp retro plan	14,977	-	-	-	-	-	-	14,977
Tourism promotion and enhancement	-	-	-	-	-	-	123,307	123,307
Swim center	-	-	-	-	-	-	2,174,393	2,174,393
Library services	-	-	-	-	-	-	249,046	249,046
Unassigned:	7,608,657	-	-	-	-	-	-	7,608,657
Total fund balance	<u>7,668,974</u>	<u>10,015,395</u>	<u>3,985,834</u>	<u>13,757,771</u>	<u>207,206</u>	<u>1,056,532</u>	<u>3,876,632</u>	<u>40,568,344</u>
Total liabilities, deferred inflows and fund balance	<u>\$ 9,080,619</u>	<u>\$ 10,135,841</u>	<u>\$ 4,241,904</u>	<u>\$ 13,757,771</u>	<u>\$ 241,562</u>	<u>\$ 1,187,639</u>	<u>\$ 3,977,611</u>	<u>\$ 42,622,947</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
GOVERNMENTAL FUNDS
RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET POSITION
June 30, 2024

TOTAL FUND BALANCE \$ 40,568,344

Total net position shown in the Statement of Net Position is different because:

Capital assets are not financial resources for budgetary purposes and therefore are not reported in the governmental funds.

Cost	\$ 224,165,611	
Accumulated depreciation	<u>(126,339,318)</u>	97,826,293

A portion of the City's receivables are collected after year-end but they are not collected soon enough to be available as financial resources for the current year. The revenues related to these receivables are unavailable and not reported in the governmental funds.

873,067

Deferred Inflows - Pension (771,754)

Deferred Outflows - Pension 3,683,761

Deferred Inflows - OPEB (184,199)

Deferred Outflows - OPEB 93,969

Compensated absences not payable in the current year are not recorded as governmental fund liabilities. (770,140)

Internal service funds reported as governmental activities (236,991)

Long-term assets, are not reported as governmental fund assets and liabilities not payable in the current year are not reported as governmental fund liabilities. Interest on long-term debt is not accrued in the governmental funds, but rather is recognized as an expense when it is due. These long-term assets and liabilities consist of:

Long-term debt	(8,743,075)	
Net OPEB liability	(373,981)	
Net pension liability	(11,087,987)	
Accrued interest payable	<u>(16,030)</u>	<u>(20,221,073)</u>

TOTAL NET POSITION \$ 120,861,277

CITY OF CANBY, OREGON
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Year Ended June 30, 2024

	General Fund	Street Fund	Transit Fund	System Development Charges Fund	Urban Renewal Agency General Fund	Urban Renewal Debt Service Fund	Other Governmental Funds	Total Governmental
REVENUES:								
Property taxes	\$ 6,764,460	\$ -	\$ -	\$ -	\$ -	\$ 4,924,121	\$ 1,066,955	\$ 12,755,536
Intergovernmental	727,331	2,274,111	-	-	-	-	1,122,566	4,124,008
Charges for services	961,594	653,134	54,871	-	-	-	210,398	1,879,997
Franchise	1,833,011	-	-	-	-	-	-	1,833,011
Licenses, fees, permits	149,290	-	-	-	-	-	-	149,290
Fines and forfeitures	597,281	30,693	-	-	-	-	-	627,974
Grants and donations	280,038	-	1,159,710	-	-	-	43,457	1,483,205
Interest	405,146	430,584	175,257	665,339	4,347	143,130	186,386	2,010,189
Miscellaneous	283,383	351,126	3,464	-	58,519	-	13,775	710,267
System development charges	-	-	-	1,079,577	-	-	-	1,079,577
Transient occupancy taxes	-	-	-	-	-	-	39,082	39,082
Transit taxes	-	-	2,018,703	-	-	-	-	2,018,703
Total revenues	12,001,534	3,739,648	3,412,005	1,744,916	62,866	5,067,251	2,682,619	28,710,839
EXPENDITURES:								
Current:								
General government	3,542,622	-	-	-	9,442	-	-	3,552,064
Public safety	7,725,105	-	-	-	-	-	268	7,725,373
Highways and streets	-	1,334,793	-	-	-	-	-	1,334,793
Transportation	-	-	2,658,739	-	-	-	-	2,658,739
Culture and recreation	950,133	-	-	-	-	-	2,029,996	2,980,129
Community development	2,002,595	-	-	-	-	-	-	2,002,595
Capital outlay	457,416	761,853	290,626	-	572,543	-	19,202	2,101,640
Debt service:								
Principal	-	-	-	-	-	3,740,000	-	3,740,000
Interest	-	-	-	-	-	277,843	-	277,843
Total expenditures	14,677,871	2,096,646	2,949,365	-	581,985	4,017,843	2,049,466	26,373,176
Revenues over (under) expenditures	(2,676,337)	1,643,002	462,640	1,744,916	(519,119)	1,049,408	633,153	2,337,663
OTHER FINANCING SOURCES (USES):								
Transfers in	1,993,650	261,379	-	-	1,015,000	-	1,375,000	4,645,029
Transfers out	(466,545)	(193,333)	(260,890)	(1,248,166)	(425,000)	(1,015,000)	(1,351,715)	(4,960,649)
Total other financing sources (uses)	1,527,105	68,046	(260,890)	(1,248,166)	590,000	(1,015,000)	23,285	(315,620)
Net change in fund balances	(1,149,232)	1,711,048	201,750	496,750	70,881	34,408	656,438	2,022,043
FUND BALANCE, BEGINNING	8,818,206	8,304,347	3,784,084	13,261,021	136,325	1,022,124	3,220,194	38,546,301
FUND BALANCE, ENDING	\$ 7,668,974	\$ 10,015,395	\$ 3,985,834	\$ 13,757,771	\$ 207,206	\$ 1,056,532	\$ 3,876,632	\$ 40,568,344

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
GOVERNMENTAL FUNDS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND
BALANCE TO THE STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2024

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - total governmental funds		\$ 2,022,043
<p>The statement of revenues, expenditures, and changes in fund balances report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Current year depreciation	\$ (4,096,587)	
Current year disposals	(3,028)	
Capital acquisitions	<u>2,593,197</u>	(1,506,418)
Change in unavailable revenue, net of allowance for doubtful accounts		52,724
Change in accrued interest on long-term liabilities		7,066
<p>The issuance of long-term debt (e.g., bonds, leases) provides current financial</p>		
Issuance of new debt	(232,531)	
Debt service principal payments	4,002,072	
Change in compensated absences	<u>(42,499)</u>	3,727,042
Internal service fund reported as governmental activities		(181,491)
OPEB expense		(7,230)
Pension expense		<u>(293,806)</u>
Change in net position of governmental activities		<u>\$ 3,819,930</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
June 30, 2024

	Sewer Combined Fund	Internal Service Funds
ASSETS AND DEFERRED OUTFLOWS		
ASSETS:		
Current Assets:		
Cash and cash equivalents	\$ 12,147,893	\$ 263,278
Accounts receivable, net	722,326	1,434
Total current assets	<u>12,870,219</u>	<u>264,712</u>
Noncurrent Assets:		
Capital assets, net	18,611,392	-
Total assets	<u>31,481,611</u>	<u>264,712</u>
DEFERRED OUTFLOWS OF RESOURCES:		
Deferred outflows related to pensions	408,549	154,164
Deferred outflows related to OPEB	10,036	664
Total deferred outflows of resources	<u>418,585</u>	<u>154,828</u>
Total assets and deferred outflows	<u>\$ 31,900,196</u>	<u>\$ 419,540</u>
LIABILITIES, DEFERRED INFLOWS AND NET POSITION		
LIABILITIES:		
Current Liabilities:		
Accounts payable	\$ 154,991	\$ 81,439
Long-term obligations - within one year	106,127	31,274
Total current liabilities	<u>261,118</u>	<u>112,713</u>
Noncurrent Liabilities:		
Long-term obligations - non-current portion	33,750	10,424
Net pension liability	1,182,230	464,867
Lease payable	30,273	-
Net OPEB liability	40,475	12,906
Total noncurrent liabilities	<u>1,286,728</u>	<u>488,197</u>
Total liabilities	<u>1,547,846</u>	<u>600,910</u>
DEFERRED INFLOWS OF RESOURCES:		
Deferred inflows related to pensions	138,989	43,823
Deferred inflows related to OPEB	21,423	11,798
Total deferred inflows of resources	<u>160,412</u>	<u>55,621</u>
Total liabilities and deferred inflows	<u>1,708,258</u>	<u>656,531</u>
NET POSITION:		
Net investment in capital assets	18,611,392	-
Unrestricted	11,580,546	(236,991)
Total net position	<u>30,191,938</u>	<u>(236,991)</u>
Total liabilities, deferred inflows and net position	<u>\$ 31,900,196</u>	<u>\$ 419,540</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
For the Year Ended June 30, 2024

	<u>Sewer Combined Fund</u>	<u>Internal Service Funds</u>
OPERATING REVENUES:		
Charges for services	\$ 4,539,712	\$ 1,774,686
Miscellaneous	70,019	348
Total operating revenues	<u>4,609,731</u>	<u>1,775,034</u>
OPERATING EXPENSES:		
Personnel services	1,501,888	490,878
Materials and services	1,695,088	1,482,853
Depreciation and amortization	543,787	-
Total operating expenses	<u>3,740,763</u>	<u>1,973,731</u>
Operating income (loss)	868,968	(198,697)
NON-OPERATING INCOME (EXPENSE):		
Interest income	<u>534,290</u>	<u>17,206</u>
TRANSFERS AND CAPITAL CONTRIBUTIONS:		
Transfers in	676,750	-
Transfers out	(361,130)	-
Change in net position	1,718,878	(181,491)
FUND NET POSITION, BEGINNING	<u>28,473,060</u>	<u>(55,500)</u>
FUND NET POSITION, ENDING	<u>\$ 30,191,938</u>	<u>\$ (236,991)</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CANBY, OREGON
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2024

	Sewer Combined Fund	Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from outside customers	\$ 4,646,843	\$ 5,326
Cash received from internal customers	-	1,768,550
Cash paid to employees for salaries and benefits	(1,459,276)	(478,051)
Cash paid to suppliers and others	(2,137,451)	(1,500,705)
Net cash from operating activities	<u>1,050,116</u>	<u>(204,880)</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:		
Transfers in	676,750	-
Transfer out	(361,130)	-
Net cash from non-capital financing activities	<u>315,620</u>	<u>-</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Purchase of capital assets	(924,193)	-
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest received	534,290	17,206
Net increase (decrease) in cash and cash equivalents	975,833	(187,674)
CASH AND CASH EQUIVALENTS, BEGINNING	<u>11,172,060</u>	<u>450,952</u>
CASH AND CASH EQUIVALENTS, ENDING	<u>\$ 12,147,893</u>	<u>\$ 263,278</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Operating income (loss)	\$ 868,968	\$ (198,697)
Adjustments:		
Depreciation and amortization	543,787	-
Decrease (increase) in:		
Accounts receivable	37,112	(1,158)
Prepaid items	10,001	5,182
Increase (decrease) in:		
Accounts payable and accrued expenses	(482,637)	(23,034)
Lease payable	30,273	
OPEB obligation	785	25
Accrued compensated absences	8,878	2,365
Pension obligations	32,949	10,437
Net cash from operating activities	<u>\$ 1,050,116</u>	<u>\$ (204,880)</u>

The accompanying notes are an integral part of the basic financial statements.

NOTES TO THE FINANCIAL STATEMENTS

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of Reporting Entity

The City of Canby, Oregon, (the City) is located in Clackamas County 21 miles south of Portland, Oregon, and 35 miles north of Salem, Oregon. The City was incorporated as a municipal corporation in 1893 and operates under a council-administrator form of government. The City Council consists of a mayor elected for a two-year term, and six members each elected to four-year terms. The City Council appoints the City Administrator, who is responsible for the day-to-day management of the City.

The accompanying financial statements present the City and its component units, entities for which the City is considered financially responsible. The City is the primary government. A primary government is a financial reporting entity, which has a separately elected governing body, is legally separate, and is fiscally independent of other state and local governments. As required by accounting principles generally accepted in the United States of America (GAAP), these financial statements present the City and its component units. Blended component units, although legally separate entities are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the combined financial statement to emphasize it is legally separate from the City.

Blended Component Unit

The City has one blended component unit, the Urban Renewal Agency (the Agency). The Agency was formed to plan, direct, and manage certain projects within the City. Pursuant to ORS 457.055, the City Council has been appointed governing body of the Agency, which is the same governing board as the primary government. In accordance with GAAP the Agency meets the criteria of a blended component unit because the governing body is the same, there is a financial benefit/burden relationship between the entities in relation to debt burden, asset contributions, and management of the primary government has operational responsibility for the component unit. The Urban Renewal District General Fund and Urban Renewal Debt Service Fund are reported as governmental fund types. Complete financial statements for the Urban Renewal Agency for the year ended June 30, 2024, may be obtained at Canby City Hall, located at 222 NE 2nd Ave., Canby, Oregon 97013.

Discretely Presented Component Unit

The Canby Utility Board (CUB) is responsible for providing water and electricity services to residential and commercial customers within the city limits of Canby. CUB is a legally separate entity from the City, which is currently governed by a board appointed by the members of the City Council. A financial benefit exists. Complete financial statements for CUB for the year ended June 30, 2024, may be obtained at CUB's administrative office located at 1265 SE 3rd Avenue, Canby, Oregon 97013.

B. Basic Financial Statements

Basic financial statements are presented at both the government-wide and fund financial level. Both levels of statements categorize primary activities as either governmental or business-type. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely significantly on fees and charges for support. Separate fund financial statements are provided for governmental funds and proprietary funds.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basic Financial Statements (Continued)

Government-wide Financial Statements

Government-wide financial statements display information about the City as a whole. These statements focus on the sustainability of the City as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. These aggregated statements consist of the Statement of Net Position and the Statement of Activities. Eliminations have been made to minimize the double counting of internal activities.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the City's activities. Direct expenses are those that are specifically associated and therefore clearly identifiable with a program or function. Indirect expense allocations that have been made in the funds have been eliminated in the Statement of Activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements

These statements display information at the individual fund level. Each fund is considered to be a separate accounting entity. Funds are classified and summarized as governmental or proprietary. Major individual funds are reported as separate columns in the fund financial statements. Non-major funds are consolidated into a single column within each fund type in the financial section of the basic financial statements and are detailed in the supplementary information.

The financial transactions of the City are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The City reports the following major governmental funds:

- *General Fund* - This is the City's primary operating fund. It accounts for the financial resources of the City that are not accounted for in any other fund. Principal sources of revenue are property taxes, intergovernmental proceeds from the State of Oregon and Clackamas County, licenses and permits, and fines. Primary expenditures are for general administration, public safety, and culture and recreation.
- *Street Fund* - This fund accounts for revenues from gas tax apportionments received from the State of Oregon and the local street maintenance fee and expenditures for maintenance of public streets.
- *Transit Fund* - This fund accounts for payroll taxes collected from the local business community as well as grants received and used to fund the City's mass transit program.
- *System Development Charges Fund* - This fund accounts for the collection and use of system development charges for capital project funding.
- *Urban Renewal Agency – General Fund* - This fund is used to account for the operations and construction of capital projects. The main source of funding is a transfer from the URA Debt Service Fund.
- *Urban Renewal Agency - Debt Service Fund* - This fund is used to account for the payment of principal and interest on bonds and loans issued to fund projects as planned and executed through the Urban Renewal Agency – General Fund. The primary source of funds is property tax increment revenue.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basic Financial Statements (Continued)

Additionally, the City reports non-major funds within the governmental fund type.

- *Special Revenue Funds* - These funds are used to account for proceeds of specific revenue sources that are earmarked for specific purposes including transient room tax, forfeiture, cemetery operations, swim center operations and library operations. Principal resources include property taxes, intergovernmental revenues, room taxes, and charges for services.

The City reports the following major enterprise fund:

- *Sewer Combined Fund* - The fund accounts for business type activities of the City that receive a significant portion of funding through user charges with the intent to fully recover the cost of service. The fund accounts for the day-to-day operation of the City's sanitary sewer collection and treatment processes as well as stormwater operations.

The City reports the following internal service funds:

- *Facilities Fund* - The facilities fund accounts for utilities and maintenance for all City operating locations with the intent of then recovering the cost by charging all operating units based on their applicable portion, attributed based on a percentage of square footage.
- *Fleet Services Fund* - The facilities fund accounts for operation and maintenance of the vehicle fleet and other equipment with the intent of then recovering the cost by charging for the services provided.
- *Technical Services Fund* - The technical services fund accounts for operation and maintenance of computers and the phone system with the intent of recovering the cost by charging operating units based on the number of computers in use.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe which transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded.

The government-wide financial statements and the proprietary funds financial statements are presented using the *economic resources measurement focus* and the *accrual basis of accounting*. An economic resource focus concentrates on an entity or fund's net position. All transactions and events that affect the total economic resources (net position) during the period are reported. An economic resources measurement focus is inextricably connected with full accrual accounting. Under the full accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. This measurement focus concentrates on the fund's resources available for spending currently or in the near future. Only transactions and events affecting the fund's current financial resources during the period are reported. Similar to the connection between an economic resource measurement focus and full accrual accounting, a current financial resource measurement focus is inseparable from the modified accrual basis of accounting. Under modified accrual accounting, revenues are recognized as soon as they are both measurable and available.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus and Basis of Accounting (Continued)

Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, long-term compensated absences are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

In accordance with GAAP unavailable revenue which occurs on the modified accrual basis of accounting when revenue does not meet both the measurable and available criteria for recognition in the current period is no longer classified as a liability but instead as a deferred inflow of resources. Unavailable revenue consists of uncollected property taxes, assessments, court fines and estimated transit tax revenue not received in time to be considered available to fund current operations. In the government-wide Statement of Activities, with a full accrual basis of accounting, revenue must be recognized as soon as it is earned regardless of its availability. Thus, the deferred inflow of resources reported on the Governmental Fund Balance Sheet for unavailable revenue is eliminated and revenue is recognized net of allowance for doubtful accounts.

Similar to the way revenues are recorded, governmental funds only record those expenditures that affect current financial resources. Principal and interest on general long-term debt are recorded as fund liabilities only when due, or when amounts have been accumulated in the debt service fund for payments to be made early in the following year. In the government-wide financial statements, however, with a full accrual basis of accounting, all expenditures affecting the economic resource status of the government must be recognized. Thus, the expense and related accrued liability for long-term portions of debt and compensated absences must be included.

Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental column, a reconciliation is necessary to explain the adjustments needed to transform the fund based financial statements into the governmental column of the government-wide presentation. This reconciliation is part of the financial statements.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's sewer operations are charges to customers for sales and services. These funds also recognize fees intended to recover the cost of connecting new customers to the City's utility systems as operating revenue. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses and overheads, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance

Cash and Cash Equivalents

The cash and cash equivalents reported on the balance sheet include cash on hand, deposits with financial institutions, and the investment in the Local Government Investment Pool (LGIP). Investments are reported at fair value.

Restricted Assets

The only asset that is reported as restricted is CUB restricted cash which is restricted for deposits and debt service. Restrictions for construction, debt service, by other agreement or for specific purposes by state statute are properly classified within fund balance on the Governmental Fund Balance Sheet, Government-wide Statement of Net Position, and the Proprietary Fund Statement of Net Position.

Receivables and Payables

Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

Recorded property taxes receivable that are collected within 60 days after year-end are considered measurable and available and, therefore, are recognized as revenue. The remaining balance is recorded as unavailable revenue because it is not deemed available to finance operations of the current period. An allowance for doubtful accounts is not deemed necessary by management, as uncollectible taxes become a lien on the property. Property taxes are levied and become a lien on July 1. Collection dates are November 15, February 15, and May 15. Discounts are allowed if the amount due is received by November 15 or February 15. Taxes unpaid and outstanding on May 15 are considered delinquent.

Assessment liens are recognized at the time property owners are assessed for property improvements, and under full accrual accounting, those assessments are recognized in the government-wide financial statements as revenue when assessed. Assessment liens receivable are offset by unavailable revenue in the fund financial statements and, accordingly, have not been recognized as revenue in those statements.

Receivables of the enterprise funds are recognized as revenue when earned, including service provided but not yet billed. Receivables in government-wide statements and enterprise funds are stated net of any allowance for uncollectible amounts.

Capital and Lease Assets and Depreciation

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, quarries etc.), and lease assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital costs are charged to expenditures as purchased in the governmental fund statements and capitalized in the proprietary fund statements. Capital assets are recorded at historical cost, or estimated historical cost if actual cost is not available. Donated capital assets, works of art, and similar items received in a service concession arrangement are recorded at fair market value. Lease assets are recorded at their net present value of future lease payments.

Capital assets are defined by the City as assets with an initial, individual cost of \$5,000 or more, and having useful lives extending beyond two reporting periods. Additions or improvements and other capital outlays that significantly extend the useful life of an asset, or that significantly increase the capacity of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities, Deferred Outflows/Inflows and Net Position/Fund Balance (Continued)

Depreciation on exhaustible assets is recorded as an allocated expense in the Statement of Activities with accumulated depreciation reflected in the Statement of Net Position and is provided on the straight-line basis and is taken in the year the assets are acquired or retired. Lease assets (right to use building space) are amortized over the useful life of the underlying asset or the remaining term of the lease, whichever is shorter.

Buildings and improvements are depreciated over 5-50 years; infrastructure and utility plants are depreciated over 10-50 years; and vehicles and equipment are depreciated over 5-20 years.

Compensated Absences

Accumulated vacation pay is accrued as it is earned. Compensated absences are only reported in the entity-wide governmental financial statements. Based on historical trends, 75% of compensated absences are reported as current or expected to be paid out within the next reporting year. No liability is recorded for non-vested accumulated rights to receive sick pay benefits. However, upon retirement under the City's retirement plan, an employee shall be compensated for 50% of his/her accumulated but unused sick leave; the number of hours of sick leave compensated shall not exceed 500. A liability is recognized for the portion of accumulated sick leave benefits that is eligible to be paid out under that policy as of year-end.

Other Postemployment Benefit Obligations (OPEB)

The City reports its proportionate share of the Net OPEB Liability of the Oregon Public Employees Retirement System (OPERS). A negative Net OPEB Liability is reported as a Net OPEB Asset. For purposes of measuring the net OPEB liability or asset, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of OPERS and additions to/deductions from OPERS's fiduciary net position have been determined on the same basis as they are reported by OPERS. For this purpose, benefits are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Net Pension Liability

The City reports its proportionate share of the Net Pension Liability of the Oregon Public Employees Retirement System (OPERS). A negative Net Pension Liability is reported as a Net Pension Asset. For purposes of measuring the net pension liability or asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of OPERS and additions to/deductions from OPERS's fiduciary net position have been determined on the same basis as they are reported by OPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Long-Term Debt

In the government-wide financial statements, and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position. Bond premiums and discounts are amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs as period costs. The face amount of debt issued is reported as other financial sources while discounts or premiums on debt proceeds received are reported as other financing sources or uses, respectively. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as materials and services expenditures.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities, Deferred Outflows/Inflows and Net Position/Fund Balance (Continued)

Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that apply to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that apply to a future period and so will not be recognized as an inflow of resources (revenue) until then.

Net Position

In the government-wide financial statements and proprietary funds financial statements, net position is reported in three categories: net investment in capital assets, restricted net position, and unrestricted net position. Net investment in capital assets represents capital assets less accumulated depreciation less outstanding principal of related debt. Net investment in capital assets does not include the unspent proceeds of capital debt. Restricted net position represents net position restricted by parties outside of the City (such as creditors, grantors, contributors, laws, and regulations of other governments). All other net position amounts are considered unrestricted.

Fund Balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. In accordance with GAAP, allowable fund balance classifications include:

- *Non-Spendable* – Includes items not immediately converted to cash, such as prepaid items and inventory.
- *Restricted* – Includes items that are restricted by external creditors, such as property held for sale, grantors or contributors, or restricted by legal or constitutional provisions.
- *Committed* – Includes items committed by the City Council, by formal council action through the adoption of an ordinance. Commitments of fund balance must be made prior to the end of the fiscal year.
- *Assigned* – Includes items assigned for specific uses, authorized by the City. Assignments of fund balance can be done at any time, including after the fiscal year end date. In accordance with the City's fund balance policy, amounts may be assigned by the City Administrator.
- *Unassigned* – This is the residual classification used for those balances not assigned to another category in the General Fund.

Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use, it is the City's policy to use committed resources first, then assigned, and then unassigned as they are needed.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires that management make estimates and assumptions which affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

2) CASH AND CASH EQUIVALENTS

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Investments consist of funds held in the Oregon State Treasurer’s Local Government Investment Pool (LGIP). The individual funds’ portion of the LGIP’s fair value is presented as cash and cash equivalents in the basic financial statements.

The LGIP is administered by the Oregon State Treasury. The LGIP is an open-ended no-load diversified portfolio offered to any agency, political subdivision, or public corporation of the State who by law is made the custodian of, or has control of, any public funds. The LGIP is commingled with the States short-term funds. In seeking to best serve local governments of Oregon, the Oregon Legislature established the Oregon Short Term Fund Board. The purpose of the Board is to advise the Oregon State Treasury in the management and investment of the LGIP.

The City’s investment policy, adopted by the City Council, mirrors the requirements of Oregon Revised Statutes.

	City	CUB
Cash on hand	\$ 1,744	\$ 800
Cash on deposit	606,653	11,125,432
Restricted cash	-	849,433
Oregon State Local Government Investment Pool	51,872,419	11,224,565
Total	\$ 52,480,816	\$ 23,200,230
Reported in the basic financial statements as:		
Governmental activities	\$ 40,332,923	
Business-type activities	12,147,893	
Total	\$ 52,480,816	
Component Unit		
Cash and cash equivalents		\$ 22,350,797
Restricted cash		849,433
Total		\$ 23,200,230

A. Custodial Credit Risk

This is the risk that in the event of a bank failure, the City’s deposits may not be returned. Effective July 1, 2008, the State of Oregon formed the Oregon Public Funds Collateralization Program under ORS 295. The collateralization program creates a statewide pool of qualified bank depositories for local governments, providing collateralization for bank balances that exceed the limits of federal depository insurance, and eliminating the need for certificates of participation. As of June 30, 2024, the City had total bank balances of \$915,975, of which \$250,000 was covered by FDIC and the remainder was collateralized by the statewide pool.

B. Interest Rate risk

The City does not have a formal investment policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

C. Credit Risk

State statutes authorize the City to invest in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers’ acceptances, and the LGIP, among others. The City has no investment policy that would further limit its investment choices. The LGIP operates in accordance with appropriate state laws and regulations, but is not regulated by other laws, organizations, or regulations. There is no material difference between the fair value and carrying value of the City’s position in the LGIP. Investments are regulated

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

by the Oregon Short Term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). The Pool is not registered with the SEC as an investment company, nor is the Pool rated.

3) RECEIVABLES

An allowance for doubtful accounts is not deemed necessary for the City's property taxes receivable because a lien is placed on the property. An allowance for doubtful accounts for the City's sewer and street maintenance fees receivable is not considered necessary as the City has liens on property which are to be settled through the closing process of a sales transaction and the City is able to certify delinquent sewer charges to the properties' property tax bill in accordance with ORS 454.225. The City has estimated allowances for doubtful accounts for both estimated unfiled transit tax returns and court fines receivables based on historical collection rates for similar accounts placed with 3rd party collection agencies. The amounts considered uncollectable are \$66,771 and \$3,213,528 respectively.

Canby Utility Board's accounts receivable primarily represent user charges which are recognized as earned. As of June 30, 2024, an allowance for uncollectible receivables has been provided for the electric and water systems of \$3,472.

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue included delinquent property taxes receivable, estimated unfiled transit tax, court fines, financed system development charges and special assessments not yet due.

4) CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2024, was as follows:

<u>Governmental Activities:</u>	Beginning Balance	Additions	Deletions & Transfers	Ending Balance
<i>Capital assets, not being depreciated:</i>				
Land	\$ 13,218,130	\$ -	\$ -	\$ 13,218,130
Intangibles	36,724,734	-	-	36,724,734
Construction in progress	5,901,805	1,507,095	(4,763,147)	2,645,753
Total capital assets, not being depreciated	<u>55,844,669</u>	<u>1,507,095</u>	<u>(4,763,147)</u>	<u>52,588,617</u>
<i>Capital and lease assets, being depreciated or amortized:</i>				
Infrastructure	132,620,358	3,873,910	-	136,494,268
Buildings and improvements	25,468,122	975,879	(3,028)	26,440,973
Machinery and equipment	1,515,774	295,569	-	1,811,343
Vehicles	5,797,983	452,653	(139,424)	6,111,212
Capital assets, being depreciated	<u>165,402,237</u>	<u>5,598,011</u>	<u>(142,452)</u>	<u>170,857,796</u>
Right to use lease asset	451,749	267,449	-	719,198
Total capital and lease assets being depreciated or amortized	<u>165,853,986</u>	<u>5,865,460</u>	<u>(142,452)</u>	<u>171,576,994</u>
<i>Less accumulated depreciation and amortization for:</i>				
Infrastructure	(110,164,672)	(2,838,317)	-	(113,002,989)
Buildings and improvements	(7,328,449)	(577,247)	-	(7,905,696)
Machinery and equipment	(880,735)	(115,934)	-	(996,669)
Vehicles	(4,002,066)	(467,133)	139,424	(4,329,775)
Accumulated depreciation	<u>(122,375,922)</u>	<u>(3,998,631)</u>	<u>139,424</u>	<u>(126,235,129)</u>
Right to use lease asset - amortization	(6,233)	(97,956)	-	(104,189)
Total accumulated depreciation and amortization	<u>(122,382,155)</u>	<u>(4,096,587)</u>	<u>139,424</u>	<u>(126,339,318)</u>
Total capital assets, being depreciated, net	<u>43,471,831</u>	<u>1,768,873</u>	<u>(3,028)</u>	<u>45,237,676</u>
Governmental activities capital assets, net	<u>\$ 99,316,500</u>	<u>\$ 3,275,968</u>	<u>\$ (4,766,175)</u>	<u>\$ 97,826,293</u>

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

4) CAPITAL ASSETS (Continued)

Depreciation and amortization expense was charged to functions/programs of governmental activities as follows:

General government	\$	256,412
Community Development		28,194
Public safety		380,735
Highways and streets		2,925,450
Transportation		341,159
Culture and recreation		164,637
Total depreciation and amortization expense - governmental activities	\$	<u>4,096,587</u>

Business-type Activities:	Beginning Balance	Additions	Deletions & Transfers	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 1,155,911	\$ -	\$ -	\$ 1,155,911
Intangibles	5,500	-	-	5,500
Construction in progress	1,084,826	740,275	(1,602,268)	222,833
Total capital assets, not being depreciated	2,246,237	740,275	(1,602,268)	1,384,244
Capital assets, being depreciated:				
Infrastructure	6,732,977	322,544	-	7,055,521
Buildings and improvements	15,080,883	1,372,246	3,028	16,456,157
Machinery and equipment	1,242,383	51,753	-	1,294,136
Vehicles	930,681	-	-	930,681
Total capital assets, being depreciated	23,986,924	1,746,543	3,028	25,736,495
Right to use lease asset	-	36,615	-	36,615
Total capital and lease assets being depreciated or amortized	23,986,924	1,783,158	3,028	25,773,110
Less accumulated depreciation for:				
Infrastructure	(1,506,636)	(152,192)	-	(1,658,828)
Buildings and improvements	(4,783,607)	(297,328)	-	(5,080,935)
Machinery and equipment	(1,036,433)	(30,620)	-	(1,067,053)
Vehicles	(675,499)	(62,181)	-	(737,680)
Total accumulated depreciation	(8,002,175)	(542,321)	-	(8,544,496)
Right to use lease asset - amortization	-	(1,466)	-	(1,466)
Total accumulated depreciation and amortization	(8,002,175)	(543,787)	-	(8,545,962)
Total capital assets, being depreciated, net	15,984,749	1,239,371	3,028	17,227,148
Business-type activities capital assets, net	\$ 18,230,986	\$ 1,979,646	\$ (1,599,240)	\$ 18,611,392

Discretely presented component unit

Activity for the Canby Utility Board (CUB) for the year ended June 30, 2024, was as follows:

CUB:	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 3,049,579	\$ -	\$ -	\$ 3,049,579
Property held for future use	3,633	-	-	3,633
Construction in progress	393,399	2,427,756	(2,037,456)	783,699
Total capital assets, not being depreciated	3,446,611	2,427,756	(2,037,456)	3,836,911
Capital assets, being depreciated:				
Plant	82,528,758	2,245,845	(36,262)	84,738,341
Equipment	3,909,135	111,876	-	4,021,011
Office furniture and equipment	1,354,590	330,478	-	1,685,068
Total capital assets, being depreciated	87,792,483	2,688,199	(36,262)	90,444,420
Less accumulated depreciation for:				
Electric and water plant assets	(31,410,571)	(2,271,492)	67,881	(33,614,182)
Total capital assets, being depreciated, net	56,381,912	416,707	31,619	56,830,238
CUB capital assets, net	\$ 59,828,523	\$ 2,844,463	\$ (2,005,837)	\$ 60,667,149

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

5) INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund transfers are used to pay administrative services, contribute toward the cost of capital projects, and provide operational resources. The composition of interfund transfers for the year ended June 30, 2024, was as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Governmental Funds		
General Fund	\$ 1,993,650	\$ 466,545
Street Fund	261,379	193,333
Transit Fund	-	260,890
SDC Fund	-	1,248,166
Urban Renewal Agency General Fund	1,015,000	425,000
Urban Renewal Debt Service Fund	-	1,015,000
Non-major Governmental Funds	<u>1,375,000</u>	<u>1,351,715</u>
Total Governmental Funds	4,645,029	4,960,649
Proprietary Funds		
Sewer Combined Fund	676,750	361,130
Total All Funds	<u>\$ 5,321,779</u>	<u>\$ 5,321,779</u>

6) LONG-TERM LIABILITIES

A. Debt Outstanding

The following tables present current year changes in long-term liabilities, and the current portions due for each category of long-term liability, presented separately with respect to governmental and business-type activities. Governmental compensated absences include the General Fund, Streets, Transit, and other Governmental funds.

Long-term liability activity for the year ended June 30, 2024, was as follows:

	<u>Original Amount</u>	<u>6/30/2023 Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>6/30/2024 Balance</u>	<u>Due Within One Year</u>
Governmental Activities						
Bonds City:						
2021 Full Faith and Credit Obligations	\$ 18,435,000	\$ 11,470,000	\$ -	\$ 3,740,000	\$ 7,730,000	\$ 3,820,000
2021 Premium	995,165	597,099	-	199,033	398,066	-
Total Bonds City:		<u>12,067,099</u>	<u>-</u>	<u>3,939,033</u>	<u>8,128,066</u>	<u>3,820,000</u>
Lease Payable		445,516	232,532	63,039	615,009	78,194
Compensated Absences		752,196	633,622	573,980	811,838	608,879
Total Governmental Activities		<u>\$ 13,264,811</u>	<u>\$ 866,154</u>	<u>\$ 4,576,052</u>	<u>\$ 9,554,913</u>	<u>\$ 4,507,073</u>
Business-Type Activities						
Lease Payable		\$ -	\$ 36,615	\$ 1,466	\$ 35,149	\$ 4,876
Compensated Absences		126,125	103,470	94,594	135,001	101,251
Total Governmental Activities		<u>\$ 126,125</u>	<u>\$ 140,085</u>	<u>\$ 96,060</u>	<u>\$ 170,150</u>	<u>\$ 106,127</u>
CUB - Discretely presented component unit - Revenue Bonds						
2014 Water Rev Refund Bonds (2.3%)	\$ 1,951,000	\$ 365,000	\$ -	\$ 215,000	\$ 150,000	\$ 150,000
2017 Water Rev Refund Bonds (2.09%)	1,988,000	1,052,000	-	201,000	851,000	207,000
Total CUB Bonds		<u>\$ 1,417,000</u>	<u>\$ -</u>	<u>\$ 416,000</u>	<u>\$ 1,001,000</u>	<u>\$ 357,000</u>

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

6) LONG-TERM LIABILITIES (Continued)

B. Debt Service Requirements

Bonds – The City issues full faith and credit obligation bonds and loans/notes to provide funds for the acquisition and construction of major capital infrastructure and equipment. Full faith and credit obligation bonds and loans/notes outstanding at June 30, 2024, as well as CUB revenue bonds outstanding are as follows:

Fiscal Year Ending June 30,	City of Canby Governmental Activities			CUB		
	Bonds - URA	Interest	Governmental Activities	Principal	Interest	Total
2025	\$ 3,820,000	\$ 192,358	\$ 4,012,358	\$ 357,000	\$ 17,377	\$ 374,377
2026	3,910,000	99,184	4,009,184	213,000	11,234	224,234
2027	-	-	-	213,000	6,782	219,782
2028	-	-	-	218,000	2,278	220,278
Total	\$ 7,730,000	\$ 291,542	\$ 8,021,542	\$ 1,001,000	\$ 37,671	\$ 1,038,671

The City’s outstanding bond is managed by Bank of New York Mellon and is not a direct placement bond. There is no pledged collateral as the bond is a Full Faith and Credit Issuances. In the event of default and a majority vote of the owners, the agent has authority to take whatever action necessary to enforce the financing agreement. The agent does not have the right to declare the unpaid principal immediately due.

Lease Payables – The City has a ground lease agreement with Canby School District No. 86 for property that the Canby Swim Center and Adult Center are built on. The current agreement, which began August 3, 2016, calls for annual rent of \$20,000 per year payable in monthly installments. The agreement includes automatic renewal in one year periods with no set termination date. The lease payable was calculated using a discount rate of 3.75%.

The City leases office space for Canby Area Transit from Zimmer Ventures Inc. The agreement, which began on July 1, 2023, and ends January 1, 2026, requires monthly rent payments of \$3,606 in the first twelve months, \$3,714 in the second twelve months, and \$3,825 in the last six months. The lease payable was calculated using a discount rate of 4.05%.

The City has multiple copier leases that are billed to the departments. The agreements, which are 60 months long and begin between December 16, 2020 and April 8, 2024, require monthly payments ranging from \$256 to \$675 per month. The lease payable was calculated using discount rates between 3.25-5.20%.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

6) LONG-TERM LIABILITIES (Continued)
B. Debt Service Requirements (Continued)

At June 30, 2024, future principal and interest payments for the lease liabilities are as follows:

Governmental Activities			
<u>Year ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
<u>June 30</u>			
2025	\$ 78,194	\$ 22,620	\$ 100,813
2026	56,389	19,578	75,967
2027	19,227	18,243	37,470
2028	22,840	17,251	40,091
2029	14,550	16,196	30,746
2030 - 2034	22,135	77,865	100,000
2035 - 2039	26,608	73,392	100,000
2040 - 2044	31,986	68,014	100,000
2045 - 2049	38,450	61,550	100,000
2050 - 2054	46,221	53,779	100,000
2055 - 2059	55,562	44,438	100,000
2060 - 2064	66,791	33,209	100,000
2065 - 2069	80,290	19,710	100,000
2070 - 2072	55,766	4,234	60,000
Total	<u>\$ 615,009</u>	<u>\$ 530,079</u>	<u>\$ 1,145,087</u>

Business-Type Activities			
<u>Year ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
<u>June 30</u>			
2025	\$ 4,876	\$ 1,686	\$ 6,562
2026	6,138	1,409	7,546
2027	7,616	1,062	8,678
2028	9,345	635	9,980
2029	7,174	147	7,321
Total	<u>\$ 35,149</u>	<u>\$ 4,939</u>	<u>\$ 40,087</u>

The City does not have any lines of credit.

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS

The other postemployment benefits (OPEB) for the City combines two separate plans. The City provides an implicit rate subsidy for retiree health insurance premiums, and a contribution to the State of Oregon’s PERS cost-sharing multiple-employer defined health insurance benefit plan.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS

A. Financial Statement Presentation

The City's two OPEB plans are presented in the aggregate on the Statement of Net Position. The amounts on the financial statements relate to the plans as follows:

	<u>Implicit Rate</u> <u>Subsidy Plan</u>	<u>PERS RHIA</u> <u>Plan</u>	<u>Total OPEB on</u> <u>Financials</u>
Deferred Outflows of Resources			
Contributions after the measurement date	\$ 26,893	\$ -	\$ 26,893
Differences between expected and actual experience	41,112	-	41,112
Change in assumptions	7,842	-	7,842
Difference in earnings	-	377	377
Change in proportionate share	-	28,445	28,445
Total Deferred Outflows of Resources	<u>75,847</u>	<u>28,822</u>	<u>104,669</u>
Total OPEB Liability	(560,375)	133,013	(427,362)
Deferred Inflows of Resources			
Differences between expected and actual experience	(75,005)	(3,339)	(78,344)
Change in assumptions	<u>(137,642)</u>	<u>(1,434)</u>	<u>(139,076)</u>
Total Deferred Inflows of Resources	(212,647)	(4,773)	(217,420)
OPEB Expense/(Income)	34,122	904	35,026

B. Implicit Rate Study

Plan Description

The City's single employer defined benefit postemployment healthcare plan is administered by City County Insurance Services (CIS). Benefit provisions are established through negotiations between the City and representatives of City or through resolutions passed by City Council. No assets are accumulated in a trust that meet the criteria in GASB Statement 75.

The City's postemployment healthcare plan administrator issues a publicly available financial report that includes financial statements and required supplementary information for CIS. This report may be obtained by writing to the CIS Main Office, 1212 Court Street NE, Salem OR 97301.

Benefits Provided

The plan provides eligible retirees and their dependents under age 65 the same health care coverage at the same premium rates as offered to active employees. The retiree is responsible for the premiums. As of the valuation date of July 1, 2022, the number of participants covered by the benefit terms is as follows:

	<u>City</u>	<u>CUB</u>
Inactive employees or beneficiaries receiving benefits	2	1
Active employees	<u>91</u>	<u>22</u>
	93	23

Total Liability, Expense, Deferred Outflows and Inflows of Resources Related to OPEB

The City's total OPEB liability of \$560,375 was measured as of June 30, 2023, and was determined by an actuarial valuation as of July 1, 2022.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)

B. Implicit Rate Study (Continued)

For the fiscal year ended June 30, 2024, the City recognized OPEB expense from this plan of \$34,122. At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to this OPEB plan from the following sources:

	City		CUB	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 41,112	\$ 75,005	\$ 38,135	\$ 1,519
Change in assumptions	7,842	137,642	682	17,037
Contributions subsequent to the MD	26,893	-	15,184	-
Net Deferred Outflow/(Inflow) of Resources	<u>\$ 75,847</u>	<u>\$ 212,647</u>	<u>\$ 54,001</u>	<u>\$ 18,556</u>

Deferred outflows of resources related to OPEB of \$26,893 resulting from the City’s contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ending	City	CUB
June 30:		
2025	\$ (35,237)	\$ 654
2026	(34,664)	3,764
2027	(11,836)	3,583
2028	(11,572)	3,550
2029	(17,204)	3,523
Thereafter	(53,180)	5,187
Total	<u>\$ (163,693)</u>	<u>\$ 20,261</u>

Actuarial Assumptions and Other Inputs

The total OPEB liability for the June 30, 2023, valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified: inflation rate of 2.40%, projected salary increases of 3.40%, discount rate of 3.65% (change from 3.54% in the previous measurement period), medical and vision varies between 5% and 3.75% (due to the timing of the excise tax scheduled to affect health care benefits), dental at 4.00%, and mortality rates based on the Pub-2010 General and Safety Employee and Healthy Retiree tables, sex distinct for members and dependents, with a one-year setback for male general service employees and female safety employees.

The discount rate was based on Bond Buyer 20-Year General Obligation Bond Index.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)

B. Implicit Rate Study (Continued)

Changes in the Total OPEB Liability

	Total OPEB Liability	
	City	CUB
Balance as of June 30, 2023	\$ 514,600	\$ 117,233
Changes for the year:		
Service cost	49,705	9,268
Interest on total OPEB liability	19,654	4,238
Effect of assumptions changes or inputs	(5,194)	(838)
Benefit payments	(18,390)	(13,665)
Balance as of June 30, 2024	\$ 560,375	\$ 116,236

The effect of changes in assumptions is the result of the change in the discount rate from 3.54% to 3.65%.

Sensitivity of the Total OPEB Liability

The following presents the City's total OPEB liability, as well as what the liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.65 percent) or 1 percentage point higher (4.65 percent) than the current discount rate. A similar sensitivity analysis is then presented for changes in the healthcare trend assumption.

Discount Rate:	City			CUB		
	1% Decrease (2.65%)	Discount Rate (3.65%)	1% Increase (4.65%)	1% Decrease (2.65%)	Discount Rate (3.65%)	1% Increase (4.65%)
Total OPEB Liability	\$ 610,397	\$ 560,375	\$ 514,240	\$ 123,990	\$ 116,236	\$ 109,057

Healthcare Cost Trend:	City			CUB		
	Healthcare Cost			Healthcare Cost		
	1% Decrease	Trend Rate	1% Increase	1% Decrease	Trend Rate	1% Increase
Total OPEB Liability	\$ 492,967	\$ 560,375	\$ 640,392	\$ 106,182	\$ 116,236	\$ 128,266

C. PERS Retirement Health Insurance Account

Plan Description

The City contributes to the PERS Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by PERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums for eligible retirees. ORS 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants hired after August 29, 2003.

PERS issues publicly available financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700, or online at: www.oregon.gov/pers/Pages/Financials/Actuarial-Financial-Information.aspx

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)

C. PERS Retirement Health Insurance Account

Benefits Provided

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the RHIA established by the employer, and any monthly cost in excess of \$60 shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost, the member must: (1) have eight years or more of qualifying service in PERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in PERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in a PERS-sponsored health plan. A surviving spouse or dependent of a deceased PERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from PERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Contributions

PERS funding policy provides for employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. Employer contribution rates for the period were based on the December 31, 2021, actuarial valuation. The rates based on a percentage of payroll, first became effective July 1, 2023. The City’s contribution rates for the period were 0.00% for Tier One/Tier Two members. The City’s total for the year ended June 30, 2024, contributions was \$33.

Assets, Liabilities, Expense, and Deferred Outflows and Inflows of Resources Related to OPEB

At June 30, 2024, the City reported an asset of \$133,013 for its proportionate share of the OPERS net OPEB asset. The net OPEB asset was measured as of June 30, 2023, and the total OPEB liability used to calculate the net OPEB asset was determined by an actuarial valuation as of December 31, 2021, rolled forward to June 30, 2023. The City’s proportion of the net OPEB asset was based on the City’s contributions to the RHIA program during the measurement period relative to contributions from all participating employers. At June 30, 2023, the City’s proportionate share was 0.0363%, which is a decrease from its proportion of 0.0510% as of June 30, 2022.

For the year ended June 30, 2024, the City recognized OPEB expense from this plan of (\$904). At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to this OPEB plan from the following sources:

	City	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 3,339
Changes of assumptions	-	1,434
Net Difference between Projected and Actual Earnings on Investments	377	-
Change in Proportionate Share	28,445	-
Contributions subsequent to the measurement date	33	-
Total	\$ 28,855	\$ 4,773

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)

C. PERS Retirement Health Insurance Account (Continued)

Deferred outflows of resources related to OPEB of \$33 resulting from the City’s contributions subsequent to the measurement date will be recognized as either a reduction of the net OPEB liability or an increase in the net OPEB asset in the subsequent fiscal period. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended	City
June 30:	City
2025	\$ 16,449
2026	921
2027	4,916
2028	1,763
2029	-
Thereafter	-
Total	<u>\$ 24,049</u>

Actuarial Methods and Assumptions

Valuation Date	December 31, 2021
Measurement Date	June 30, 2023
Experience Study Report	2020, published July 20, 2021
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Inflation Rate	2.40 percent
Long-term expected rate of return	6.90 percent
Discount rate	6.90 percent
Projected Salary Increases	3.40 percent
Cost of living adjustments (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blend based on service.
Mortality	<p>Health retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p>Active Members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p>Disabled retirees: Pub-2010 Disable Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p>

See OPERS Pension Plan footnote for additional information on actuarial assumptions and methods, the long-term expected rate of return, and the discount rate.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

7) POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)

C. PERS Retirement Health Insurance Account (Continued)

Sensitivity of the proportionate share of the net OPEB liability (asset) to changes in the discount rate

The following presents the City’s proportionate share of the net OPEB liability (asset) calculated using the discount rate of 6.90%, as well as what the City’s proportionate share of the net OPEB liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (5.90%) or 1 percentage point higher (7.90%) than the current rate:

	City		
	1%	Current	1% Increase
	Decrease (5.90%)	Discount Rate (6.90%)	(7.90%)
Net OPEB Liability (Asset)	\$ (120,909)	\$ (133,013)	\$ (143,398)

OPEB Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued OPERS financial report.

D Post-Retirement Benefits – Sick Leave

In addition to pension benefits, the City has contractually agreed to pay employees 50% of accumulated sick leave with a maximum payout of 500 hours at the time of retirement. The City recognizes this cost at the fund level when employees retire and benefit is paid. During 2023-2024, a decrease of \$8,086 in costs were recognized. At the entity wide level, the City recognized a liability and corresponding expense for retirement benefits of eligible employees calculated based on sick leave accrued as of June 30, 2024.

8) PENSION PLAN

A. Plan Description

Substantially all City and CUB employees are members in the Oregon Public Employees Retirement System (OPERS); a cost-sharing multiple-employer defined benefit pension plan that acts as a common investment and administrative agent for government units in the State of Oregon. Employees hired before August 29, 2003, belong to the Tier One/Tier Two Retirement Benefit Program (established pursuant to ORS Chapter 238), while employees hired on or after August 29, 2003, belong to the OPSRP Pension Program (established pursuant to ORS Chapter 238A). OPERS produces an independently audited ACFR which can be found at: www.oregon.gov/pers/Pages/Financials/Actuarial-Financial-Information.aspx.

B. Benefits Provided

Tier One/Tier Two Retirement Benefits

Pension Benefits. The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0% for police and fire employees, 1.67% for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981, or a money match computation if a greater benefit results.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

8) PENSION PLAN (Continued)

B. Benefits Provided (Continued)

A member is considered vested and will be eligible at a minimum retirement age for a service retirement allowance if he or she has had contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General Service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 9, 2003.

Death Benefits - Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by a PERS employer at the time of death,
- the member died within 120 days after termination of PERS-covered employment,
- the member died as a result of injury sustained while employed in a PERS-covered job,
- the member was on an official leave of absence from a PERS-covered job at the time of death.

Disability Benefits - A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member for disability benefit regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.

Benefit Changes After Retirement - Members may choose to continue participation in a variable equities investment account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes.

OPSRP Pension Program

Pension Benefits. The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003.

This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated by formula for members who attain normal retirement age. For general service members, 1.5% is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit. For police and fire members, 1.8% is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and if the pension program is terminated, the date on which termination becomes effective.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

Death Benefits - Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

8) PENSION PLAN (Continued)

B. Benefits Provided (Continued)

Disability Benefits - A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

Benefit Changes After Retirement - Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes.

OPSRP Individual Account Program (IAP)

Pension Benefits. The IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

Death Benefits - Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Recordkeeping - PERS contracts with VOYA Financial to maintain IAP participant records.

C. Contributions

PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. Employer contribution rates for the period were based on the December 31, 2021, actuarial valuation. The rates based on a percentage of payroll, first became effective July 1, 2023. The City's contribution rates for the period were 22.75% for Tier One/Tier Two members, 16.89% for OPSRP General Service members, and 21.68% for OPSRP Police and Fire members. The City's total contributions exclusive of the 6% "pick-up" was \$1,732,109. CUB employer contributions for the year ended June 30, 2024, were \$541,709, excluding amounts to fund employer specific liabilities.

Covered employees are required to contribute 6% of their salary to the Plan, but the employer is allowed to pay any or all of the employees' contribution in addition to the required employers' contribution. The City has elected to contribute the 6% "pick-up" or \$509,904 of the employees' contribution.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

8) PENSION PLAN (Continued)

D. Assets, Liabilities, Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At June 30, 2024, the City and CUB reported a liability of \$12,735,084 and \$3,528,410 respectively for its proportionate share of the OPERS net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2021, rolled forward to June 30, 2023. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2024, the City's and CUB's proportionate share were 0.06799% and 0.01884%, respectively, which changed from its proportionate share measured as of June 30, 2023, of 0.06517% and 0.02111%, respectively.

For the year ended June 30, 2024, the City and CUB recognized pension expense of \$2,277,718 and \$541,709, respectively. At June 30, 2024, the City and CUB reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	City		CUB	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 622,784	\$ 50,496	\$ 172,550	\$ 13,990
Changes of assumptions	1,131,316	8,435	313,443	2,337
Net difference between projected and actual earnings on investments	228,902	-	63,420	-
Changes in proportionate share	452,577	76,696	387,364	613,676
Differences between employer contributions and employer's proportionate share of system contributions	78,786	818,939	13,601	291,069
Contributions subsequent to the MD	1,732,109	-	541,709	-
Net Deferred Outflow/(Inflow) of Resources	<u>\$ 4,246,474</u>	<u>\$ 954,566</u>	<u>\$ 1,492,087</u>	<u>\$ 921,072</u>

Deferred outflows of resources related to pensions of \$1,732,109 and \$541,709 resulting from the City's and CUB's respective contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability or an increase in the net pension asset in the year ending June 30, 2025. Other amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Year ending June 30:	City	CUB
2025	\$ 256,508	\$ 8,457
2026	(403,347)	(159,417)
2027	1,207,756	207,375
2028	438,295	(11,896)
2029	60,576	(15,213)
Total	<u>\$ 1,559,788</u>	<u>\$ 29,306</u>

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

8) PENSION PLAN (Continued)

E. Actuarial Methods and Assumptions

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown below are based on the 2020 experience study which reviewed experience for the four-year period ending on December 31, 2020.

Valuation Date	December 31, 2021
Measurement Date	June 30, 2023
Experience Study Report	2020, published July 20, 2021
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Inflation Rate	2.40 percent
Long-term expected rate of return	6.90 percent
Discount rate	6.90 percent
Projected Salary Increases	3.40 percent
Cost of living adjustments (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blend based on service.
Mortality	<p>Health retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p>Active Members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p>Disabled retirees: Pub-2010 Disable Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p>

The total pension liability in the December 31, 2021, actuarial valuation was determined using the actuarial methods and assumptions shown in the prior table.

F. Long-Term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in July 2015 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption was based on a consistent set of underlying assumptions and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

8) PENSION PLAN (Continued)

G. Discount Rate

The discount rate used to measure the total pension liability was 6.90% for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

H. Long-Term Expected Rate of Return

Long-Term Expected Rate of Return ¹				
Asset Class	Target Allocation	Annual Arithmetic Return ²	20-Year Annualized Geometric Mean	Annual Standard Deviation
Global Equity	27.50 %	8.57 %	7.07 %	17.99 %
Private Equity	25.50	12.89	8.83	30.00
Core Fixed Income	25.00	4.59	4.50	4.22
Real Estate	12.25	6.90	5.83	15.13
Master Limited Partnerships	0.75	9.41	6.02	27.04
Infrastructure	1.50	7.88	6.51	17.11
Hedge Fund of Funds - Multistrategy	1.25	6.81	6.27	9.04
Hedge Fund Equity - Hedge	0.63	7.39	6.48	12.04
Hedge Fund - Macro	5.62	5.44	4.83	7.49
Assumed Inflation - Mean			2.35 %	1.41 %

¹ Based on the OIC Statement of Investment Objectives and Policy Framework for the Oregon Public Employees Retirement Fund, including revisions adopted at the OIC meeting on January 25, 2023.
² The arithmetic mean is a component that goes into calculating the geometric mean. Expected rates of return are presented using the geometric mean, which the Board uses in setting the discount rate.

(Source: June 30, 2023 Oregon PERS ACFR; Table 31; Page 92)

I. Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate

The following presents the City’s proportionate share of the net pension liability (asset) calculated using the discount rate of 6.90%, as well as what the City’s proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one percentage point lower (5.90%) or one percentage point higher (7.90%) than the current rate:

Proportionate share of the net pension liability (asset)	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
City	\$ 21,035,960	\$ 12,735,084	\$ 5,788,129
CUB	5,828,269	3,528,410	1,603,672

J. Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued OPERS financial report.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

9) RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City is a member of the City/County Insurance Services Trust and pays an annual premium to the Trust for its general and automobile liability, automobile physical damage and property coverage. Under the membership agreement with the Trust, the Trust is to be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of certain limits.

The City carries commercial insurance for other risks of loss including workers compensation, boiler and machinery, public official bond, and employee dishonesty coverage. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past four years.

10) COMMITMENTS AND CONTINGENCIES

Grants receivable and grant receipts are subject to adjustment by grantor agencies, principally the Federal Government. Any disallowed claims, including claims already collected, could become a liability to the City. Management believes such amounts, if any, will have no material effect on the financial statements.

Management of the City believes that the total amount of liability, if any, which may arise from claims and lawsuits pending against the City beyond that, which is covered by insurance, would not have a material effect on the City's financial condition.

At June 30, 2024, the City had outstanding commitments for consulting, construction and equipment totaling approximately \$1,474,169.

The City participates in a workers compensation retroactive plan and the maximum outstanding workers compensation exposure is \$18,826.

11) TAX ABATEMENTS

Vertical Housing Program

The City enters into property tax abatement agreements with local businesses under the state Vertical Housing Program, authorized by ORS 307.841 through ORS 307.867. The purpose of the Program is to encourage investment in and rehabilitation of properties in targeted areas of a city or community, to augment the availability of appropriate housing, and to revitalize communities. The program encourages mixed-use developments that contain both non-residential and residential uses in areas (zones) designated by local jurisdictions. The City has one Vertical Housing Tax exemption for the residential portion of the Dahlia building in downtown Canby. The exemption is 60% of the residential property taxes for 10 years. The FY23-24 abatement is approximately \$22,111 for the City and \$13,672 for Urban Renewal.

12) RELATED PARTY

The City receives payments from CUB for contributions in lieu of taxes; for the year ended June 30, 2024, contributions totaled \$942,367. The receivable amounts at June 30, 2024, are \$78,672 for contributions in lieu of taxes and shared expenses.

13) DEFICIT NET POSITION/FUND BALANCES

The Facilities and Fleet Services Internal Service Funds reported deficit net position balances of \$89,237 and \$148,000, respectively as of June 30, 2024. The deficit net position is due to changes in net pension and OPEB liabilities during the year.

CITY OF CANBY, OREGON
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

14) EXPENDITURES IN EXCESS OF APPROPRIATIONS

Oregon Law prohibits expenditures in excess of council approved appropriations. The City Council approves appropriations for each fund by major function. For the year ended June 30, 2024, expenditures exceeded appropriations as follows:

	<u><i>Appropriation</i></u>	<u><i>Expenditure</i></u>	<u><i>Variance</i></u>
Urban Renewal Debt Service Fund - Debt Service	\$ 4,017,149	\$ 4,017,843	\$ (694)
Sewer Fund - Materials and Services	366,000	380,343	(14,343)
Facilities Fund - Facilities	528,496	536,242	(7,746)

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF CANBY, OREGON
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Property taxes	\$ 6,499,970	\$ 6,499,970	\$ 6,764,460	\$ 264,490
Intergovernmental	683,293	683,293	727,331	44,038
Franchise	1,685,000	1,685,000	1,833,011	148,011
Charges for services	1,032,442	1,032,442	961,594	(70,848)
Licenses, fees, permits	163,585	163,585	149,290	(14,295)
Fines and forfeitures	448,300	448,300	597,281	148,981
Grants and donations	98,100	298,100	280,038	(18,062)
Interest	235,000	235,000	405,146	170,146
Miscellaneous	44,953	44,953	283,383	238,430
Total revenues	<u>10,890,643</u>	<u>11,090,643</u>	<u>12,001,534</u>	<u>910,891</u>
EXPENDITURES:				
Administration	984,954	984,954	949,802	35,152
HR/Risk Management	1,024,072	1,024,072	759,116	264,956
Finance	912,051	912,051	855,638	56,413
Court	451,851	451,851	450,746	1,105
Planning	1,193,759	1,193,759	1,086,132	107,627
Building	131,777	141,777	131,787	9,990
Police	8,333,017	8,333,017	7,851,101	481,916
Parks	4,712,813	4,712,813	1,245,338	3,467,475
Cemetery	246,248	246,248	180,592	65,656
Economic Development	679,992	879,992	784,676	95,316
Unallocated				
Personnel services	88,513	88,513	88,513	-
Materials & services	265,983	315,983	294,430	21,553
Contingency	200,000	140,000	-	140,000
Total expenditures	<u>19,225,030</u>	<u>19,425,030</u>	<u>14,677,871</u>	<u>4,747,159</u>
Revenues over (under) expenditures	(8,334,387)	(8,334,387)	(2,676,337)	5,658,050
OTHER FINANCING SOURCES (USES):				
Special Payments	(20,000)	(20,000)	-	20,000
Transfers in	5,253,614	5,253,614	1,993,650	(3,259,964)
Transfers out	(466,546)	(466,546)	(466,545)	1
Total other financing sources (uses)	<u>4,767,068</u>	<u>4,767,068</u>	<u>1,527,105</u>	<u>(3,239,963)</u>
Net change in fund balances	(3,567,319)	(3,567,319)	(1,149,232)	2,418,087
FUND BALANCE, BEGINNING	<u>7,851,701</u>	<u>7,851,701</u>	<u>8,818,206</u>	<u>966,505</u>
FUND BALANCE, ENDING	<u>\$ 4,284,382</u>	<u>\$ 4,284,382</u>	<u>\$ 7,668,974</u>	<u>\$ 3,384,592</u>

See notes to RSI

CITY OF CANBY, OREGON
STREET FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Intergovernmental	\$ 2,320,000	\$ 2,320,000	\$ 2,274,111	\$ (45,889)
Charges for services	670,750	670,750	653,134	(17,616)
Fines and forfeitures	-	-	30,693	30,693
Interest	190,000	190,000	430,584	240,584
Miscellaneous	7,500	7,500	351,126	343,626
Total revenues	<u>3,188,250</u>	<u>3,188,250</u>	<u>3,739,648</u>	<u>551,398</u>
EXPENDITURES:				
Street department	9,572,870	9,572,870	2,096,646	7,476,224
Contingency	<u>73,539</u>	<u>73,539</u>	-	<u>73,539</u>
Total expenditures	<u>9,646,409</u>	<u>9,646,409</u>	<u>2,096,646</u>	<u>7,549,763</u>
Revenues over (under) expenditures	(6,458,159)	(6,458,159)	1,643,002	8,101,161
OTHER FINANCING SOURCES (USES):				
Transfers in	4,155,000	4,155,000	261,379	(3,893,621)
Transfers out	<u>(193,333)</u>	<u>(193,333)</u>	<u>(193,333)</u>	<u>-</u>
Total other financing sources (uses)	<u>3,961,667</u>	<u>3,961,667</u>	<u>68,046</u>	<u>(3,893,621)</u>
Net change in fund balance	(2,496,492)	(2,496,492)	1,711,048	4,207,540
FUND BALANCE, BEGINNING	<u>7,371,941</u>	<u>7,371,941</u>	<u>8,304,347</u>	<u>932,406</u>
FUND BALANCE, ENDING	<u>\$ 4,875,449</u>	<u>\$ 4,875,449</u>	<u>\$ 10,015,395</u>	<u>\$ 5,139,946</u>

CITY OF CANBY, OREGON
TRANSIT FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Transit taxes	\$ 2,073,325	\$ 2,073,325	\$ 2,018,703	\$ (54,622)
Grants and donations	1,241,097	1,241,097	1,159,710	(81,387)
Charges for services	60,000	60,000	54,871	(5,129)
Interest	77,000	77,000	175,257	98,257
Miscellaneous	2,000	2,000	3,464	1,464
Total revenues	<u>3,453,422</u>	<u>3,453,422</u>	<u>3,412,005</u>	<u>(41,417)</u>
EXPENDITURES:				
Transit	4,752,650	4,752,650	2,949,365	1,803,285
Contingency	149,344	149,344	-	149,344
Total expenditures	<u>4,901,994</u>	<u>4,901,994</u>	<u>2,949,365</u>	<u>1,952,629</u>
Revenues over (under) expenditures	(1,448,572)	(1,448,572)	462,640	1,911,212
OTHER FINANCING SOURCES (USES):				
Transfers out	(260,890)	(260,890)	(260,890)	-
Net change in fund balance	(1,709,462)	(1,709,462)	201,750	1,911,212
FUND BALANCE, BEGINNING	<u>3,591,417</u>	<u>3,591,417</u>	<u>3,784,084</u>	<u>192,667</u>
FUND BALANCE, ENDING	<u>\$ 1,881,955</u>	<u>\$ 1,881,955</u>	<u>\$ 3,985,834</u>	<u>\$ 2,103,879</u>

CITY OF CANBY, OREGON
URBAN RENEWAL AGENCY – GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Interest	\$ 1,750	\$ 1,750	\$ 4,347	\$ 2,597
Miscellaneous	-	-	58,519	58,519
Total revenues	<u>1,750</u>	<u>1,750</u>	<u>62,866</u>	<u>61,116</u>
EXPENDITURES:				
Urban Renewal	<u>276,750</u>	<u>591,750</u>	<u>581,985</u>	<u>9,765</u>
Revenues over (under) expenditures	(275,000)	(590,000)	(519,119)	70,881
OTHER FINANCING SOURCES (USES):				
Transfers in	700,000	1,015,000	1,015,000	-
Transfers out	<u>(425,000)</u>	<u>(425,000)</u>	<u>(425,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>275,000</u>	<u>590,000</u>	<u>590,000</u>	<u>-</u>
Net change in fund balance	-	-	70,881	70,881
FUND BALANCE, BEGINNING	<u>-</u>	<u>-</u>	<u>136,325</u>	<u>136,325</u>
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 207,206</u>	<u>\$ 207,206</u>

CITY OF CANBY, OREGON
SYSTEM DEVELOPMENT CHARGES FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
System development charges	\$ 2,314,100	\$ 2,314,100	\$ 1,079,577	\$ (1,234,523)
Interest	330,000	330,000	665,339	335,339
Total revenues	<u>2,644,100</u>	<u>2,644,100</u>	<u>1,744,916</u>	<u>(899,184)</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	<u>(8,686,118)</u>	<u>(8,686,118)</u>	<u>(1,248,166)</u>	<u>7,437,952</u>
Net change in fund balance	(6,042,018)	(6,042,018)	496,750	6,538,768
FUND BALANCE, BEGINNING	<u>12,832,729</u>	<u>12,832,729</u>	<u>13,261,021</u>	<u>428,292</u>
FUND BALANCE, ENDING	<u>\$ 6,790,711</u>	<u>\$ 6,790,711</u>	<u>\$ 13,757,771</u>	<u>\$ 6,967,060</u>

CITY OF CANBY, OREGON
OTHER POSTEMPLOYMENT BENEFIT PLANS SCHEDULES
LAST TEN YEARS*

SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY (ASSET) - LAST TEN YEARS*

	2024	2023	2022	2021	2020	2019	2018
Proportion of the net OPEB liability (asset)	0.0565%	0.0510%	0.0564%	0.0386%	0.0626%	0.0583%	0.0586%
Proportionate share of the net OPEB liability (asset)	\$ (193,917)	\$ (181,201)	\$ (193,917)	\$ (78,733)	\$ (120,999)	\$ (65,031)	\$ (24,459)
Covered Payroll	\$ 9,051,262	\$ 7,941,176	\$ 7,002,147	\$ 6,953,971	\$ 6,817,117	\$ 6,078,300	\$ 5,997,812
Proportionate share of the net OPEB liability (asset) as a percentage of its covered payroll	-2%	-2%	-3%	-1%	-2%	-1%	-0.4%
Plan fiduciary net position as a percentage of the total OPEB liability	201.6%	194.6%	183.9%	150.1%	144.4%	124.0%	108.9%

SCHEDULE OF CONTRIBUTIONS - LAST TEN YEARS*

	2024	2023	2022	2021	2020	2019	2018
Statutorily required contribution	\$ 33	\$ 1,254	\$ 1,673	\$ 2,457	\$ 31,068	\$ 27,962	\$ 29,178
Contributions in relation to the statutorily required contribution	33	1,254	1,673	2,457	31,068	27,962	29,178
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ 9,557,440	\$ 9,051,262	\$ 7,941,176	\$ 7,002,147	\$ 6,953,971	\$ 6,817,117	\$ 6,078,300
Contributions as a percent of covered payroll	0.0%	0.0%	0.0%	0.0%	0.4%	0.4%	0.5%

SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIO'S - LAST 10 YEARS*

	2024	2023	2022	2021	2020	2019	2018
Total City OPEB Liability							
Service cost	\$ 49,705	\$ 51,077	\$ 49,580	\$ 38,726	\$ 34,471	\$ 49,118	\$ 52,481
Interest on total OPEB liability	19,654	15,428	15,185	20,200	20,501	23,686	18,539
Effect of economic/demographic gains or losses	-	(95,007)	9,352	78,284	-	261	-
Effect of assumption changes or inputs	(5,194)	(100,433)	(23,469)	(2,329)	16,192	(167,508)	(42,771)
Benefit payments	(18,392)	(39,053)	(27,638)	(27,234)	(28,713)	(17,005)	(10,607)
Net Change in Total OPEB liability	45,773	(167,988)	23,010	107,647	42,451	(111,448)	17,642
Balance Beginning	514,600	682,588	659,578	551,931	509,480	620,928	603,286
Balance Ending	\$ 560,373	\$ 514,600	\$ 682,588	\$ 659,578	\$ 551,931	\$ 509,480	\$ 620,928
Total CUB OPEB Liability							
Service cost	\$ 9,268	\$ 9,543	\$ 9,270	\$ 7,789	\$ 6,975	\$ 8,015	\$ 8,507
Interest on total OPEB liability	4,238	1,954	2,050	3,206	3,191	4,359	3,667
Effect of economic/demographic gains or losses	-	45,458	-	8,773	-	(19,723)	-
Effect of assumption changes or inputs	(838)	(14,673)	321	(8,630)	2,198	(22,873)	(6,280)
Benefit payments	(13,665)	(11,881)	(16,537)	(6,379)	(1,742)	(14,219)	(10,457)
Net Change in Total OPEB liability	(997)	30,401	(4,896)	4,759	10,622	(44,441)	(4,563)
Balance Beginning	117,233	86,832	91,728	86,969	76,347	120,788	125,351
Balance Ending	\$ 116,236	\$ 117,233	\$ 86,832	\$ 91,728	\$ 86,969	\$ 76,347	\$ 120,788

*These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

CITY OF CANBY, OREGON
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION (ASSET)/LIABILITY - PERS
LAST TEN YEARS

	City of Canby (Dollars in millions)									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Proportion of the net pension liability (asset)	0.0680%	0.0652%	0.0657%	0.0651%	0.0635%	0.0659%	0.0672%	0.0641%	0.0748%	0.0703%
Proportionate share of the net pension liability (asset)	\$ 12.74	\$ 9.98	\$ 7.87	\$ 14.22	\$ 10.98	\$ 9.98	\$ 9.06	\$ 9.62	\$ 4.30	\$ (1.59)
Covered Payroll	\$ 9.05	\$ 7.94	\$ 7.00	\$ 6.95	\$ 6.82	\$ 6.08	\$ 6.00	\$ 6.04	\$ 5.85	\$ 5.82
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	140.8%	125.7%	112.4%	204.6%	161.0%	164.1%	151.0%	159.3%	73.5%	-27.3%
Plan fiduciary net position as a percentage of the total pension liability	81.7%	84.5%	87.6%	75.8%	80.2%	82.1%	83.1%	80.5%	91.9%	103.6%
	Canby Utility Board (Dollars in millions)									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Proportion of the net pension liability (asset)	0.0188%	0.0211%	0.0242%	0.0192%	0.0193%	0.0184%	0.0198%	0.0218%	0.0253%	0.0223%
Proportionate share of the net pension liability (asset)	\$ 3.53	\$ 3.23	\$ 2.90	\$ 4.19	\$ 3.34	\$ 2.79	\$ 2.67	\$ 3.27	\$ 1.45	\$ (0.51)
Covered Payroll	\$ 2.17	\$ 2.08	\$ 2.30	\$ 1.63	\$ 1.72	\$ 1.69	\$ 1.72	\$ 1.75	\$ 1.81	\$ 1.59
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	162.7%	155.3%	126.1%	257.1%	194.2%	165.1%	155.2%	186.9%	80.1%	-32.1%
Plan fiduciary net position as a percentage of the total pension liability	81.7%	84.5%	87.6%	75.8%	80.2%	82.1%	83.1%	80.5%	91.9%	103.6%

The amounts presented for each fiscal year were actuarial determined at December 31 and rolled forward to the measurement date.

CITY OF CANBY, OREGON
SCHEDULE OF CONTRIBUTIONS - PERS
LAST TEN YEARS

	City of Canby									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Statutorily required contribution	\$ 1,732,109	\$ 1,572,439	\$ 1,499,156	\$ 1,261,775	\$ 1,243,554	\$ 943,757	\$ 872,666	\$ 652,149	\$ 746,158	\$ 456,991
Contributions in relation to the statutorily required contribution	1,732,109	1,572,439	1,499,156	1,261,775	1,243,554	943,757	872,666	652,149	746,158	456,991
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ 9,557,440	\$ 9,051,262	\$ 7,941,176	\$ 7,002,147	\$ 6,953,971	\$ 6,817,117	\$ 6,078,300	\$ 5,997,812	\$ 6,038,627	\$ 5,845,405
Contributions as a percent of covered payroll	18.1%	17.4%	18.9%	18.0%	17.9%	13.8%	14.4%	10.9%	12.4%	7.8%

	Canby Utility Board									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Statutorily required contribution	\$ 541,709	\$ 466,040	\$ 447,346	\$ 448,205	\$ 463,247	\$ 305,600	\$ 306,220	\$ 230,179	\$ 225,984	\$ 204,466
Contributions in relation to the statutorily required contribution	541,709	466,040	447,346	448,205	463,247	305,600	306,220	230,179	225,984	204,466
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ 2,488,788	\$ 2,081,336	\$ 2,325,953	\$ 2,314,659	\$ 1,718,146	\$ 1,692,959	\$ 1,719,358	\$ 1,747,999	\$ 1,810,490	\$ 1,810,490
Contributions as a percent of covered payroll	21.8%	22.4%	19.2%	19.4%	27.0%	18.1%	17.8%	13.2%	12.5%	11.3%

The amounts presented for each fiscal year were actuarial determined at December 31 and rolled forward to the measurement date.

CITY OF CANBY, OREGON
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2024

Budgetary Information

Annual budgets for all funds are adopted on a basis consistent with Oregon Revised Statutes (ORS 294—Local Budget Law). The process under which the budget is adopted is described in the following paragraphs.

Each spring, the City Administrator submits a proposed budget to the Budget Committee (consisting of the City Council and an equal number of citizens of the City). The City is required to budget all funds except the Agency Fund. The City budgets each governmental fund type on a modified accrual basis. Differences between budget basis and the GAAP fund basis of accounting generally arise due to capital leases and interfund loans.

The Budget Committee conducts public hearings for the purpose of obtaining citizens' comments, and then approves a budget and submits it to the City Council for final adoption. The approved expenditures for each fund may not be increased by more than 10% by the City Council without returning to the Budget Committee for a second approval. After the Council adopts the budget and certifies the total of ad valorem taxes to be levied, no additional tax levy may be made for that fiscal year.

The City Council legally adopts the budget by resolution before July 1. The resolution establishes appropriations for each fund and expenditures cannot legally exceed these appropriations. The level of control established by the resolution for all Funds is at the department level. The City budget document contains more specific, detailed information for personnel services, materials and services, capital outlay, and transfers. Appropriations lapse as of the year-end.

The City Council may change the budget throughout the year by transferring appropriations between levels of control by adopting appropriation transfers as authorized by Oregon Revised Statutes. Unexpected additional resources may be added to the budget through the use of a supplemental budget. A supplemental budget may require hearings before the public and requires publications in newspapers and approval by the City Council. Expenditure appropriations may not be legally over-expended except in the case of grant receipts that could not be reasonably estimated at the time the budget was adopted, and for debt service on new debt issued during the budget year. Management may transfer budget amounts between individual line items within the legally adopted appropriation levels but cannot make changes to those levels themselves. During the fiscal year ended June 30, 2024, the City had three supplemental budget resolutions.

SUPPLEMENTARY INFORMATION

CITY OF CANBY, OREGON
URBAN RENEWAL AGENCY – DEBT SERVICE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Property taxes	\$ 4,797,538	\$ 4,797,538	\$ 4,924,121	\$ 126,583
Interest	100,000	100,000	143,130	43,130
Total revenues	<u>4,897,538</u>	<u>4,897,538</u>	<u>5,067,251</u>	<u>169,713</u>
EXPENDITURES:				
Debt service	<u>4,017,149</u>	<u>4,017,149</u>	<u>4,017,843</u>	<u>(694)</u>
Revenues over (under) expenditures	<u>880,389</u>	<u>880,389</u>	<u>1,049,408</u>	<u>170,407</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	<u>(700,000)</u>	<u>(1,015,000)</u>	<u>(1,015,000)</u>	<u>-</u>
Net change in fund balance	180,389	(134,611)	34,408	170,407
FUND BALANCE, BEGINNING	<u>170,027</u>	<u>170,027</u>	<u>1,022,124</u>	<u>852,097</u>
FUND BALANCE, ENDING	<u>\$ 350,416</u>	<u>\$ 35,416</u>	<u>\$ 1,056,532</u>	<u>\$ 1,022,504</u>

CITY OF CANBY, OREGON
NON-MAJOR SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
June 30, 2024

	Transient Room Tax Fund	Forfeiture Fund	Cemetery Perpetual Care Fund	Swim Center Local Option Tax Levy Fund	Library Fund	Total
ASSETS						
Cash and cash equivalents	\$ 114,898	\$ 21,991	\$ 1,307,941	\$ 2,154,291	\$ 283,076	\$ 3,882,197
Due from other governments	-	-	-	25,182	-	25,182
Accounts receivable	8,409	-	-	14,728	14,498	37,635
Property taxes receivable	-	-	-	32,597	-	32,597
Total assets	<u>\$ 123,307</u>	<u>\$ 21,991</u>	<u>\$ 1,307,941</u>	<u>\$ 2,226,798</u>	<u>\$ 297,574</u>	<u>\$ 3,977,611</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
LIABILITIES						
Accounts payable and other current liabilities	\$ -	\$ 46	\$ -	\$ 24,196	\$ 48,528	\$ 72,770
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue	-	-	-	28,209	-	28,209
Total liabilities and deferred inflows of resources	<u>-</u>	<u>46</u>	<u>-</u>	<u>52,405</u>	<u>48,528</u>	<u>100,979</u>
FUND BALANCES						
Restricted for:						
Drug enforcement and equipment	-	21,945	-	-	-	21,945
Cemetery care	-	-	1,307,941	-	-	1,307,941
Committed:						
Tourism promotion and enhancement	123,307	-	-	-	-	123,307
Library services	-	-	-	-	249,046	249,046
Swim Center	-	-	-	2,174,393	-	2,174,393
Total fund balances	<u>123,307</u>	<u>21,945</u>	<u>1,307,941</u>	<u>2,174,393</u>	<u>249,046</u>	<u>3,876,632</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 123,307</u>	<u>\$ 21,991</u>	<u>\$ 1,307,941</u>	<u>\$ 2,226,798</u>	<u>\$ 297,574</u>	<u>\$ 3,977,611</u>

CITY OF CANBY, OREGON
NON-MAJOR SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Year Ended June 30, 2024

	Transient Room Tax Fund	Forfeiture Fund	Cemetery Perpetual Care Fund	Swim Center Local Option Tax Levy Fund	Library Fund	Total
REVENUES:						
Property taxes	\$ -	\$ -	\$ -	\$ 1,066,955	\$ -	\$ 1,066,955
Intergovernmental	-	-	-	-	1,122,566	1,122,566
Charges for services	-	-	27,005	168,858	14,535	210,398
Grants and donations	-	-	-	-	43,457	43,457
Interest	4,871	1,049	63,341	99,954	17,171	186,386
Transient occupancy taxes	39,082	-	-	-	-	39,082
Miscellaneous	-	-	-	-	13,775	13,775
Total revenues	43,953	1,049	90,346	1,335,767	1,211,504	2,682,619
EXPENDITURES:						
Public safety	-	268	-	-	-	268
Culture and recreation	5,155	-	-	841,460	1,183,381	2,029,996
Capital outlay	-	-	-	19,202	-	19,202
Total expenditures	5,155	268	-	860,662	1,183,381	2,049,466
Revenues over (under) expenditures	38,798	781	90,346	475,105	28,123	633,153
OTHER FINANCING SOURCES (USES):						
Transfers in	-	-	500,000	-	875,000	1,375,000
Transfers out	-	-	(500,000)	(158,308)	(693,407)	(1,351,715)
Total other financing sources (uses)	-	-	-	(158,308)	181,593	23,285
Net changes in fund balances	38,798	781	90,346	316,797	209,716	656,438
FUND BALANCES, BEGINNING	84,509	21,164	1,217,595	1,857,596	39,330	3,220,194
FUND BALANCES, ENDING	\$ 123,307	\$ 21,945	\$ 1,307,941	\$ 2,174,393	\$ 249,046	\$ 3,876,632

CITY OF CANBY, OREGON
TRANSIENT ROOM TAX FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Transient occupancy taxes	\$ 35,000	\$ 35,000	\$ 39,082	\$ 4,082
Interest	1,530	1,530	4,871	3,341
Total revenues	<u>36,530</u>	<u>36,530</u>	<u>43,953</u>	<u>7,423</u>
EXPENDITURES:				
Tourism promotion	<u>20,000</u>	<u>20,000</u>	<u>5,155</u>	<u>14,845</u>
Net changes in fund balances	<u>16,530</u>	<u>16,530</u>	<u>38,798</u>	<u>(7,422)</u>
FUND BALANCE, BEGINNING	<u>(16,530)</u>	<u>(16,530)</u>	<u>84,509</u>	<u>101,039</u>
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 123,307</u>	<u>\$ 93,617</u>

CITY OF CANBY, OREGON
FORFEITURE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Fines and forfeitures	\$ 10,000	\$ 10,000	\$ -	\$ (10,000)
Interest	490	490	1,049	559
Total revenues	10,490	10,490	1,049	(9,441)
EXPENDITURES:				
Police	10,185	10,185	268	9,917
Net changes in fund balances	305	305	781	476
FUND BALANCE, BEGINNING	19,976	19,976	21,164	1,188
FUND BALANCE, ENDING	<u>\$ 20,281</u>	<u>\$ 20,281</u>	<u>\$ 21,945</u>	<u>\$ 1,664</u>

CITY OF CANBY, OREGON
CEMETERY PERPETUAL CARE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Charges for services	\$ 15,000	\$ 15,000	\$ 27,005	\$ 12,005
Interest	27,000	27,000	63,341	36,341
Total revenues	42,000	42,000	90,346	48,346
OTHER FINANCING SOURCES (USES):				
Transfers in	500,000	500,000	500,000	-
Transfers out	(500,000)	(500,000)	(500,000)	-
Total other financing sources (uses)	-	-	-	-
Net changes in fund balance	42,000	42,000	90,346	48,346
FUND BALANCE, BEGINNING	<u>1,194,968</u>	<u>1,194,968</u>	<u>1,217,595</u>	<u>22,627</u>
FUND BALANCE, ENDING	<u>\$ 1,236,968</u>	<u>\$ 1,236,968</u>	<u>\$ 1,307,941</u>	<u>\$ 70,973</u>

CITY OF CANBY, OREGON
SWIM CENTER LOCAL OPTION TAX LEVY FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Property taxes	\$ 1,028,008	\$ 1,028,008	\$ 1,066,955	\$ 38,947
Charges for services	150,000	150,000	168,858	18,858
Interest	50,000	50,000	99,954	49,954
Total revenues	<u>1,228,008</u>	<u>1,228,008</u>	<u>1,335,767</u>	<u>107,759</u>
EXPENDITURES:				
Swim Center	920,052	920,052	860,662	59,390
Contingency	45,403	45,403	-	45,403
Total expenditures	<u>965,455</u>	<u>965,455</u>	<u>860,662</u>	<u>104,793</u>
Revenues over (under) expenditures	262,553	262,553	475,105	212,552
OTHER FINANCING SOURCES (USES):				
Transfers out	(158,308)	(158,308)	(158,308)	-
Net changes in fund balance	104,245	104,245	316,797	212,552
FUND BALANCE, BEGINNING	<u>1,765,200</u>	<u>1,765,200</u>	<u>1,857,596</u>	<u>92,396</u>
FUND BALANCE, ENDING	<u>\$ 1,869,445</u>	<u>\$ 1,869,445</u>	<u>\$ 2,174,393</u>	<u>\$ 304,948</u>

CITY OF CANBY, OREGON
LIBRARY FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Intergovernmental	\$ 1,104,700	\$ 1,104,700	\$ 1,122,566	\$ 17,866
Charges for services	10,000	10,000	14,535	4,535
Grants & donations	27,309	27,309	43,457	16,148
Miscellaneous	12,000	12,000	13,775	1,775
Interest	100	100	17,171	17,071
Total revenues	<u>1,154,109</u>	<u>1,154,109</u>	<u>1,211,504</u>	<u>57,395</u>
EXPENDITURES:				
Library services	1,269,791	1,283,791	1,170,548	113,243
Contingency	63,490	36,490	-	36,490
Total expenditures	<u>1,333,281</u>	<u>1,320,281</u>	<u>1,170,548</u>	<u>149,733</u>
Revenues over (under) expenditures	(179,172)	(166,172)	40,956	207,128
OTHER FINANCING SOURCES (USES):				
Transfers in	875,000	875,000	875,000	-
Transfers out	(693,407)	(693,407)	(693,407)	-
Pass-thru payments	-	(13,000)	(12,833)	167
Total other financing sources (uses)	<u>181,593</u>	<u>168,593</u>	<u>168,760</u>	<u>167</u>
Net changes in fund balance	2,421	2,421	209,716	207,295
FUND BALANCE, BEGINNING	<u>1,779</u>	<u>1,779</u>	<u>39,330</u>	<u>37,551</u>
FUND BALANCE, ENDING	<u>\$ 4,200</u>	<u>\$ 4,200</u>	<u>\$ 249,046</u>	<u>\$ 244,846</u>

CITY OF CANBY, OREGON
SEWER COMBINED FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Charges for services	\$ 4,517,000	\$ 4,517,000	\$ 4,528,501	\$ 11,501
Interest	200,000	200,000	534,290	334,290
Miscellaneous	10,000	10,000	70,019	60,019
Total revenues	<u>4,727,000</u>	<u>4,727,000</u>	<u>5,132,810</u>	<u>405,810</u>
EXPENDITURES:				
Wastewater Treatment	3,649,141	3,649,141	2,633,253	1,015,888
Collections	898,526	898,526	732,251	166,275
Stormwater	628,116	628,116	269,140	358,976
Unallocated				
Personnel services	32,083	32,083	28,420	3,663
Materials & services	366,000	366,000	380,343	(14,343)
Contingency	154,609	154,609	-	154,609
Total expenditures	<u>5,728,475</u>	<u>5,728,475</u>	<u>4,043,407</u>	<u>1,685,068</u>
Revenues over (under) expenditures	(1,001,475)	(1,001,475)	1,089,403	2,090,878
OTHER FINANCING SOURCES (USES):				
Transfers in	961,118	961,118	676,750	(284,368)
Transfers out	(361,130)	(361,130)	(361,130)	-
Total other financing sources (uses)	<u>599,988</u>	<u>599,988</u>	<u>315,620</u>	<u>(284,368)</u>
Net change in fund balance	(401,487)	(401,487)	1,405,023	1,806,510
FUND BALANCE, BEGINNING BUDGETARY BASIS	<u>10,049,030</u>	<u>10,049,030</u>	<u>10,954,156</u>	<u>905,126</u>
FUND BALANCE, ENDING BUDGETARY BASIS	<u>\$ 9,647,543</u>	<u>\$ 9,647,543</u>	<u>\$ 12,359,179</u>	<u>\$ 2,711,636</u>

Change in fund balance - budgetary basis	\$ 1,405,023	Fund balance - budgetary basis	\$ 12,359,179
Expenditures capitalized	924,193	Capital assets net	18,611,392
Depreciation and amortization expense	(543,787)	Deferred inflow sewer charges	356,051
Change in Deferred Revenue - Sewer Charges	11,211	OPEB Liabilities	(40,475)
Change in OPEB Liabilities	(9,182)	Deferred inflow related to OPEB	(21,423)
Change in deferred inflow related to OPEB	6,909	Deferred outflow related to OPEB	10,036
Change in deferred outflow related to OPEB	1,488	Net pension liability	(1,182,230)
Change in pension liability (asset)	(269,415)	Deferred inflow related to pensions	(138,989)
Change in deferred inflow related to pensions	205,963	Deferred outflow related to pensions	408,549
Change in deferred outflow related to pensions	30,499	ROU Lease payable	(35,149)
Change in ROU Lease payable	(35,144)	Compensated absences	(135,003)
Change in compensated absences	(8,878)	Net position - GAAP basis	<u>\$ 30,191,938</u>
Change in net position - GAAP basis	<u>\$ 1,718,878</u>		

CITY OF CANBY, OREGON
INTERNAL SERVICE FUNDS
COMBINING BALANCE SHEET
June 30, 2024

	Facilities Fund	Fleet Services Fund	Technical Services Fund	Total Internal Services Funds
ASSETS:				
Cash and cash equivalents	\$ 39,310	\$ 102,982	\$ 120,986	\$ 263,278
Accounts receivable, net	-	1,434	-	1,434
Total assets	<u>39,310</u>	<u>104,416</u>	<u>120,986</u>	<u>264,712</u>
DEFERRED OUTFLOWS OF RESOURCES:				
Deferred outflows related to pensions	35,913	86,236	32,015	154,164
Deferred outflows related to OPEB	198	444	22	664
Total deferred outflow of resources	<u>36,111</u>	<u>86,680</u>	<u>32,037</u>	<u>154,828</u>
Total assets and deferred outflows	<u>\$ 75,421</u>	<u>\$ 191,096</u>	<u>\$ 153,023</u>	<u>\$ 419,540</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION:				
Current liabilities				
Accounts payable and other current liabilities	\$ 18,033	\$ 31,314	\$ 32,092	\$ 81,439
Noncurrent liabilities				
Current portion of long-term obligations	15,230	15,046	998	31,274
Net OPEB liability	2,811	7,648	2,447	12,906
Net pension liability	122,442	246,650	95,775	464,867
Noncurrent portion of long-term obligations	5,077	5,015	332	10,424
Total noncurrent liabilities	<u>145,560</u>	<u>274,359</u>	<u>99,552</u>	<u>519,471</u>
Total liabilities	163,593	305,673	131,644	600,910
DEFERRED INFLOWS OF RESOURCES:				
Deferred inflows related to pensions	(1,925)	27,745	18,003	43,823
Deferred inflows related to OPEB	2,990	5,678	3,130	11,798
Total deferred inflows of resources	<u>1,065</u>	<u>33,423</u>	<u>21,133</u>	<u>55,621</u>
Total liabilities and deferred inflows	164,658	339,096	152,777	656,531
NET POSITION:				
Unrestricted	<u>(89,237)</u>	<u>(148,000)</u>	246	<u>(236,991)</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 75,421</u>	<u>\$ 191,096</u>	<u>\$ 153,023</u>	<u>\$ 419,540</u>

**CITY OF CANBY, OREGON
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND NET POSITION
For Year Ended June 30, 2024**

	Facilities Fund	Fleet Services Fund	Technical Services Fund	Total Internal Services Funds
OPERATING REVENUES:				
Charges for services	\$ 470,000	\$ 834,686	\$ 470,000	\$ 1,774,686
Miscellaneous	-	348	-	348
Total revenues	<u>470,000</u>	<u>835,034</u>	<u>470,000</u>	<u>1,775,034</u>
OPERATING EXPENSES:				
Personnel services	155,524	315,453	19,901	490,878
Materials and services	371,323	544,070	504,395	1,419,788
Capital outlay	13,485	9,124	40,456	63,065
Total operating expense	<u>540,332</u>	<u>868,647</u>	<u>564,752</u>	<u>1,973,731</u>
Operating income (loss)	(70,332)	(33,613)	(94,752)	(198,697)
NON-OPERATING INCOME (EXPENSE):				
Interest income	4,089	4,101	9,016	17,206
Net change in net position	(66,243)	(29,512)	(85,736)	(181,491)
FUND NET POSITION, BEGINNING	<u>(22,994)</u>	<u>(118,488)</u>	<u>85,982</u>	<u>(55,500)</u>
FUND NET POSITION, ENDING	<u>\$ (89,237)</u>	<u>\$ (148,000)</u>	<u>\$ 246</u>	<u>\$ (236,991)</u>

CITY OF CANBY, OREGON
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2024

	Facilities Fund	Fleet Services Fund	Technical Services Fund	Total Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received from outside customers	\$ -	\$ 5,326	\$ -	\$ 5,326
Cash received from internal customers	470,000	828,550	470,000	1,768,550
Cash paid to employees for salaries and benefits	(151,435)	(306,862)	(19,754)	(478,051)
Cash paid to suppliers and others	(368,470)	(553,374)	(578,861)	(1,500,705)
Net cash from operating activities	(49,905)	(26,360)	(128,615)	(204,880)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received	4,089	4,101	9,016	17,206
Net increase (decrease) in cash and cash equivalents	(45,816)	(22,259)	(119,599)	(187,674)
CASH AND CASH EQUIVALENTS, BEGINNING	<u>85,126</u>	<u>125,241</u>	<u>240,585</u>	<u>450,952</u>
CASH AND CASH EQUIVALENTS, ENDING	<u>\$ 39,310</u>	<u>\$ 102,982</u>	<u>\$ 120,986</u>	<u>\$ 263,278</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES:				
Operating income (loss)	\$ (70,332)	\$ (33,613)	\$ (94,752)	\$ (198,697)
(gain) loss on disposition of assets				
Adjustments:				
Decrease (increase) in:				
Accounts receivable	-	(1,158)	-	(1,158)
Prepaid items	1,339	2,049	1,794	5,182
Increase (decrease) in:				
Accounts payable and accrued expenses	14,999	(2,229)	(35,804)	(23,034)
Accrued compensated absences	457	2,163	(255)	2,365
OPEB obligations	8	16	1	25
Pension obligations	3,624	6,412	401	10,437
Net cash from operating activities	<u>\$ (49,905)</u>	<u>\$ (26,360)</u>	<u>\$ (128,615)</u>	<u>\$ (204,880)</u>

CITY OF CANBY, OREGON
FACILITIES FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Charges for services	\$ 470,500	\$ 470,500	\$ 470,000	\$ (500)
Interest	1,000	1,000	4,089	3,089
Total revenues	<u>471,500</u>	<u>471,500</u>	<u>474,089</u>	<u>2,589</u>
EXPENDITURES:				
Facilities	528,496	528,496	536,242	(7,746)
Contingency	26,425	26,425	-	26,425
Total expenditures	<u>554,921</u>	<u>554,921</u>	<u>536,242</u>	<u>18,679</u>
Revenues over (under) expenditures	(83,421)	(83,421)	(62,153)	21,268
FUND BALANCE, BEGINNING BUDGETARY BASIS	<u>86,512</u>	<u>86,512</u>	<u>83,431</u>	<u>(3,081)</u>
FUND BALANCE, ENDING BUDGETARY BASIS	<u>\$ 3,091</u>	<u>\$ 3,091</u>	<u>\$ 21,278</u>	<u>\$ 18,187</u>
Change in fund balance - budgetary basis			\$ (62,153)	
Change in compensated absences			(457)	
Change in accrued OPEB liability			(518)	
Change in deferred inflow related to OPEB			312	
Change in deferred outflow related to OPEB			198	
Change in pension liability			(29,631)	
Change in deferred inflow related to pensions			22,652	
Change in deferred outflow related to pensions			3,354	
Change in net position - GAAP basis			<u>\$ (66,243)</u>	
Fund balance - budgetary basis			\$ 21,278	
Compensated absences			(20,307)	
OPEB liability			(2,811)	
Deferred inflow related to OPEB			(2,990)	
Deferred outflow related to OPEB			198	
Net pension liability			(122,442)	
Deferred inflow related to pensions			1,925	
Deferred outflow related to pensions			35,913	
Net position - GAAP basis			<u>\$ (89,237)</u>	

CITY OF CANBY, OREGON
FLEET SERVICES FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Charges for services	\$ 831,550	\$ 831,550	\$ 834,686	\$ 3,136
Interest	1,800	1,800	4,101	2,301
Miscellaneous	1,000	1,000	348	(652)
Total revenues	834,350	834,350	839,135	4,785
EXPENDITURES:				
Fleet Services	863,937	863,937	860,057	3,880
Contingency	42,650	42,650	-	42,650
Total expenditures	906,587	906,587	860,057	46,530
Revenues over (under) expenditures	(72,237)	(72,237)	(20,922)	51,315
FUND BALANCE, BEGINNING BUDGETARY BASIS	74,842	74,842	94,024	19,182
FUND BALANCE, ENDING BUDGETARY BASIS	\$ 2,605	\$ 2,605	\$ 73,102	\$ 70,497
Change in fund balance - budgetary basis			\$ (20,922)	
Change in compensated absences			(2,162)	
Change in accrued OPEB liability			(916)	
Change in deferred inflow related to OPEB			551	
Change in deferred outflow related to OPEB			349	
Change in pension liability			(52,424)	
Change in deferred inflow related to pensions			40,077	
Change in deferred outflow related to pensions			5,935	
Change in net position - GAAP basis			\$ (29,512)	
Fund balance - budgetary basis			\$ 73,102	
Compensated absences			(20,061)	
OPEB liability			(7,648)	
Deferred inflow related to OPEB			(5,678)	
Deferred outflow related to OPEB			444	
Net pension liability			(246,650)	
Deferred inflow related to pensions			(27,745)	
Deferred outflow related to pensions			86,236	
Net position - GAAP basis			\$ (148,000)	

CITY OF CANBY, OREGON
TECHNICAL SERVICES FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	Budget		Actual	Variance
	Original	Final		
REVENUES:				
Charges for services	\$ 460,000	\$ 460,000	\$ 470,000	\$ 10,000
Interest	2,500	2,500	9,016	6,516
Total revenues	<u>462,500</u>	<u>462,500</u>	<u>479,016</u>	<u>16,516</u>
EXPENDITURES:				
Tech services	604,770	604,770	564,605	40,165
Contingency	<u>27,739</u>	<u>27,739</u>	-	<u>27,739</u>
Total expenditures	<u>632,509</u>	<u>632,509</u>	<u>564,605</u>	<u>67,904</u>
Revenues over (under) expenditures	(170,009)	(170,009)	(85,589)	84,420
FUND BALANCE, BEGINNING BUDGETARY BASIS	<u>173,935</u>	<u>173,935</u>	<u>174,484</u>	<u>549</u>
FUND BALANCE, ENDING BUDGETARY BASIS	<u>\$ 3,926</u>	<u>\$ 3,926</u>	<u>\$ 88,895</u>	<u>\$ 84,969</u>
Change in fund balance - budgetary basis			\$ (85,589)	
Change in compensated absences			255	
Change in accrued OPEB liability			(57)	
Change in deferred inflow related to OPEB			34	
Change in deferred outflow related to OPEB			22	
Change in pension liability			(3,276)	
Change in deferred inflow related to pensions			2,504	
Change in deferred outflow related to pensions			371	
Change in net position - GAAP basis			<u>\$ (85,736)</u>	
Fund balance - budgetary basis			\$ 88,895	
Compensated absences			(1,331)	
OPEB liability			(2,447)	
Deferred inflow related to OPEB			(3,130)	
Deferred outflow related to OPEB			22	
Net pension liability			(95,775)	
Deferred inflow related to pensions			(18,003)	
Deferred outflow related to pensions			32,015	
Net position - GAAP basis			<u>\$ 246</u>	

COMPLIANCE SECTION

***INDEPENDENT AUDITOR'S REPORT
REQUIRED BY OREGON STATE REGULATIONS***

Honorable Mayor and Council Members
City of Canby
Canby, Oregon

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the basic financial statements of the City of Canby, Oregon (the City) as of and for the year ended June 30, 2024, and have issued our report thereon dated February 18, 2025.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295).**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Highway revenues used for public highways, roads, and streets.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**
- **Accountability for collecting or receiving money by elected officials – no money was collected or received by elected officials.**

In connection with our testing, nothing came to our attention that caused us to believe the City was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, except for the following:

- Expenditures in excess of appropriations in the Debt Service fund as detailed in the notes to the financial statements
- The resolution adopting the budget did not separately adopt transfers out and contingency in the General fund as required under Oregon Local budget Law.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Restriction on Use

This report is intended solely for the information and use of the council members and management of the City of Canby, Oregon and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.



Ryan T. Pasquarella, Principal
For REDW LLC
Salem, Oregon
February 18, 2025

***INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS***

Honorable Mayor and City Council
City of Canby
Canby, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Canby, Oregon (the City) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated February 18, 2025. Our report includes a reference to other auditors who audited the financial statements of Canby Utility Board, as described in our report on the City's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

REDW LLC

Salem, Oregon
February 18, 2025

***INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM
GUIDANCE***

To the Honorable Mayor, Members of the
City Council and Management
City of Canby
Canby, Oregon

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Canby, Oregon (the City)'s compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2024. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Canby, Oregon complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

REDW LLC

Salem, Oregon
February 18, 2025

CITY OF CANBY, OREGON
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2024

<u>Federal Grantor/ Pass-through Agency/ Program Title</u>	<u>Assistance Listing Number</u>	<u>Pass-through Number</u>	<u>Total</u>
<u>Department of Transportation Federal Transit Administration:</u>			
Pass-through Oregon Department of Transportation:			
Formula Grants for Rural Areas	20.509	35402	\$ 612,896
Transit Services Programs Cluster			
Enhanced Mobility for Seniors and Persons with Disabilities	20.513	35495	90,161
Total Transit Services Programs Cluster			<u>90,161</u>
Federal Transit Cluster			
Bus and Bus Facilities Formula Program	20.526		2,047
Total Federal Transit Cluster			<u>2,047</u>
Total Department of Transportation Federal Transit Administration			<u>705,104</u>
<u>Department of Transportation (NHTSA)</u>			
Highway Safety Cluster			
Pass-through Oregon Impact: NHTSA			
Speed Overtime Enforcement	20.600	SE-23-35-05	1,183
Speed Overtime Enforcement	20.600	SC-24-35-16-00	324
Pass-through Oregon Department of Transportation:			
State and Community Highway Safety	20.600-402	OP-24-45-16-00 009	5,327
Pass-through Oregon Impact:			
Statewide Distracted Driving OT Enforcement	20.616	M8DDLE-23-20-04	4,264
Statewide Distracted Driving OT Enforcement	20.616	M8DDLE-24-20-00-00	13,212
Pass-through Oregon Impact:			
Statewide Pedestrian Safety Enforcement	20.616	FHX-22-68-02	867
Pass-through Oregon Impact: NHTSA			
Driving Under the Influence of Intoxicants OT Enforcement	20.616	M5HVE-24-14-00-00	7,430
Driving Under the Influence of Intoxicants OT Enforcement	20.616	M5HVE-24-14-00	6,040
Total Highway Safety Cluster			<u>38,647</u>
Total Department of Transportation (NHTSA)			<u>38,647</u>
<u>Department of the Treasury</u>			
Pass-through Oregon Department of Administrative Services:			
Coronavirus Relief Fund	21.027	1045	3,852,853
Total Department of the Treasury			<u>3,852,853</u>
Total Federal Expenditures			<u>\$ 4,596,604</u>

See the accompanying notes to the Schedule of Expenditures of Federal Awards.

CITY OF CANBY, OREGON
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2024

Purpose of the Schedule

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City of Canby, Oregon (the City) under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

Summary of Significant Accounting Policies

Basis of Presentation

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and OMB Circular A-87 *Cost Principles for State, Local and Indian Tribal Governments*, where applicable, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Indirect Cost Rate

The City has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

CITY OF CANBY, OREGON
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2024

SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

- Internal control over financial reporting:
- Material weakness(es) identified? No
 - Significant deficiency(ies) identified? None reported
 - Noncompliance material to financial statements noted? No

Federal Awards

- Internal control over major federal programs:
- Material weakness(es) identified? No
 - Significant deficiency(ies) identified? None reported

Type of auditor’s report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? No

Identification of major federal programs:

<u><i>Assistance Listing Number(s)</i></u>	<u><i>Name of Federal Program or Cluster</i></u>
21.027	Coronavirus State & Local Fiscal Recovery Funds

Dollar threshold used to distinguish between type A and type B programs: \$750,000
 Auditee qualified as low-risk auditee? Yes

FINANCIAL STATEMENT FINDINGS

None.

FEDERAL AWARD FINDINGS

None.