

**CANBY URBAN RENEWAL AGENCY
MEETING MINUTES
May 15, 2024**

PRESIDING: Chair Traci Hensley

COMMISSIONERS PRESENT: Brian Hodson, Jim Davis, Daniel Stearns, and Scott Sasse. Jason Padden attended virtually.

COMMISSIONERS ABSENT: Herman Maldonado

STAFF PRESENT: Eileen Stein, City Administrator; Maya Benham, Administrative Director/ City Recorder; Teresa Ridgley, Deputy City Recorder; Todd Wood, Transit/Fleet/IT Director, Jerry Nelzen, Public Works Director; and Heidi Muller, Transit Coordinator.

CALL TO ORDER: Chair Hensley called the meeting to order at 9:23 p.m.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None

CONSENT AGENDA: **Vice Chair Hodson moved to approve the consent agenda which included minutes from the May 1, 2024, URA Meeting. Motion seconded by Commissioner Padden and passed 6-0.

RESOLUTION:

URR 24-001 – Eileen Stein, City Administrator, explained this resolution would allow the Urban Renewal Agency to reimburse the City for its portion of the street maintenance and URA alleyway improvements project. The contract for these projects had three schedules – A, B, and C. Schedule C detailed the URA projects in the amount of \$371,735.00.

****Commissioner Padden moved to approve URR 24-001, A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY BOARD TO REIMBURSE THE CITY OF CANBY \$371,735.00 FOR DOWNTOWN ALLEY WAY IMPROVEMENTS IN THE URA DISTRICT. Motion seconded by Vice Chair Hodson and passed 6-0.**

OLD BUSINESS: Community Park Overage – Ms. Stein gave a history on the overage for the Community Park project. Last year the Chair of the URA made a request to the Mayor for the overage to be paid by General Fund SDCs. It was determined that the project was not eligible for SDC funding. The URA Reserve and General Fund Reserve had the money to pay for the overage. The Commission would need to decide which source to use. A supplemental budget would need to be done if the Commission decided to fund the overage with Urban Renewal Agency money.

Vice Chair Hodson asked if the bridge painting would be affected if the overage was paid by URA money. Ms. Stein concurred it would. The Commission asked for an assessment on the bridge painting.

Bridge Painting Estimate and Discussion – Jerry Nelzen, Public Works Director, stated the quote he received on May 5, 2022, was \$1.4 million to paint the whole bridge. He didn't revisit repainting the whole bridge with a current price as it would be significantly higher. He focused on the cost of getting rid of the rust spots and repainting those areas and received a quote of \$172,000.

Vice Chair Hodson questioned the color match. Mr. Nelzen said it would be no different than when they painted over graffiti. It was not possible to match exactly, but this option would take care of the concern instead of waiting which could present a major expense down the road.

Ms. Stein clarified \$585,000 was budgeted for alleyways and the cost was just over \$371,000, so there were some savings there. They had budgeted \$561,000 for the bridge. She could come back after the Urban Renewal Agency Budget Committee meeting on May 23 to give a better update of monies available.

Chair Hensley asked if a portion of SDCs could be used since there was a restroom added. Mr. Nelzen clarified they could use SDCs for Community Park if they did a Community Park Master Plan, but that would require adopting the Master Plan by January 1. He questioned making that deadline, and it would require paying consultants, which could end up costing more than they would receive in SDCs.

Commissioner Padden asked if covering the rust areas included the areas underneath since it was important to maintain the structural integrity. He was more concerned with structural improvements than with cosmetic improvements. Mr. Nelzen said they would cover everything while they had the lane closed.

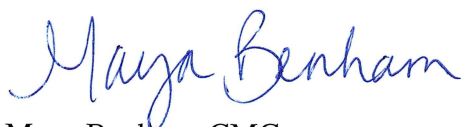
Commissioner Davis asked how much money was available so they knew what could be approved. Ms. Stein indicated she would come back with current numbers.

Commissioner Padden would like to see all the options for projects along with the money that was available until the end of the URA for the Commission to make a final decision.

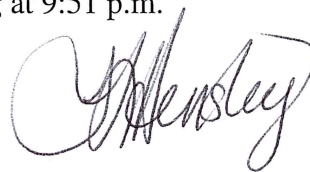
Mr. Nelzen recommended focusing on achievable projects such as First Street and the alleyways for the rest of the URA funds and figure out another option for the bridge.

The Commission directed staff to come back with a menu of options to choose from along with the total amount of money available through the end of the URA so they could make decisions.

ADJOURN: Chair Hensley adjourned the meeting at 9:51 p.m.



Maya Benham, CMC
City Recorder



Traci Hensley
Chair

Assisted with Preparation of Minutes – Susan Wood