

**CANBY URBAN RENEWAL AGENCY  
SPECIAL MEETING MINUTES  
January 20, 2021**

**PRESIDING:** Chair Shawn Varwig

**COMMISSIONERS PRESENT:** Christopher Bangs, Brian Hodson, Greg Parker, Sarah Spoon, Jordan Tibbals, and Traci Hensley.

**STAFF PRESENT:** Scott Archer, City Administrator/Agency Director; Joseph Lindsay, City Attorney; Jamie Stickel, Economic Development Director; Calvin LeSueur, Economic Development and Tourism Coordinator; and Melissa Bisset, City Recorder/HR Manager.

**CALL TO ORDER:** Vice Chair Hodson called the Special Meeting to order at 5:35 p.m.

**SELECTION OF URA CHAIR AND VICE CHAIR:**

**\*\*Commissioner Tibbals nominated Commissioner Varwig for Chair. Motion was seconded by Commissioner Hensley and passed 4-3 with Councilors Parker, Spoon, and Bangs opposed.**

**\*\*Commissioner Hensley nominated Commissioner Hodson for Vice Chair. Motion was seconded by Commissioner Tibbals.**

There was discussion regarding the roles of the Chair and Vice Chair and the candidates' views about closing the Urban Renewal District.

**The motion passed 5-2 with Commissioners Parker and Spoon opposed.**

**\*\*Commissioner Spoon moved to reconsider the nomination for Chair. Motion was seconded by Commissioner Parker and failed 2-5 with Commissioners Hodson, Hensley, Bangs, Tibbals, and Varwig opposed.**

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** None.

**CONSENT AGENDA: \*\*Vice Chair Hodson moved to adopt the minutes of the September 16, 2020 Urban Renewal Agency Special Meeting. Motion was seconded by Commissioner Hensley and passed 5-0-2 with Commissioner Bangs and Commissioner Tibbals abstaining.**

**URR 21-001:** A Resolution of the Canby Urban Renewal Agency appointing the Director of the Canby Urban Renewal Agency

**\*\*Commissioner Bangs moved to approve URR 20-001, A Resolution of the Canby Urban Renewal Agency appointing Scott Archer as the Director of the Canby Urban Renewal Agency. Motion was seconded by Commissioner Tibbals and passed 7-0.**

**GODFREY PROPERTIES, LLC FAÇADE IMPROVEMENT APPLICATION**

Calvin LeSueur, Economic Development and Tourism Coordinator, explained the application for masonry cleaning and painting, new double doors on Grant Street, and replacing windows for the property at 294 NW 2<sup>nd</sup> Avenue, the old Parsons building.

Vice Chair Hodson appreciated the historic pictures of the building in the staff report. He was excited about this project and thought it would be great for more activity downtown.

**\*\*Commissioner Bangs moved to approve the façade improvement application for Godfrey Properties. Motion was seconded by Vice Chair Hodson.**

There was discussion regarding making these applications administrative decisions instead of coming to the Agency.

**Motion passed 7-0.**

**COLUMBIA BRICKWORKS FAÇADE IMPROVEMENT APPLICATION**

Mr. LeSueur explained the application for repainting the building and updating the light fixtures for the Holly Mall.

**\*\*Vice Chair Hodson moved to approve the façade improvement application for Columbia Brickworks. Motion was seconded by Commissioner Hensley and passed 7-0.**

Chair Varwig adjourned the Special Meeting at 6:06 p.m.



Melissa Bisset, CMC  
City Recorder



Shawn Varwig  
Chair