



**AGENDA
CANBY PLANNING COMMISSION
Monday, October 11, 2021 at 7:00 PM
Virtual Meeting via Zoom**

***The Planning Commission meetings can be viewed on CTV Channel 5 and YouTube:
<https://www.youtube.com/channel/UCn8dRr3QzZYXoPUEF4OTP-A>***

Commissioner John Savory, Chair

**Commissioner Larry Boatright, Vice Chair
Commissioner Jeff Mills
Commissioner Jason Padden**

**Commissioner Michael Hutchinson
Commissioner James Hieb
Commissioner Vacant**

The Planning Commission and Planning Staff will be attending this meeting virtually.

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance

2. CONSENT ITEMS – This section allows the City Planning Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed, if it is pulled from the consent agenda and added to New Business.

- a. **Planning Commission Minutes for June 14, 2021, June 28, 2021, and July 12, 2021.**

3. CITIZEN INPUT ON NON-AGENDA ITEMS

This is an opportunity for members of the public to address the Planning Commission on non-agenda items. Each person will be given 3 minutes to speak. Staff and the Planning Commission will make every effort to respond to questions raised during citizens input before the meeting ends or as quickly as possible thereafter.

***You may speak on non-agenda items via Zoom. To use Zoom, please send an email to PublicComments@canbyoregon.gov no later than 3:00 pm on October 11, 2021, and **provide your name, the topic you'd like to speak on, your phone number and your email address.**

5. NEW BUSINESS – None

6. PUBLIC HEARING –

If you would like to speak at **Public Hearing** please email the City of Canby by 3 pm on October 11, 2021 at PublicComments@CanbyOregon.gov with your name, phone number and indicate which public hearing you wish to comment on or call 503-266-7001.

a. Canby Beer Library (DR 21-06) – Erik Forsell, AICP – Associate Planner

To consider a request to renovate the City’s former library into a commercial mixed-use building containing a brewery, four micro-kitchens, and three retail spaces. Exterior renovations of the building would include a covered outdoor roof patio. Approval of the project requires Planning Commission approval of Site and Design Review Application DR 21-06.

Canby Beer Library Staff Report

- A. Land Use Application – Site and Design Review, Type III
- B. Application Narrative and Code Responses
- C. Site Plan and Elevation Exhibits
- D. Neighborhood Meeting Minutes and Notice

b. Tofte South Annexation/Zone Change (ANN 21-01/ZC 21-02) – Erik Forsell, AICP – Associate Planner

To consider a request is to annex approximately 42.5 acres of land into the city limits of Canby. As part of the annexation request, the applicant is concurrently requesting the approval of a Development Concept Plan (DCP) and a zone change to establish zoning for the proposed annexation land that is consistent with the Canby Comprehensive Plan.

Tofte South Staff Report

- A. Land Use Application – Annexation and Zone Change, Type IV
- B. Land Use Application – Development Concept Plan
 - 1. Development Concept Plan
 - 2. Conceptual Water Infrastructure Plan
 - 3. Conceptual Sewer Infrastructure Plan
 - 4. Conceptual Stormwater Infrastructure Plan
 - 5. Wetland Report
- C. Survey and Legal Description of Property to be Annexed
- D. Transportation Planning Rule (TPR) Memorandum
- E. Pre-Application Conference Meeting Minutes
- F. Neighborhood Meeting Notes
- G. Public Comments
- H. Agency Comments

7. ITEMS OF INTEREST/REPORT FROM PLANNING STAFF

- a. Next regularly scheduled Planning Commission meeting – Monday October 25, 2021.

8. ITEMS OF INTEREST/GUIDANCE FROM PLANNING COMMISSION

9. ADJOURNMENT

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting at 503-266-7001. A copy of this agenda can be found on the City's Development Services web page <https://www.canbyoregon.gov/bc-pc>. City Council and Planning Commission Meetings are broadcast live and can be viewed on CTV Channel 5. For a schedule of the playback times, please call 503-263-6287.