

# **PARKS & RECREATION ADVISORY BOARD—PUBLIC WORKS BUILDING**

## **APPROVED MINUTES**

### **June 18, 2024 Meeting**

Chairman Johnson called the meeting to order at 6:30 pm.

#### **1. WELCOME/INTRODUCTIONS:**

**Member Attendance:** Barry Johnson, Cara Hawkins, David Biskar, Terri Jones, Jim Simnitt, Ryan Oliver and Andrew Hale

**Guests in Attendance:** Jerry Nelzen, Ryan Potter, and Bob Grady

*Prior to the start of the meeting Barry Johnson asked to observe a moment of silence for Advisory Board Member, Barbara Karmel, who passed on June 16, 2024.*

#### **2. APPROVE MINUTES:**

Jim Simnitt moved to approve the May meeting minutes, David Biskar seconded; motion passed, and minutes of the May 21, 2024 regular Board meeting were approved.

*Ryan Oliver asked to correct Item 2. of the current Agenda to reflect approval of May 2024 Minutes not March.*

#### **3. ELECTION OF OFFICERS FOR THE NEXT TERM:**

Barry Johnson nominated Terri Jones for Secretary, Ryan Oliver seconded. All voted in favor.

David Biskar nominated Barry Johnson for Chairman, Jim Simnitt seconded. All voted in favor.

#### **4. OLD BUSINESS—PARKS UPDATE:**

Canby resident, Bob Grady, raised safety concerns over the rate of speed observed on the logging trail by electric bikes. He asked the Board to review current park rules and to post a speed limit. This brought attention to the growing popularity of electric bikes and how they fit with current park rules, as well as the rate of speed for bikes in general. Jerry Nelzen will speak to the chief of police to address what needs to happen in order for enforcement. And the Bike and Pedestrian Committee will be consulted for their input. Further Bob would like to see additional signage at trail entrances indicating dogs must be on-leash, pick-up dog waste, no alcohol and the speed limit for bikes posted at more of the trail access points.

#### **Jerry Nelzen presented a Parks and Recreation Projects update.**

a. Auburn Farms—Awaiting final design and playground options. These are expected soon and the next step would be an administrative approval through Planning, it does not require Council approval. Work may begin in March 2025.

b. Legacy Park Outdoor Exercise Court—Park staff has completed the irrigation. Equipment installation is pending the installation contractor obtaining a CCB license. The contractor needs a CCB license from the state of Oregon to ensure the warranty is in place.

c. Maple Street Park—Finalized contract is pending and work is scheduled to begin on July 1st. Ryan Oliver verified the turf infield will all be brown.

d. Parks Tree/Bench Program—The tree and bench policy, procedure, and application will go to the City Council for their approval once staff has prepared their presentation.

- e. CIP Budget- Approved effective 7/1/2024 with next projects Outdoor Fitness Court/Maple Street Park/Auburn Farms/Wait Park (\$300,000 for Master Plan Consultant)
- f. ADA Logging Trail Ramp- \$100,000 was approved by the Urban Renewal Board for an ADA ramp from the Logging Trail to Hwy 99E (between mini-storage and RR tracks). The ramp will be constructed by Canby city staff.
- g. Walnut Project- Jerry reported the design is 90% complete and is in possession of ODOT. Jerry estimates ODOT will take six months to review. (they have had it now for two months). He anticipates work to be underway this time next year.
- h. CUB Property- A few PRAB members, City Staff and Patrick Sampson from CoGeo and Vicki Pounds with OYSA toured the 59 acre property behind the Canby Police Station for consideration of recreation use. Barry invited any interested Board Members to visit again to begin exploring possible future park uses as a nature park, for Molalla River access, ball fields, etc. He will be scheduling a week day tour.

## **5. CITY STAFF UPDATE—RYAN POTTER**

Ryan Potter reminded the Board of the City’s Comprehensive Plan summit meeting to be held June 20th at Baker Prairie Middle School. This the 4th summit meeting and will include a summary of the info/data collected from previous summits as well as starting the transportation portion of the plan.

## **6. CAPRD UPDATE—ANDREW HALE**

Andrew Hale reported there was not a June meeting. They are focused on creating a website for CAPRD.

## **7. CITY COUNCIL/PARKS LIAISON REPORT—JIM DAVIS**

Jim was not present at the meeting.

## **8. ADJOURNMENT**

Andrew Hale moved to adjourn the meeting; Cara Hawkins seconded; the motion passed. The meeting adjourned at 7:30 pm. The next regular meeting of the Parks & Rec Advisory Board is scheduled for 6:30 pm Tuesday, July 16, 2024.

Respectfully submitted,

Terri Jones, Board Secretary