

RESOLUTION NO. 1121

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET
FOR THE 2011-2012 FISCAL YEAR**

WHEREAS, the City of Canby budget for the 2011-2012 fiscal year was adopted by the City Council at a regular meeting thereof on Wednesday, June 15, 2011; and

WHEREAS, the City of Canby has since received unanticipated revenues and a supplemental budget is required in order to expend those revenues; and

WHEREAS, in order to increase transfers from one fund to another fund a supplemental budget is required; and

WHEREAS, in order not to overspend appropriations in any category of expenditures, it is necessary to transfer appropriations within several funds from certain expenditure categories to other expenditure categories.

NOW THEREFORE, BE IT RESOLVED THAT:

Section 1. The following Supplemental Budget for the City of Canby for the 2011-2012 fiscal year is hereby adopted.

2011-2012 SUPPLEMENTAL BUDGET SUMMARY

<u>Fund/Department</u>	<u>Resources</u>	<u>Requirements</u>
GENERAL FUND		
Administration	FEMA Grant-CU 539,298	Contingency (197,436) Personal Services 62,599 Materials & Services 572,187 Transfers 16,426
Parks		Capital (17,761) Transfers 17,761
Building	Sch. Dist. Excise Tax 65,203 Bldg. Permit Surchg. 7,298	Personal Services (20,000) Materials & Services 91,334 Building Reserve 70,839
Police	Grant-Home. Sec. 8,885 JUV Diversion (15,000)	Materials & Services (20,092) Capital 13,977
Cemetery		Personal Services 350 Materials & Services 5,000
Finance		Transfers 10,500
	Total Resources <u>\$ 605,684</u>	Total Requirements <u>\$ 605,684</u>

LIBRARY FUND	CC Library District	\$ 8,698	Personal Services	\$ 18,469
	Grants-State Library	14,707	Materials & Services	9,504
	Transfer-Gen. Fd.	13,266	Contingency	<u>(145,983)</u>
	Cash Carryover	<u>(154,681)</u>	Total Requirements	<u>\$ (118,010)</u>
	Total Resources	<u>\$ (118,010)</u>		
FACILITIES FUND			Contingency	\$ (9,000)
			Cap. Exp.-Library Bldg.	<u>9,000</u>
			Total Requirements	<u>-</u>
FORFEITURE FUND	Transfer - Gen. Fd.	\$ 3,160	Materials & Services	\$ 3,760
			O/H Transfer - Gen. Fd.	<u>(600)</u>
	Total Resources	<u>\$ 3,160</u>	Total Requirements	<u>\$ 3,160</u>
TECH. SERVICES FUND	Reserve Transfers	\$ 10,500	Capital	\$ 10,500
			Total Requirements	<u>\$ 10,500</u>
	Total Resources	<u>\$ 10,500</u>		
TRANSIT FUND			Materials & Services	
			Vehicle Maintenance	\$ (1,000)
			Vehicle(Non-Ins)Repair	(2,700)
			Communications	<u>3,700</u>
			Total Requirements	<u>\$ -</u>
SWIM CENTER LEVY FUND			Capital	\$ 7,500
			Contingency	<u>(7,500)</u>
				<u>\$ -</u>
SEWER COMBINED FUND			Materials & Services	\$ 115,000
			Contingency	<u>(115,000)</u>
			Total Requirements	<u>\$ -</u>
STREET RESERVE FUND			Capital-Other Projects	\$ (158,000)
			Capital-Wait Park	<u>158,000</u>
			Total Requirements	<u>\$ -</u>
CAPITAL RESERVE FUND	Cash Carryover	\$ 28,872	Capital	\$ 23,947
			Transfer	<u>4,925</u>
	Total Resources	<u>\$ 28,872</u>	Total Requirements	<u>\$ 28,872</u>


This resolution shall take effect on March 7, 2012.

ADOPTED by the Canby City Council at a regular meeting thereof on March 7, 2012.



Randy Carson, Mayor

ATTEST:



Kimberly Scheafer, MMC
City Recorder

City of Canby Supplemental Budget Detail

Account Number	Account Title	Resources	Expenditures	
GENERAL FUND				
100-000-345-0700	FEMA Grant - CU	539,298		<i>Pass-thru IGA w/ Canby Utility-Res.1114</i>
100-101-801-8801	Contingency		(197,436)	
		<u>539,298</u>	<u>(197,436)</u>	
<i>Administration</i>				
100-101-410-1101	City Attorney		55,200	<i>Estimated retirement payout</i>
100-101-410-1170	Main Street Project Mgr.		(5,401)	<i>Position vacant</i>
100-101-410-2000	Employee Benefits		12,800	<i>Combined effect of above 2 lines</i>
			<u>62,599</u>	
100-101-410-3120	Election		1,989	<i>Swim Center operating levy election</i>
100-101-410-5200	Liability Insurance		24,914	<i>Estimate too low</i>
100-101-410-6117	Downtown Flower Baskets		5,986	<i>EDD carryover plus \$637</i>
100-101-410-6625	FEMA Grant Pass-Thru -CU		539,298	<i>Pass-thru IGA w/ Canby Utility-Res.1114</i>
			<u>572,187</u>	
100-101-491-0201	Transfer to Library		13,266	<i>Retirement payout-L.B.</i>
100-101-491-0229	Transfer to Forfeiture		3,160	<i>O/H charge not allowed</i>
			<u>16,426</u>	
<i>Parks</i>				
100-106-452-7613	Park Paving		(17,761)	
100-106-491-0204	Transfer to Fleet		17,761	<i>Maintenance costs more than estimated</i>
			<u>-</u>	
<i>Building</i>				
100-007-340-0010	School District Excise Tax	65,203		<i>Greater than expected activity</i>
100-007-345-0001	Building Permit Surcharge	7,298		<i>Greater than expected activity</i>
		<u>72,501</u>		
100-107-422-1144	Building Official		(20,000)	<i>Retired</i>
100-107-422-3110	Contract Labor		2,087	<i>Until new OS II was hired</i>
100-107-422-3120	Contract Building Inspect.		20,000	<i>Cover Building Official's remaining tasks</i>
100-107-422-5824	Building Permit Surcharge		6,812	<i>Greater than expected activity</i>
100-107-422-5830	School District Excise Tax		62,435	<i>Greater than expected activity</i>
			<u>91,334</u>	
100-107-422-8900	Building Reserve		70,839	<i>Unexpected carryover from 2010-11</i>
			<u>70,839</u>	

City of Canby Supplemental Budget Detail

Account Number	Account Title	Resources	Expenditures	
<i>Police</i>				
100-008-334-0115	Grant-Homeland Security	8,885		<i>For radio equip.--awarded after July 1</i>
100-008-345-0001	JUV Diversion Pass-Thru	(15,000)		<i>Will not be receiving</i>
		<u>(6,115)</u>		
100-108-421-5140	Investigation & Info		(2,500)	<i>To fund LEDS software & equipment</i>
100-108-421-5807	Detective Equipment		(500)	<i>To fund LEDS software & equipment</i>
100-108-421-6100	Supplies & Services		(592)	<i>To fund LEDS software & equipment</i>
100-108-421-6180	Traffic Equipment		(1,500)	<i>To fund LEDS software & equipment</i>
100-108-421-6600	JUV Diversion Pass-Thru		(15,000)	<i>Will not be expending</i>
			<u>(20,092)</u>	
100-108-421-7460	Equipment-800 Meg Radio		8,977	<i>For radio equip.--awarded after July 1</i>
100-108-421-7461	LEDS Software & Equip.		5,000	
			<u>13,977</u>	
<i>Cemetery</i>				
100-109-450-2000	Employee Benefits		350	<i>Due to employee's health ins. option</i>
100-109-450-4620	Refunds		5,000	<i>Increase estimate</i>
			<u>5,350</u>	
<i>Finance</i>				
100-110-493-0231	Res. Transfer to Tech. Svs.		10,500	<i>Payroll & Business License modules</i>
	Total	<u>605,684</u>	<u>605,684</u>	
LIBRARY FUND				
201-000-311-0030	CC Library District	8,698		<i>Increased estimate by district</i>
201-000-334-0001	Grants-Library	14,707		<i>Grants increased/allocation change</i>
201-000-399-0001	Cash Carryover	(154,681)		<i>Carryover less than estimated</i>
201-000-391-0100	Transfer From General Fund	13,266		<i>Cover GF portion of L.B.'s retirement</i>
201-201-455-1150	Tech Ref Librarian		11,434	<i>Cover GF portion of L.B.'s retirement</i>
201-201-455-2000	Employee Benefits		1,832	<i>Cover GF portion of L.B.'s retirement</i>
201-201-455-1155	Bilingual Librarian		5,203	<i>Grant allocation change</i>
			<u>18,469</u>	
201-201-455-6615	State Library Grant (exp.)		5,627	<i>Grant allocation change</i>
201-201-455-6610	Grants-Library Expended		3,877	<i>Grants increased</i>
			<u>9,504</u>	

City of Canby Supplemental Budget Detail

Account Number	Account Title	Resources	Expenditures	
201-201-801-8801	Contingency		(145,983)	
	Total	(118,010)	(118,010)	
FACILITIES FUND				
227-227-801-8801	Contingency		(9,000)	
227-237-480-7230	Capital Exp. - Library Bldg.		9,000	Facade repair & replace alarm system
			-	
FORFEITURE FUND				
229-000-391-0100	Trans. From General Fund	3,160		Return of prior O/H charges
229-229-421-6100	Supplies & Services-Fed		1,880	
229-229-421-6110	Supplies & Services-State		1,880	
229-229-491-0110	O/H Transfer to Gen. Fund		(600)	O/H charge not allowed
		3,160	3,160	
TECH. SERVICES FUND				
231-004-393-0110	Res. Trans. From Finance	10,500		
231-232-457-7459	Computer Equip.-Finance		10,500	Payroll & Business License modules
		10,500	10,500	
TRANSIT FUND				
240-240-466-4342	Vehicle Maintenance		(1,000)	
240-240-466-5201	Vehicle (Non-Ins) Repair		(2,700)	
240-240-466-5300	Communications		3,700	Bus radio monthly operating charge
			-	
SWIM CENTER LEVY FUND				
275-275-455-4300	Bldg Maintenance		7,500	Pool vacuum replacement, etc.
275-275-801-8801	Contingency		(7,500)	
			-	

City of Canby Supplemental Budget Detail

Account Number	Account Title	Resources	Expenditures	
SEWER COMBINED FUND				
306-306-432-3200	Contract Services		100,000	<i>Attorney fees for biosolids dryer issue</i>
306-306-432-4210	Disposal Services		50,000	<i>Increase due to hauling biosolids</i>
306-306-432-6200	Utilities		(35,000)	<i>Reduction due to not drying biosolids</i>
			<u>115,000</u>	
306-306-801-8801	Contingency		(115,000)	
			<u>-</u>	
STREET RESERVE FUND				
420-420-431-7612	Other Projects		(158,000)	
420-420-431-7663	Wait Park/SW St. Reconst.		158,000	<i>Increased project scope</i>
			<u>-</u>	
CAPITAL RESERVE FUND				
427-000-399-0001	Cash Carryover	28,872		
427-427-600-7420	Capital-PEG Access		23,947	<i>Carryover from 2010-11</i>
427-427-491-0227	Transfer to Facilities Fund		4,925	<i>Increase due to larger carryover</i>
		<u>28,872</u>	<u>28,872</u>	