



**CITY OF CANBY**  
**MASTER FEE SCHEDULE**

Effective 7/1/2018  
Resolution No. 1284  
and  
Resolution No. 1299  
(Effective 10/17/2018)

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## General Fees

• Staff Rates for all Departments	Twice the hourly rate for Step 1 of the position
• Photocopies or Printouts-Black and White, sizes to 8 1/2 x 14, single or double-sided	25¢ per sheet
• Photocopies or Printouts-Color, sizes to 8 1/2 x 14, single or double-sided	75¢ per sheet
• Photocopies or Printouts-Black and White, size 11x17, single sided only	\$1.00 per sheet
• Photocopies or Printouts-Color, size 11x17, single sided only	\$1.25 per sheet
• Plotter prints (8 1/2 x 11)	\$2
• Plotter prints (11 x 17)	\$4
• Plotter prints (17 x 22)	\$6
• Plotter prints (24 x 36)	\$8
• Plotter prints (36 x 48)	\$10
• Records on CD/DVD/USB	\$10 plus staff time
• Public Records	Staff rate + materials costs (first 30 minutes no charge)
• Public Records-Faxing	50¢ per page sent
• Public Records-Mailing costs	Actual costs + \$1.00 handling fee
• Returned check fee	\$25
• Lien Search fee	\$30
• License/Permit/Certificate replacement fee	\$10

## Administration Fees

• Business License-Annual	\$50
• Business License-Past Due	\$10 per month up to \$50
• Business License-Transfer or Assign	\$50
• Operating a Business without a License Penalty	\$100
• Liquor License Application New	\$100
• Liquor License Change of Ownership, Location, or Privilege	\$75
• Small Animal Permit	\$10
• Impounded Animal Redemption Fee	\$50
• Sidewalk Vending Permit	\$10
• Noise Variance fee	\$75
• Human Resources Application Fee (Police)	\$20
• Franchise Application and Review Fee-Telecommunications	Actual expenses (requires \$2,000 deposit)
• Registration Application Fee-Telecommunications Providers	\$100
• Annual Registration Fee-Telecommunications Providers	4% of gross revenues
• Right-of-Way Use Fee-Telecommunications Providers	\$2 per linear foot occupied (if no revenues earned in City)
• Franchise Fees-Telecommunications	7% gross revenue
• Franchise Fees-Cable	5% gross revenue
• Franchise Fees-Natural Gas	5% gross revenue
• Franchise Fees-Telephone	7% gross revenue
• Franchise Fees-Solid Waste	5% gross revenue
• In-lieu of Franchise Fees-Water/ Electric	5% of commodity sales
• In-lieu of Franchise Fees-Wastewater/ Stormwater	7% of service charge collected
• Transient Room Tax	6%
• Vertical Housing Tax Credit Application Fee	\$550
• Vertical Housing Tax Credit Annual Monitoring Fee	\$150

## Main Street Fees

### Canby Independence Day Celebration Vendor Fees

- Food Vendor Application
  - Early Bird (Before April 1) \$125
  - Regular Rate (April 1 - May 1) \$175
  - Advanced Rate (May 2 - May 31) \$250
  - Final Rate (June 1 - July 1) \$500
  - Specific Location \$50 (extra)
  - Electricity \$25 (per outlet)
- Beer/Wine Garden Vendor Application 10% of total sales
- Local Arts/Crafts Vendor Application
  - Regular Rate \$45
  - Advanced Rate (May 2 - May 31) \$65
  - Specific Location \$50 (extra)
- Outside City Limits Arts/Crafts
  - Regular Rate \$65
  - Advanced Rate (May 2 - May 31) \$85
  - Specific Location \$50 (extra)
- Parade Fee (Campaigns/Businesses) \$25
- Tie-dyed Shirts \$5
- Car Show
  - Early Bird (Before June 1) \$8
  - Regular (After June 1) \$10

### Canby's Big Weekend Street Dance Vendor Fee

- Food Vendor Application \$50
- Beer/Wine Garden Vendor Application \$250 or 15% of total sales (whichever is greater)

### Canby Area Transit Fees

- Dial-A-Ride General Public \$1.00 per boarding
- Dial-A-Ride Complementary Paratransit \$1.00 per boarding
- Dial-A-Ride Premium \$1.00 per boarding
- Shopping Shuttle Services no charge
- Fixed-Route Bus Service \$1.00 per boarding
- Monthly Pass \$20/calendar month
- Punch Pass (24 rides) \$20 (no expiration)
- Payroll and self-employment tax 0.6%

## Police Fees

- Alarm User Fees
  - Permit Registration and Annual Renewal
    - Seniors 65+ and Govt entities
      - \$25 annually
      - \$10 annually
  - Appeal Fee
    - \$25 per request
  - Late Payment Fee
    - \$25
  - Reinstatement Fee for a suspended alarm
    - \$25
  - False Alarm
    - First False Alarm
      - Alarm School or \$50
    - Second False Alarm
      - \$75
    - Third False Alarm
      - \$100
    - Fourth or more False Alarms
      - \$150 each
  - Operating an Alarm System that is Suspended
    - First Time
      - \$200
    - Second and Subsequent Times
      - \$300
- Alarm Companies
  - Failure to report new install
    - \$50
  - False Alarm caused by Alarm Company
    - \$100
  - Calling on Suspended Alarm Site
    - First Time
      - \$100
    - Second and Subsequent Times
      - \$200
  - Failure to use Enhanced Call Confirmation Procedures
    - \$100
  - All Late Charges
    - \$25
  - Suspension Reinstatement Fee and Mailing Costs
    - \$200 + \$10 per customer if contacted
  - Appeal Fee
    - \$25 per request
- Citation - Copy
  - \$5
- Fingerprinting
  - \$20 plus \$10 each additional card
- Name Check Response Letter
  - \$5 for a no record form letter
  - \$10 for a list of reports
- Officer's Notes - Copy
  - \$5 (per officer requested)
- Photos/Videos on CD
  - \$20
- Police Report - Copy
  - \$10 DMV accident Report, \$15 Police Reports (plus 25¢ per pg. after 10 pages)
- Public Records - Admin Research
  - Staff rate + materials costs
- Radar Certification
  - \$5
- Secondhand Dealer Application Fee
  - \$50
- Secondhand Dealer Annual Permit Fee
  - \$100
- Special Event Security
  - Staff rate
- Temporary/Special Event Liquor License
  - \$35
- Vehicle Release
  - \$125

## Court Fees

• Appeal Transcript Fee	\$35
• Civil Compromise Fee	\$150
• Court Appointed Attorney Fee	\$150
• Collections Referral Fee	25% of outstanding balance (by statute), not to exceed \$250
• Discovery Fee	\$10 reports; \$20 CD/DVD; \$5 citations
• Distracted Driving Class Deferred Sentence Fee	\$75
• DUII Diversion Filing Fee	\$200
• Expungement Filing Fee	\$100
• Failure to Appear at Trial Fee	\$100
• Failure to Comply Suspension Fee	\$50
• Fix It Dismissal Fee	\$50
• Good Driver Class Deferred Sentence Fee	\$50 less than presumptive fine schedule of offense
• Guilty by Default Letter Fee	\$50
• Juvenile Deferred Sentence Fee	\$61, \$41, \$27 or \$14 based on offense class
• Late Payment Letter Fee	\$25
• Minor in Possession Deferred Sentence Fee	\$150
• Misdemeanor Deferred Sentence Fee	\$250
• Motion to Reopen Case Fee	\$35
• Parking Ticket Late Fee	City fine doubles after 14 days (fine ranges \$15 to \$25)
• Payment Plan Fee	\$25, new or refinanced plan
• Public Records Request Fee	\$5 1st page, 25¢ ea. add'l page)
• Returned Check Fee	\$50 (includes demand letter certified)
• Show Cause Fee/Order to Appear Fee	\$50
• Warrant Issued Fee	\$50

## Library Fees

- Library Cards
    - Clackamas County residents Free
    - Out-of-County Fee\* \$95
    - Library Card Replacement Fee \$1
- \*Residents who live in Oregon in Multnomah County, Washington County, Hood River County or those who reside in the Fort Vancouver Regional Library District or the City of Camas Washington, may obtain a LINCC library card without paying a non-resident fee.*
- Overdue Items
    - Adult and Children's items 25¢ per day (\$3 maximum per children's item; \$5 maximum for all other materials)
    - Cultural passes \$5 per day up to replacement cost
  - Lost or Damaged Items
    - Books (Missing book jacket) Cost of material as indicated in the library's database \$3
    - CD Audiobooks
      - Disc \$10 per disc
      - CD case \$5
    - DVDs
      - Bonus disc \$5
      - DVD case \$3
      - Jacket or paper insert \$3
      - Booklet \$5
    - Music CDs
      - Case \$4
      - Part of case (top or bottom) \$2
      - Insert \$5
    - Cultural Pass Replacement cost \$75-\$200
    - Puppets \$10
    - Children's Kits Cost of each component as listed in the item record
    - RFID Labels (Stingray Label) \$1
    - Missing Barcodes \$1
  - Copying and Printing
    - Black and White (Self-Serve) 15¢/page
    - Color (Self-Serve) 50¢/page

## Park Fees

- |  | In City | Out of City |
|--|---------|-------------|
| • Rental of Gazebo in Wait Park (waived for non-profits) | \$110   | \$220       |
| • Rental of Wait Park (waived for non-profits)           | \$375   | \$750       |



## Swim Center Fees

	In City	Out of City
• Daily Admission		
○ Youth	\$2.50	\$3.75
○ Senior	\$2.50	\$3.75
○ Adult	\$3.25	\$4.50
○ Family	\$8.25	\$12.00
• Tickets		
○ 10 Swims Youth/Senior	\$25.00	\$37.50
○ 10 Swims Adult	\$32.50	\$45.00
• Passes		
○ 3 month - Youth	\$50.00	\$75.00
○ 3 month - Senior	\$50.00	\$75.00
○ 3 month - Adult	\$65.00	\$90.00
○ 3 month - 1 + 1	\$97.50	\$135.00
○ 3 month - Family	\$130.00	\$180.00
○ 12 month - Youth	\$137.50	\$206.25
○ 12 month - Senior	\$137.50	\$206.25
○ 12 month - Adult	\$178.75	\$247.50
○ 12 month - 1 + 1	\$268.00	\$371.25
○ 12 month - Family	\$357.50	\$495.00
• Water Exercise		
○ Youth	\$2.50	\$3.75
○ Senior	\$2.50	\$3.75
○ Adult	\$3.25	\$4.50
• Lessons		
○ Public Lessons	\$4.00	\$6.00
○ Spring Penguin	\$50.00	\$70.00
○ Summer Penguin	\$80.00	\$100.00
○ School Programs	by contract	\$100.00 per hr
• Rentals		
○ Public - 2 hours, up to 30 persons	\$45.00 per hr	\$62.50 per hr
○ Public - additional charge for 31-60 persons, then additional \$30 per each additional group of up to 30.	\$30.00	\$30.00
○ Canby Gators		by contract

## Cemetery Fees

• Grave Marking & Recording Fee	\$100
• Cremains Opening & Closing (includes marking and recording)	\$300
• Opening & Closing for Crypts	
○ Single Entombment	\$600
○ Tandem or Side by Side Entombment	\$650
○ Westminster Single Entombment	\$750
○ Westminster Tandem or Side by Side Entombment	\$800
○ Disentombment	\$1,000
• Opening & Closing for Niches	\$350
• Headstone Marking Fee	\$50
• Set up and take down of tent and chairs	\$150
• Crypt Name Bar Installation	\$500
• Niche Name Bar Installation	\$400
○ Emblems (Elks, Rotary, Cross, etc.)	\$100

## Cemetery Fees (Continued)

• Extra Plastic Vase & Holder		\$90
• Replacement of Plastic Vase		\$45
• Weekend or Holiday Services or Emergency Call Out for Funeral Services (additional fee)		\$300
• Cemetery Title Transfer		\$100
• Grave Lots	Property	Perpetual Care Fee
○ Standard Grave Lot	\$450	\$700
○ Child Grave Lot (1/2 sp)	\$150	\$350
○ Baby Grave Lot (1/4 sp)	\$125	\$350
○ Cremains Lot	\$300	\$100
• Mausoleum Phase I		
○ Exterior Single Crypts (1 space)		
▪ Sixth Level F	\$1,590	\$60
▪ Fifth Level E	\$1,920	\$60
▪ Fourth Level D	\$2,305	\$60
▪ Third Level C or Second Level B	\$2,770	\$60
▪ First and Westminster Level A (2 spaces)	\$3,290	\$60
○ Exterior Tandem Crypts (2 spaces)		
▪ Sixth Level F	\$2,745	\$60
▪ Fifth Level E	\$3,055	\$60
▪ Fourth Level D	\$3,405	\$60
▪ Third Level C or Second Level B	\$3,855	\$60
▪ First and Westminster Level A (4 spaces)	\$4,820	\$60
○ Exterior Side by Side Crypts (2 Spaces)		
▪ Sixth Level F	\$2,845	\$60
▪ Fifth Level E	\$3,195	\$60
▪ Fourth Level D	\$3,550	\$60
▪ Third Level C or Second Level B	\$4,275	\$60
▪ First and Westminster Level A (4 spaces)	\$5,220	\$60
• Mausoleum Phase II		
○ Exterior Single Crypts (1 space)		
▪ Sixth Level F	\$1,947	\$100
▪ Fifth Level E	\$2,336	\$100
▪ Fourth Level D	\$2,790	\$100
▪ Third Level C or Second Level B	\$3,339	\$100
▪ First and Westminster Level A (2 spaces)	\$3,953	\$100
○ Exterior Tandem Crypts (2 spaces)		
▪ Sixth Level F	\$3,309	\$100
▪ Fifth Level E	\$3,675	\$100
▪ Fourth Level D	\$4,259	\$100
▪ Third Level C or Second Level B	\$5,115	\$100
▪ First and Westminster Level A (4 spaces)	\$5,758	\$100
○ Exterior Side by Side Crypts (2 Spaces)		
▪ Sixth Level F	\$3,427	\$100
▪ Fifth Level E	\$3,840	\$100
▪ Fourth Level D	\$4,259	\$100
▪ Third Level C or Second Level B	\$5,115	\$100
▪ First and Westminster Level A (4 spaces)	\$6,230	\$100
• Niche Spaces		
○ Level 1 through 6	\$385	\$35
○ Level 7 through 10	\$315	\$35
○ Level 11 through 12	\$295	\$35

## Utility Fees

### Street Maintenance Fee

- Residential Single Family \$5 per month
- Multi-Family Residences \$3.34/unit per month
- Detached Senior Housing and Mobile Home Parks \$2.09/unit per month
- Attached Senior Housing and Congregate Care Facilities \$1.04/unit per month
- Non-residential Varies: \$0.522 x trip value x units (\$5 min) per month

### Park Maintenance Fee

- Residential and Multi-family \$5 per dwelling unit per month
- Commercial and Industrial \$5 per utility account per month

### Sewer and Stormwater Fees

- Combined Sewer/Stormwater Rates (monthly):
  - Residential Single Family \$46.20
  - Residential , apartment, per unit \$46.20
  - Mobile home \$46.20
  - Reduced Sewer Rate \$32.92
  - Elementary school, per student \$1.82
  - Middle & High school, per student \$2.41
  - Transient housing (1st unit) \$46.20
  - Each additional bed \$24.26
  - Nursing home (1st two beds) \$46.20
  - Each additional bed \$24.26
  - Commercial retail, minimum \$46.20
  - per 100 cf of water use Nov-Mar \$5.78
  - Commercial government, minimum \$46.20
  - per 100 cf of water use Dec & Jan \$5.78
  - Industrial, minimum \$46.20
  - per 100 cf of water use \$5.78
- Late fee \$10 per month after 45 days delinquent
- Delinquent Account Certification Fee \$50
- Sanitary Sewer Extra Strength Charges
  - BOD and TSS:
    - Concentration 0 to 300 mg/L Included in Base
    - Concentration 300 to 600 mg/L \$1.18 per pound
    - Concentration 600 to 1200 mg/L \$2.36 per pound
- Industrial Wastewater Discharge Permit \$5,000
- Industrial Wastewater Discharge Permit application review fee Staff Rate
- Sampling and Analysis Fee Actual Cost

## Public Works Fees

• Public Works Labor Rate	Staff Rate
• Fleet Services Labor Rate	\$81.50 per hour
• Equipment Rates (include 1 operator):	
○ Vactor Truck	\$125 per hour
○ Street Sweeper	\$75 per hour
○ TV Van	\$100 per hour
○ High Ranger	\$90 per hour
○ Dump Truck	\$90 per hour
○ Backhoe	\$90 per hour
○ Pickup truck	\$10 per hour
○ Mower	\$5 per hour
• Street Closure Request	\$50 (waived for non-profits)
• Railroad Parking Lot Event Fee	\$50 (waived for non-profits)
• Street Barricade Delivery Fee	\$25 + \$250 refundable deposit with approved street closure permit
• Map Copying and Research on Easements	staff rate + printing charge
• Banner Installation	\$100 (waived for non-profits)
• Inspections for Construction Projects (Development/Capital)	2.5% of final construction estimate or \$560 whichever is greater
• Work-in-Right of Way Permit/ Street Excavation (Construction)	\$125
• Work in Right-of-Way Permit Fee without street excavation	\$75
• Driveway Return, Street Curb or Public Sidewalk Construction Inspection Fee	\$100
• Driveway Return, Street Curb or Public Sidewalk Re-Inspection Fee	\$75
• Street Tree Fees for New Development	\$250 per tree, incl. planting & 1-year maintenance
• Street Signs: New and Replacements	Charge shall be determined based on state contract for similar commodity, quoted at time of request
• Encroachment Application Permit Fee	\$50
• Building Number Installation Charge	\$50
• Advance Finance Public Improvement Application Fee	\$150
• Street Tree Removal Permit	\$25
• Sewer Tap Fee (on-site connection)	\$100
• House Move Permit	\$50
• Erosion Control	Base Rate, to 4 inspections
○ Single Family	\$240
○ Duplex	\$300
○ Triplex	\$360
○ Single Family Additions (disturbing < 500 sq. ft.)	\$240
○ All Other Lots (Up to 1 acre)	Base Rate, to 8 inspections
▪ Each additional acre	\$500
▪ Each additional inspection	\$85
▪ Violations	\$60
	\$1,000 per occurrence and \$250 per day if not corrected

# System Development Charges

## Park SDC's

- Single Family \$5,672 per dwelling unit
- Multi-Family \$5,905 per dwelling unit
- Manufactured Housing \$4,737 per dwelling unit
- Non-Residential \$455 per employee

*Note: If the total number of employees cannot be ascertained the following calculation can be used instead.*

*Divide the total sq. ft. of building space by the number of sq. ft. per employee from below, then multiply by the current Parks SDC fee of \$455 (Example: 25,000 SF/700 (Manufacturing-General) = 35.7 x \$455 = \$16,243.50 SDC)*

- |  | Square Feet per Employee |
|--|--------------------------|
| • Manufacturing:   |                          |
| ○ General  | 700                      |
| ○ Food Related   | 775                      |
| ○ Textile, Apparel   | 575                      |
| ○ Lumber, Wood Products                                      | 560                      |
| ○ Paper & Related  | 1,400                    |
| ○ Printing & Publishing                                      | 600                      |
| ○ Chemicals, Petrol, Rubber, Plastics                        | 850                      |
| ○ Cement, Stone, Clay, Glass                                 | 800                      |
| ○ Furniture & Furnishings                                    | 600                      |
| ○ Primary Metals   | 1,000                    |
| ○ Secondary Metals   | 800                      |
| ○ Non-Electrical Machinery                                   | 600                      |
| ○ Electrical Machinery                                       | 375                      |
| ○ Electrical Design  | 325                      |
| ○ Transportation Equipment                                   | 500                      |
| ○ Other  | 400                      |
| • Warehousing:   |                          |
| ○ Storage  | 20,000                   |
| ○ Distribution   | 2,500                    |
| ○ Trucking   | 1,500                    |
| ○ Communications   | 250                      |
| ○ Utilities  | 225                      |
| • Wholesale Trade:   |                          |
| ○ Durable Goods  | 1,000                    |
| ○ Non-Durable Goods  | 1,150                    |
| • Retail:  |                          |
| ○ General  | 700                      |
| ○ Hardware   | 1,000                    |
| ○ Food Stores  | 675                      |
| ○ Restaurant/Bar   | 225                      |
| ○ Appliance/Furniture  | 1,000                    |
| ○ Auto Dealership  | 650                      |
| ○ Gas/Station - Gas Only                                     | 300                      |
| ○ Gas/Station - Gas & Service                                | 400                      |
| ○ Regional Shopping Center                                   | 600                      |
| • Services:  |                          |
| ○ Hotel/Motel  | 1,500                    |
| ○ Health Services - Hospital                                 | 500                      |
| ○ Health Services - Clinic                                   | 350                      |
| ○ Educational  | 1,300                    |
| ○ Cinema   | 1,100                    |
| ○ Personal Services - Office                                 | 600                      |
| ○ Government Administration                                  | 300                      |
| ○ Finance, Insurance, Real Estate, Business Services- Office | 350                      |

## Sanitary Sewer SDC's

- Single-Family Residential SDC \$2,781 per Dwelling Unit
- Multi-Family Residential SDC \$2,224 per Dwelling Unit
- Commercial/Industrial SDC Based on Wastewater Flow \$2,781  
(Formula = Average Daily Volume of Wastewater Discharge / 155 Gallons Per Day x SDC)

## Stormwater and Transportation SDC's

Stormwater SDC based on Cost Per Trip times the Number of Trips estimated by the ITE Trip Generation Manual and the linked trip factor (ELNDT) adopted by the City in the most recent Transportation SDC update. The SDC varies by average weekday Equivalent Length New Daily Trips (ELNDT) as published by ITE Trip Manual for most land use categories.

### Abbreviations

- TSGFA** - Thousand Square Feet Gross Floor Area
- TSGLA** - Thousand Square Feet Gross Leasable Area
- VFP** - Vehicle Fueling Position

	Stormwater	Transportation	Per
<b>RESIDENTIAL</b>			
○ 210 Single Family Dwelling / ELNDT 9.52	\$242	\$3,361	Dwelling Unit
○ 220 Multifamily / ELNDT 6.7	\$170	\$2,353	Dwelling Unit
○ 230 Condo/Townhouse / ELDNT 4.93	\$125	\$1,850	Dwelling Unit
○ 240 Mobile Home Park / ELDNT 3.54	\$90	\$1,775	Dwelling Unit
○ 254 Assisted Living / ELDNT 3.87	\$68	\$931	Dwelling Unit
<b>SELECTED LAND USES</b>			
○ 110 General Light Industrial / ELNDT 7.0	\$178	\$2,452	TSGFA
○ 120 General Heavy Industrial / ELNDT 1.5	\$38	\$527	TSGFA
○ 130 Industrial Park / ELNDT 6.83	\$173	\$1,948	TSGFA
○ 140 Manufacturing / ELDNT 3.82	\$98	\$1,102	TSGFA
○ 150 Warehouse / ELNDT 5.0	\$127	\$1,746	TSGFA
○ 151 Mini-Warehouse / ELNDT 2.5	\$64	\$878	TSGFA
○ 160 Data Center / ELDNT .99	\$26	\$368	TSGFA
○ 310 Hotel / ELDNT 7.67	\$195	\$2,857	Room
○ 320 Motel / ELDNT 7.83	\$199	\$2,056	Room
○ 430 Golf Course / ELDNT 4.78	\$121	\$2,970	Acre
○ 444 Movie Theater w/ Matinee / ELDNT 16.37	\$416	\$81,613	Screen
○ 492 Health/Fitness Club / ELDNT 2.85	\$73	\$8,159	TSGFA
○ 520 Elementary School (Public) / ELNDT 0.5	\$12	\$181	Student
○ 522 Middle/Jr High School / ELDNT 8.68	\$221	\$545	Student
○ 530 High School / ELDNT 8.12	\$206	\$511	Student
○ 560 Church / ELNDT 6.8	\$172	\$2,400	TSGFA
○ 565 Day Care Center/Preschool / ELNDT 1.8	\$46	\$629	Student
○ 620 Nursing Home / ELDNT 3.87	\$99	\$1,833	Per Bed
○ 630 Clinic / ELNDT 33.4	\$849	\$11,708	TSGFA
○ 710 General Office Building / ELNDT 11.0	\$279	\$3,867	TSGFA
○ 720 Medical-Dental Office Building / ELNDT 36.1	\$917	\$12,689	TSGFA
○ 750 Office Park / ELDNT 9.7	\$246	\$3,095	TSGFA
○ 770 Business Park / ELDNT 10.57	\$269	\$3,441	TSGFA
○ 812 Building Materials/Lumber Store / ELDNT 32.17	\$817	\$11,769	TSGFA

## Stormwater and Transportation SDC's (Continued)

	Stormwater	Transportation	Per
○ 814 Specialty Retail Center / ELNDT 16.4	\$417	\$5,753	TSFGLA
○ 815 Free Standing Discount Store / ELDNT 17.1	\$434	\$2,595	TSFGLA
○ 820 Shopping Center / ELDNT 15.9	\$404	\$5,573	TSFGFA
○ 841 Auto Sales / ELDNT 35.75	\$908	\$12,245	TSFGFA
○ 848 Tire Store / ELDNT 10.74	\$273	\$3,411	TSFGFA
○ 850 Supermarket / ELDNT 54.9	\$1,395	\$19,304	TSFGFA
○ 853 Convenience Market / ELDNT 120.9	\$3,071	\$42,452	TSFGFA
○ 862 Home Improvement Super Store / ELDNT 7.51	\$191	\$2,255	TSFGFA
○ 880 Pharmacy/Drugstore / ELDNT 38.6	\$980	\$13,550	TSFGFA
○ 881 Pharm/Drug w/ Drive Through / ELDNT 17.29	\$439	\$4,272	TSFGFA
○ 890 Furniture Store / ELDNT 2.4	\$61	\$186	TSFGFA
○ 911 Bank/Savings: Walk-in / ELDNT 69.7	\$1,771	\$24,466	TSFGFA
○ 912 Drive in Bank / ELDNT 31.4	\$798	\$1,833	TSFGFA
○ 925 Drinking Place / ELDNT 4.42	\$112	\$37,728	TSFGFA
○ 931 Quality Restaurant / ELDNT 25.7	\$653	\$9,003	TSFGFA
○ 932 High Turnover Sit Down Restaurant / ELDNT36.23	\$921	\$3,798	TSFGFA
○ 934 Fast Food Restaurant / ELDNT 106.7	\$2,711	\$37,461	TSFGFA
○ 938 Coffee/Donut Drive Through / ELDNT 243	\$6,173	\$10,024	TSFGFA
○ 942 Automobile Care Center / ELDNT 14.8	\$376	\$5,205	TSFGLA
○ 943 Auto Parts / ELDNT 1.52	\$39	\$3,891	TSFGLA
○ 944 Gasoline/Service Station / ELDNT 30.4	\$772	\$10,931	VFP
○ 945 Gas/Service Station w/ Market / ELDNT 17.9	\$455	\$448	VFP
○ 946 Gas/Service Station w Car Wash / ELDNT 17.9	\$455	\$1,271	VFP

## Construction Excise Tax

- Residential per dwelling unit
  - First 1,000 square feet \$0.25 per square foot
  - Next 500 square feet \$0.50 per square foot
  - Next 500 square feet \$0.75 per square foot
  - Above 2,000 square feet \$1.00 per square foot

## Planning Fees

- Annexations
  - Less than 1 acre \$1,890 - (Base Fee)
  - 1 – 10 Acres Plus \$110 per Acre
  - 11 – 50 Acres Plus \$60 per Acre
  - 51+ Acres Plus \$15 per Acre
  - Legal Review – Development Agreement or Development Concept Plan Applicant pays actual costs
- Appeals
  - Interpretation or type II decision to Planning Commission \$1,600
  - Appeal - Planning Commission decision to City Council \$1,920
- Building Permit Site Plan Review
  - Single Family House \$105 per application
  - Duplex (including conversions of single family to duplex) \$125 per application
  - Non-Living Space addition (garage, carport, porch, etc) \$50 per application
  - Living Space addition (expansion and/or creation of accessory dwelling) \$80 per application
  - Multifamily \$60 per unit (first 20 units)/\$12 per each additional unit)
  - Demolitions (Residential) \$25
  - Demolitions (Commercial or Industrial) \$50
  - Residential or Commercial tenant improvements and remodels not involving additional square footage \$25
  - Signs \$60 (\$12 for each additional sign)
  - Existing Wireless Telecommunications System Facility/Tower Modification \$50
  - All other commercial and industrial based on building square footage:
    - 0 to 2,000 square feet \$105
    - 2,001 to 5,000 square feet \$105 for the first 2,000 sq. ft. and \$1.75 for each additional 100 Sq. ft. or fraction thereof
    - 5,001 to 10,000 square feet \$155 for the first 5,000 sq. ft. and \$1.50 for each additional 100 sq. ft. or fraction thereof
    - 10,001 to 50,000 square feet \$165 for the first 10,000 sq. ft. and \$1.25 for each additional 100 sq. ft. or fraction thereof
    - 50,001 to 100,000 square feet \$215 for the first 50,000 sq. ft. and \$1.00 for each additional 500 sq. ft. or fraction thereof
    - 100,001 square feet and up \$265 for the first 100,000 sq. ft. and \$0.75 for each additional 1,000 sq. ft. or fraction thereof
- Comprehensive Plan Amendment \$3,290
- Conditional Use Permit \$2,080
- Condominium Construction, less than six units \$285
- Interpretation \$590
- Lot Line Adjustment \$530
- Non-conforming Structure/Use \$530
- Parking Lot/Paving Projects \$310
- Partition - Major \$1,390



## Planning Fees (Continued)

• Partition - Minor	\$1,310
• Planned Unit Development	\$1,550
• Plat (Final) Review	\$110
• Pre-Application Conference	
○ Type II (Administrative Review)	\$310
○ Types III or IV (Quasi-Judicial Review)	\$720
• Preconstruction Conference	\$105 + staff rate over 2 hrs
• Minor Modification	\$105
• Multiple Land Use Application Submittal Discount	50% multiple application discount only applies to the lower cost application(s)
• Sidewalk Café Annual Permit Fee	\$25
• Sidewalk Café Annual Right of Way Rental Fee	\$1
• Site and Design Review (Type II)	
○ Up to the First 0.5 Acres	\$1,000 (Base Fee)
○ Over 0.5 Acres up to 2.5 Acres	\$105 for each additional .1 acres
○ Over 2.5 acres up to 8.0 Acres	\$105 for each additional .5 acres
○ Over 8.0 Acres up to 13 Acres	\$105 for each additional 1.0 acres
○ Over 13 Acres	\$5,000 maximum
• Site and Design Review (Type III)	
○ Up to the First 0.5 Acres	\$1,565 (Base Fee)
○ Over 0.5 Acres up to 2.5 Acres	\$105 for each additional 0.1 acres
○ Over 2.5 acres up to 8.0 Acres	\$105 for each additional 0.5 acres
○ Over 8.0 Acres up to 13 Acres	\$105 for each additional 1.0 acres
○ Over 13 Acres	\$5,000 maximum
• Site Plan Development Engineering Plan Review Fee	
○ Up to 1.0 acre	\$450 (Base Fee)
○ Over 1.0 acre up to 2.5 acres	\$30 for each additional 0.1 acres
○ Over 2.5 acres up to 10 acres	\$30 for each additional 0.5 acres
○ Over 10 acres up to 40 acres	\$30 for each additional 10 acres
○ Over 40 acres and above	\$2,500 (Maximum)
• Special Permit (hardship)	\$105
• Subdivision – 4 Lots	\$1,735 (Base Fee)
• Subdivision – 5+ Lots	Base fee + \$115 per Lot
• Public Improvement Engineering Plan Review Fee (Includes the following ROW Infrastructure: Street Pavement, Curbs, Driveway Returns, Sewer, Storm Drainage, Sidewalks, and Street Trees.)	2% of public improvement installation costs
• Temporary Vendor Permit	\$100 (\$50 non-profit)
• Temporary Vendor Permit Renewal	\$50 (\$25 non-profit)
• Text Amendment	\$2,950
• Traffic Engineering Scope	\$500 min. \$1,000 max. deposit
• Traffic Impact Study	Applicant pays actual costs
• Variance	
○ Major	\$2,150
○ Minor Setback	\$530
○ Minor Sign	\$120

## Planning Fees (Continued)

- Withdrawal of Territory
  - < 1 acre \$1,388 (base fee)
  - 1-10 acres Plus \$79 per acre
  - 11-50 acres Plus \$41 per acre
  - 51+ acres Plus \$8 per acre
- Zoning Letter
  - Basic (zone and use verification) \$20
  - Expansive (conformance research) \$105
- Zoning Map Amendment \$2,700

## Building Fees

- Building Permit Fee
  - \$0 to \$3,000 valuation \$80
  - \$3,001 to \$25,000 valuation \$80 for the first \$3,000 and \$12 for each additional \$1,000 or fraction thereof
  - \$25,001 to \$50,000 valuation \$344 for the first \$25,000 and \$9 for each additional \$1,000 or fraction thereof
  - \$50,001 to \$100,000 valuation \$569 for the first \$50,000 and \$6 for each additional \$1,000 or fraction thereof
  - \$100,001 and up \$869 for the first \$100,000 and \$5 for each additional \$1,000 or fraction thereof
  - Plan Review Fee 100% of Building Permit fee
- Temporary Certificate of Occupancy \$250
- Deferred submittal processing and reviewing fee Equal to the building permit fee for the valuation of the particular deferred portion or portions of the project, with a set minimum fee of \$300
- Phased or Partial Building Permit plan review fee \$300 plus 10% of the total project building permit fee not to exceed \$2,000 for each phase in addition to above fees
- Inspections outside of normal business hours \$160/hr (minimum charge – two hours)
- Re-inspection Fees \$80
- Inspections for which no fee is specifically indicated \$160/hr (minimum charge – 1/2 hour)
- Additional plan review required by changes, additions or revisions to proposed or approved plans \$160/hr (minimum charge – 1/2 hour)
- Manufactured Dwelling Installation
  - Installation and set up \$350
  - Earthquake bracing when not a part of original installation \$280
- Prescriptive Flat Fee Solar Installation \$240
- Residential Fire Suppression Systems Combined Plan Permit and Plan Check Fees:
  - 0 sq. ft to 2,000 sq. ft. \$160
  - 2001 sq. ft. to 3600 sq. ft. \$210
  - 3601 sq. ft. to 7200 sq. ft. \$269
  - 7201 sq. ft. and greater \$377

## Building Fees (Continued)

- Mechanical Fee Schedule for New and Additions or Alterations, to One and Two Family Dwellings:
  - Install/Replace Furnace: Up to 100,000btu \$24.75 per appliance
  - Install/Replace Furnace: Over 100,000btu \$31.50 per appliance
  - Install/Replace/Relocate Heaters: \$24.75 per appliance  
Suspended, Wall or Floor Mounted.
  - Appliance Vent \$12.50 per appliance
  - Alteration Of Existing HVAC System \$24.75
  - Air Handling Units \$18.75 per appliance
  - Air Conditioning under 100,000btu \$24.75 per appliance
  - Air Conditioning over 100,000btu \$46.50 per appliance
  - Dryer Exhaust \$18.75 per appliance
  - Hood \$18.75 per appliance
  - Exhaust Fan Connected To A Single Duct \$12.50 per appliance
  - Gas Piping: 1 To 4 Outlets \$8.25
  - Gas Piping: Each Additional Outlet \$2.25 per outlet
  - Fireplace \$18.75 per appliance
  - Wood Stove \$18.75 per appliance
  - Other \$18.75 per appliance
  - Minimum Permit Fee \$80
  - Plan Review Fee (Mechanical) 100% of Mechanical Permit fee
- Mechanical Fee Schedule for New and Additions or Alterations to Commercial, Multi-Family and Industrial Projects
  - \$0.00 to \$5000.00 valuation \$80
  - \$5001.00 to \$10,000.00 valuation \$80 for the first \$5000 and \$3 for each additional \$100 or fraction thereof
  - \$10,001.00 to \$100,000 valuation \$230.00 for first \$10,000.00 and \$12.00 for each additional \$1,000.00 or fraction thereof
  - \$100,001.00 and up \$1,310 for the first \$100,000 and \$10 for each additional \$1,000 or fraction thereof
  - Plan Review Fee (Mechanical) 37% of Mechanical Permit fee
- Grading Permit Fee Schedule
  - 50 cubic yards or less \$80
  - 51 to 100 cubic yards \$117
  - 101 to 1,000 cubic yards \$117 for the first 100 cubic yards, plus \$55 for each additional 100 cubic yards or fraction thereof
  - 1,001 to 10,000 cubic yards \$612 for the first 1,000 cubic yards, plus \$46 for each additional 1,000 cubic yards or fraction thereof
  - 10,001 to 100,000 cubic yards \$1026 for the first 10,000 cubic yards, plus \$210 for each additional 10,000 cubic yards or fraction thereof
  - 100,001 cubic yards and up \$2916 for the first 100,000 cubic yards, plus \$115 for each additional 10,000 cubic yards or fraction thereof
  - Plan Review Fee (Grading) 65% of Grading Permit fee