



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

May 16, 2023

Present: Aimee Noss, Luke Vitter, Lois Brooks, Denise Fonseca, Kathleen Myron, (board members), Amber Quinn (library staff).

Absent: Suzy Stutes (chair), Rick Maier, Danny Smith (library staff); and Chris Bangs (City Council Liaison)

The meeting was called to order at 5:30 p.m. by Lois Brooks, Vice Chair.

The February meeting minutes were approved with an amendment to the amended CREW collection section of the meeting notes. Motion made by Lois, Seconded by Kathleen, In Favor: Denise, Kathleen, Aimee, Lois, Opposed: None Abstention: Luke

The April meeting minutes were approved with an amendment from Kathleen. Motion made by Denise, Seconded by Aimee, In Favor: Denise, Kathleen, Aimee, Lois, Luke Opposed: None Abstention: None

Public Comments

None

Information Reports

Council Liaison Report. Councilor Bangs not in attendance but emailed the following report:

- 1) The city budget reflects the additional \$6000 requested by the library to offset changes to the late materials fees. The budget meetings happen beginning this week (which I will also be missing).
- 2) The city attorney, Joe Lindsay, and the HR director, Melissa Bissett, are back to work in City Hall. Meanwhile, city administrator Scott Archer has left the city for a position in Salem.
- 3) The city council is engaged in appointing an interim city administrator from the League of Oregon Cities. This should become formalized at Wednesday's council meeting. I was the only councilor to vote no on this resolution due to my belief that we should have hired that position from within.
- 4) The council is meanwhile looking for a new permanent city administrator.
- 5) The council has met twice since our last LAB meeting. Several ordinary resolutions have been passed, but one I find noteworthy is our decision to authorize new bathrooms and additional parking at the Canby Community Park.

6) At the meeting tomorrow, council should adopt a new park naming and park renaming process. I pushed for this two years ago because I am interested in changing the name of the Community Park, since no one knows what park that is. (A good suggestion would be Canby Pond Park, which should help answer the question as to which park I am referring, but I don't really care what the name is.)

Chair Report. 4 chairs to fill.

Library District Advisory Committee (LDAC) Report. LDAC meeting was held May 15th 2023 at 7:00 p.m. The location of the meeting was Clackamas County Red Soils Campus, Development Services Building, Room 119. Lois, Aimee, and Denise attended.

Aimee, Lois, and Denise all made comments about their experience at the meeting.

Library Director Bi-monthly Report. No update for this reporting period.

Teen Liaison Report. Luke had nothing to report but shared he would like to be more involved and have a better understanding of his role on the board.

Friends of the Library Report. Lois will no longer present FOL reports but will send them to LAB members to review at their leisure.

Discussion Items

Potentially having meetings that are 90 minutes instead of 60 minutes.

Asking the City Attorney, Joe Lindsay, if he would be willing to come to a session to go over public meeting rules.

Forming a subcommittee to work on New Board Member Orientation packet/manual.

Action Items:

Lois will reword the February meeting minutes (per approval of the board) and send them to the City Recorder.

Lois will share the Bi-Monthly Library Report with board members.

Announcements

- Next meeting will be June 20th, 2023 5:30 p.m. City Council Chambers

Adjournment: 6:30 p.m. Motion by Lois Brooks, Second by ???. All in favor.

Respectfully submitted,

Amber Quinn, Library Manager

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON: MAY
20, 2023