

TRANSIT ADVISORY COMMITTEE

May 30, 2024

Presiding: Chair Muller

Committee Present: Paul Waterman, Nancy Muller, Stephanie Boyce, Greg Perez

Committee Absent: AdriAnne Carlson, Tyler Francke

Staff Present: Todd Wood, Transit Director; Heidi Muller, Transit Coordinator; Collin Carney, TransDev General Manager

Others Absent: Councilor Daniel Stearns, Council Liaison

CALL TO ORDER

Chair Muller called the meeting to order at 6:02 p.m. Introductions of all members and staff followed. Ms. Boyce suggested Mr. Waterman as Chair and volunteered to serve as Vice-Chair. Committee members agreed by consensus.

CONSENT AGENDA

Ms. Muller moved to approve the consent agenda and Member Boyce seconded the motion. All members voted in favor and the motion passed 4-0.

PUBLIC COMMENT

There were no public comments.

OLD BUSINESS

A. Transit Master Plan Update: Ms. Muller reported the project consultants will have a booth at the City's First Thursday event for input and continue to reach out to business and school entities for feedback.

B. Transit Facility Update: Mr. Wood explained the next anticipated step includes construction cost analysis and they will be shared with the group in the future. A soil analysis and traffic study are completed or underway as required for the permitting process. Mr. Wood noted he can pursue a range of options for funding if needed once there are cost estimates. This in turn will dictate much of the construction timeline. Ms. Muller offered to send out preliminary building designs to the committee.

NEW BUSINESS

A. Operations Report: Ms. Muller noted ridership increases overall with exception of weekday Dial-A-Ride service. Mr. Wood noted the DAR is the most expensive CAT service offered so slight reductions actually allow service to focus on the most-needy clients. Mr. Wood explained that route and Saturday service changes have enabled CAT to meet customer demand and better utilize driver work hours. Ms. Muller explained cancellations and no-show entries on the reports.

B. Bus Shelters update: Ms. Muller shared a picture presentation of the bus shelter project status. It was initiated 4 years ago and is funded from grants. The project later was coordinated with and folded into the ODOT 99E re-construction project.

C. TransDev Contract update: Mr. Wood explained an RFP is conducted every 6 years for operations

and First Transit is the current provider. In negotiating a contract update, the contractor's proposal exceeded the prior contract significantly. Mr. Wood researched other options such as bringing the service "in-house" (which is \$200,000 more than the proposal), or going out for another RFP/contract. He discussed contractor costs with other local transit agencies and learned their contract labor costs are comparable. Mr. Carney answered questions about the company's ATU union contract around wages and benefits. Mr. Wood added the proposed contract increase is attributable to a variety of factors: employee and overhead costs and including vehicle collision/liability insurance coverage costs. The latter had been provided in the past by the City's insurance provider until they discontinued the practice. Mr. Wood updated the group that the Canby City Council has approved the 3-year contract.

D. STIF Projects: Mr. Wood provided a spreadsheet breakdown of funding for fiscal biennium 2026-27 distributions for Clackamas County transit agencies, based on 2022 payroll. This year CAT received approximately \$316,000 although \$50,000 more is estimated for the proposed period. Project lists are submitted to TriMet and then forwarded on to the State for funding. Unused funds go back to TriMet and once approved, this money can only be spent on approved projects.

CAT currently uses STIF funds for Saturday and Canby Loop contractor service (fuel and maintenance expenses are not allowable expenses). Mr. Wood noted that the TAC historically reviews recommendations on STIF projects and added that his recommendation is to continue funding Saturday and Canby Loop service.

Ms. Muller said given the popularity of Saturday and Canby Loop service, she believed CAT should continue this with STIF funding. Ms. Boyce asked if staff had other options in mind. Mr. Wood noted other service expansion options would be too expensive, and he believes the current project is the best way to utilize the money. By consensus the committee asked to consider the information and come back for a recommendation at the next meeting.

E. Transit Budget 2024-2025: Mr. Wood reviewed the proposed Transit budget to come before the Budget Committee.

DISCUSSION ITEMS

Mr. Perez asked questions about stop schedules for Canby Loop and Ms. Muller noted it's on her list to get them installed. He offered to help if she needs assistance. Mr. Perez asked about protocols for a Dial-A-Ride stop and drop off on NW 2nd as it backed up traffic considerably. Ms. Muller explained board/deboard challenges for safety but will discuss possible options with Mr. Carney during busy Saturday market events. Mr. Wood explained CAT's customer facing app PasseoGo informs customers when to expect buses along with schedules also. Mr. Perez left the meeting via zoom at 7:25.

ADJOURN

Ms. Muller moved and Member Boyce seconded a motion to adjourn the meeting at 7:30 p.m. The motion passed 4-0.

Minutes prepared by: Melody Thompson